

5-15-2021

Annual Report of the Committee on Committees for the Academic Year 2020-2021

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Annual Report of the Committee on Committees

for the Academic Year 2020-2021

Submitted by John Burnight, Chair of the Committee on Committees on Behalf of the Committee, May 12, 2021.
Amended May 15, 2021

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Charge of the Committee on Committees

6.5 Selection of committee members. The Committee on Committees shall coordinate college elections for committees and shall hold elections for all at-large positions on committees. The Committee on Committees shall have the power to fill committee vacancies via appointment until such time as it is able to conduct an election to fill the position for the remainder of the term.

6.5.1 The Committee on Committees shall report the results of all elections to the Chair of the Senate no later than May 15.

6.5.2 The Committee on Committees shall issue an annual report to the Senate that describes the charge of each committee and updates the membership of the Senate and all committees. This report shall be presented to the Senate at its final regularly scheduled meeting of the spring semester. The Committee on Committees shall at this time recommend to the Senate the discharge of any standing or ad hoc committees (except for standing committees established by the Faculty Constitution) which in its judgment have become superfluous. The Secretary of the Senate shall append this report to these Bylaws.

University Faculty Senate Bylaws

<http://www.uni.edu/senate/uni-faculty-senate-bylaws-0>

Recommendations of the Committee

The Committee on Committees submits this report in fulfillment of its mandate as prescribed by its charge, as provided in the Faculty Senate bylaws. Over the course of the year, the committee contacted Senate Chairs of the Colleges and Rod Library, requesting each to fill committee positions that expire in 2021.

Description of election procedures. The Committee used its redesigned database of faculty committee assignments to identify seats that require re-election this year. The Committee and college senate chairs conducted elections using the university's electronic ballot system (the Library uses an email system), completed just before spring break. *This report reflects the results of those elections and can be used as a guide to faculty governance assignments for the academic year that ends May 15, 2022.*

Report on election results. Faculty elected to seats that expired in 2021 are included in committee assignments in the following pages. The number of voting faculty was substantially larger this year, due to the extension of voting rights to certain term and temporary faculty who meet the criteria for eligibility as established at the Fall 2019 faculty meeting (see Appendix for the relevant updates to the Faculty Constitution). Thirty-Eight of the 135 total faculty seats on university committees were included in this year's elections. Participation rates in faculty elections were:

- COB 27 of 58 voting faculty (47%)
- COE 31 of 122 voting faculty (25%)
- CHAS 77 of 261 voting faculty (33%)
- CSBS 23 of 93 voting faculty (31%)
- LIB 12 of 16 voting faculty (75%)
- Graduate College 134 of 422 graduate faculty (32%)
- At-large 158 of 563 voting faculty (28%)

Changes to Senate Committees this year:

- In June, the Faculty Senate created an Ad Hoc Faculty Senate Summer Advisory Council to address issues arising in connection with COVID. The committee was discharged in September due to the resumption of normal Senate meetings.
- In September, the Senate approved the charge and membership for the next phase of the General Education Re-envisioning Committee (GERC). Its charge can be found at [this link](#), and its membership in the report below.
- In October, the Senate created an Ad Hoc Committee on Diversity, Equity, and Inclusion. Its charge can be found at [this link](#), and its membership in the report below.

- In February, Past Senate Chair Mattingly asked for volunteers to join an Ad Hoc Faculty Senate Governance Committee to study Senate structures and procedures with the aim of approving effectiveness. The Committee's recommendations can be found at [this link](#), and its membership in the report below.

Regarding discharge of committees:

- In April, the Senate discharged the Faculty Senate Budget Committee in accordance with the Ad Hoc Governance Committee's recommendations. In addition, the Educational Policies Commission and Committee on Committees will be allowed to sunset as their members' terms expire, to be replaced by the Senate's new Policy Committee and Nominating Committee respectively (see link in previous entry).

Conventions Used in the Report

Abbreviations. The following abbreviations are used for units and colleges: College of Education, COE; College of Humanities Arts and Sciences CHAS; College of Social and Behavioral Sciences, CSBS; College of Business, COB; Graduate College, GRAD; Library, LIB; Non-Voting Faculty, NV.

Terms of office. The 2-digit year before each name indicates expiration of the term of office. The number in parentheses indicates the term now being served. Zero (0) is used for those completing offices vacated prior to the term's expiration; partial terms are not counted toward term limits. Currently, all committee assignments for committees charged by the Faculty Senate are 3-year terms.

SECTION 1: OFFICERS AND COMMITTEES OF THE FACULTY SENATE

Chairperson of the University Faculty (1-yr term; 2-term limit): James Mattingly (1)

The University faculty shall elect its chairperson by majority vote of those voting. The Committee on Committees shall make at least two nominations; other names may be added to the ballot by petition of at least thirty faculty members delivered to the secretary of the faculty. The chairperson shall serve a term of one year, beginning in the fall semester; a person may serve no more than two consecutive terms.

Article II of the Constitution of the Faculty of the University of Northern Iowa

<https://www.uni.edu/senate/constitution-faculty>

Chairperson of the Graduate Faculty (1-yr term; 2-term limit): Amy Igou (1)

The chairperson of the Graduate Faculty will be elected by a vote of the membership in the spring of each year for a one-year term and may serve for no more than two years consecutively. The chairperson of the Graduate Faculty shall convene regular and special meetings of the Graduate Faculty and preside over them. The chairperson of the Graduate Faculty shall prepare, with the assistance of the chairperson of the Graduate Council and the Graduate Dean, agenda for meetings and provide for the distribution of the agenda to the Graduate Faculty prior to the meeting. The chairperson of the Graduate Faculty will act as a spokesperson for the Graduate Faculty and as an ex-officio member of the Graduate Council.

Article II of the Graduate Faculty Constitution

https://www.grad.uni.edu/sites/default/files/pdf/graduate_faculty_constitution.pdf

Officers of the University Faculty Senate (1-yr term; 1-term limit)

Chair of the Faculty Senate: Danielle Cowley

Vice-Chair of the Faculty Senate: Francis Degnin

Former Chair of the Faculty Senate: John Burnight

Secretary of the Faculty Senate: Gretchen Gould

"At the last regular meeting of the spring semester, the Senate shall elect, from its newly elected and continuing members, a vice chairperson to take office beginning May 15. The chairperson shall be the person whose term as vice chairperson is just ending." The Chair of the Faculty Senate also serves as Vice-Chair of the Faculty. The Chair of the Faculty Senate appoints a Secretary.

Bylaws of the University Faculty Senate, amended April 2, 2012

Chairs of the College Faculty Senates (1-yr term; various term limits)

Chairs of the college faculty senates each serve 1 year, according to their constitutions, except the CBA Chair, who serves a 2-year term. See college faculty bylaws for various references to term limits.

- Chair of the COB Faculty Senate: Dan Bumblauskas
- Chair of the CHAS Faculty Senate: David McClenahan
- Chair of the COE Faculty Senate: Mary Donegan-Ritter
- Chair of the CSBS Faculty Senate: Pending
- Chair of the LIB Faculty Senate: Gretchen Gould

University Faculty Senate/UFS (2-term limit)

Acts on behalf of the University Faculty on matters of curriculum, educational policy, and other matters related to maintenance of shared governance.

COB 23 (1): Nick Bailey	COE 22 (1): Megan Balong
COB 24 (2): Imam Alam	COE 24 (1): Karen Breitbach
CHAS 23 (1): John Wiles	COE 22 (2): Danielle Cowley (Chair)
CHAS 24 (2): Andrew Stollenwerk	CSBS 23 (1): Rob Hitlan (sub: Carolyn Hildebrandt)
CHAS 23 (1): Melissa Dobosh	CSBS 22 (1): Charles Holcombe
CHAS 24 (1): Kenneth Elgersma	CSBS 22 (1): Qingli Meng (sub: Matthew Makarios)
CHAS 22 (1): Syed Kirmani	LIB 24 (1): Angela Pratesi
CHAS 22 (1): Francis Degnin (Vice-Chair)	
CHAS 24 (1) Steve O’Kane	Ex Officio (non-voting):
CHAS 24 (1) Michael Conrad	Chair of the Faculty: James Mattingly
CHAS 23 (2): Thomas Hesse	Former Senate Chair: John Burnight
COE 23 (1): Mark Hecimovich	Secretary (non-voting): Gretchen Gould

The formula for Senate membership can be found in Article V 3.1 of the Faculty Constitution

<https://senate.uni.edu/constitution-faculty>

Committee on Committees/CoC (2-term limit) (will supplement the Senate’s new Nominating Committee while the current CoC members’ terms sunset). Presents nominations and conducts elections for University Faculty at-large positions for various university-wide committees. Also coordinates college elections for university-wide committees. The Library representative is the Chair of the Library Nominations & Elections Committee.

CHAS 22 (2): Jin Zhu	LIB 22 (2): Susan Moore
COE 22 (1): David Schmid	

SECTION 2: STANDING COMMITTEES CHARGED BY THE FACULTY SENATE

Advisory Committee for the Center for Excellence in Teaching and Learning/CETL (2-term limit)

Oversees and provides direction for the activities of the Center for Excellence in Teaching and Learning. Meets each semester or as required. Members are elected for 3-year terms, and are limited to two consecutive terms. Members of the Advisory Committee for the Center for Excellence in Teaching and Learning assist the CETL by:

1. Serving as advocates for the CETL in the departments/schools and colleges, and helping to foster a vibrant culture of teaching and learning at UNI.
2. Promoting and participating in CETL events.
3. Identifying and prioritizing the immediate and long-term activities of the CETL.

COB 22 (1): Sarah Rosol	COE 23 (2): Megan Balong
CHAS 24 (2): Doug Shaw	LIB 24 (1): Angie Cox
CHAS 22 (1): Melissa Dobosh	Director CETL (Chair), Jonathan Chenoweth
CSBS 23 (2): Kimberly Baker	Faculty Senate: TBD

NOTE: The Associate Provost for Faculty is ex officio.

Committee on Admission, Readmission, and Retention/CARR (no term limit)

The Committee participates in the administration of the admissions policies as provided by the State Board of Regents and the administration of the undergraduate academic standing policy and readmission of undergraduate students according to the principles adopted by the University faculty and procedures developed by the Committee. The Chair is elected by the CARR's membership to serve a two-year term and must be a voting member of the Committee. A committee member may serve as chair for as many terms as desired.

COB 22 (0): Arti Mann	COE 24 (2): Jacob Reed
CHAS 24 (1): Shoshanna Coon	CSBS 23 (2): Dilbur Arsiwalla
CHAS 22 (2): Doug Shaw	

NOTE: The Associate Provost for Academic Affairs and Director of Admission are ex officio.

Educational Policies Commission/EPC (2-term limit) (will supplement the Senate's new Policy Committee while the EPC members' terms sunset). Researches and reports to Senate regarding issues and implications of broad curricular and educational policies.

CHAS 23 (1): Randall Harlow	CSBS 23 (2): Jian Li
COE 22 (2): Danielle Cowley	At Large 24 (1): Megan Balong

NOTE: The Associate Provost for Academic Affairs, Office of the Registrar, and Former Senate Chair are ex officio.

Honorary Degrees Committee/HDC (no term limit) Recommends nominees for recipients of honorary degrees to the President, pursuant to Policy 2.05.

COB 23 (2): Nick Bailey	COE 24 (4): Radhi Al-Mabuk
CHAS 23 (2) Aleksandar Poleksic	CSBS 24 (1): Kimberly Baker
CHAS 22 (2): Julie Zhang	

NOTE: The Provost is ex officio, <https://policies.uni.edu/205>

Intercollegiate Athletics Advisory Council/IAAC (2-term limit) The Intercollegiate Athletics Advisory Council oversees all aspects of the University of Northern Iowa's athletic program. Its primary responsibility is to monitor policies and activities related to the academic quality and integrity of the institution and the welfare of student athletes. It also (a) supports the development and maintenance of a competitive intercollegiate athletic program which reflects favorably upon the university and (b) formulates new policies regarding athletics and student athletes, and (c) supports the Provost, the Vice President for Administration & Finance, and the University Senate on matters regarding athletics and student athletes.

COB 24 (1): Martin Hansen Jr.	CSBS 24 (2): Kristin Mack
CHAS 23 (1): Eugene Wallingford	Contingent 23 (1): Kenneth Hayes
CHAS 23 (1): Lisa Riedle	NCAA Faculty Rep. (Chair): Elaine Eshbaugh
COE 22 (1): Tim Gilson	Faculty Senate: Christopher Larimer

NOTE: The Athletic Director and the Office of the Registrar are ex officio. See the annual report at <https://ncaarep.uni.edu> for a listing of non-faculty committee members.

Liberal Arts Core Committee/LACC (2-term limit) (on hold pending GERC completion): Oversees the Liberal Arts Core, conducts reviews of the program, and initiates or receives proposals from colleges for changes in the Liberal Arts Core program.

COB 22 (2): Karthik Iver	CSBS 22 (2): Charles Holcombe
CHAS 21 (1): Cara Burnidge	LIB 23 (1): Angela Pratesi
CHAS 21 (1): Kirk Manfredi	Faculty Senate: TBD
COE 23 (1): Rob Boody	

NOTE: The Director of Undergraduate Studies is ex officio.

Program Vitality Committee/PVC (no term limit): The Program Vitality Committee is responsible for developing and monitoring the health of academic programs (majors and departments). The goal is to examine trends and give early warning to areas which show problems, and also identify programs in need of resources. The committee will report to the faculty senate on an annual basis and also notify departments and faculty if metrics reveal programs needing intervention.

COB faculty: Andy (John) Anderson	COB admin: Leslie Wilson
CHAS faculty (Science): Colin Weeks	CHAS admin: Ryan McGeough
CHAS faculty (Humanities): Jerry Soneson	Dean's Council & COE admin: Colleen Mulholland
COE faculty: Rob Boody	CSBS admin: Bill Henninger
CSBS faculty: Kim Maclin	Council of Heads: Ben Forsyth
UCC: Suzanne Riehl	Director of Institutional Research: Kristin Moser
Chair of Graduate Faculty: Amy Igou	Associate Provost Academic Affairs: Patrick Pease
Chair of the Faculty: James Mattingly	

Student Academic Appeals Board/SAAB (no term limit): The Student Academic Appeals Board responds to student academic appeals according to procedures outlined for the redress of undergraduate and graduate student grievances in the University Policies and Procedures Manual. With the revision of UNI Policy 12.01 - this committee supersedes the Graduate Student Academic Appeals Board (Fall 2012).

COB 23 (2): Shahina Amin	COE 22 (1): Betsy Zan
COB 24 (2): Russell Guay	CSBS 24 (4): Seth Brown
CHAS 23 (2): Ben Schafer	CSBS 23 (3): Cathy DeSoto
CHAS 22 (1): Matthew Weedman	At Large 23 (1): Shoshanna Coon
COE 24 (3): Suzanne Freedman	At Large 22 (1): Raj Rajendran

NOTE: The Associate Provost for Academic Affairs is ex officio.

Elections will be held each year to create a pool of ten faculty who can serve as appeal board members in the event a student files a grievance appeal with the Office of the Executive Vice President and Provost. The pool shall consist of two faculty representatives who have been duly elected by and from the graduate instructional faculty of each undergraduate college and two representatives who have been elected at large. Faculty members are initially elected for a three-year term and may be elected for additional terms. The faculty members shall be tenured at the rank of assistant professor or higher. The Chair of the Board shall be elected annually from among the pool of ten elected faculty members. *UNI Policy 12.01 Student Academic Grievance*, <http://www.uni.edu/policies/1201>

University Curriculum Committee/UCC (no term limit): Reviews undergraduate college curriculum proposals and recommends to the University Senate changes in existing undergraduate curricula.

COB 24 (1): Bryce Kanago	LIB 22 (0): Gretchen Gould
CHAS 24 (1): Hannah Porter Ocenna	At Large 24 (3): Mark Fienup
CHAS 23 (2): Suzanne Riehl	At Large 22 (4): Gayle Pohl
COE 23 (3): Mark Hecimovich	At Large 23 (1): David Grant
CSBS 22 (1): Lou Fenech	

NOTE: The Associate Provost for Academic Affairs, Director of Undergraduate Education, Dean of the Library, and EPP Director are ex officio.

SECTION 3: AD HOC COMMITTEES CHARGED BY THE FACULTY SENATE

Committee on Diversity, Equity, and Inclusion (DEI):

Details can be found at <https://senate.uni.edu/current-year/current-and-pending-business/charge-and-membership-senates-new-dei-committee>.

Danielle Cowley (Co-Chair, COE)	Belinda Creighton-Smith (CSBS)
Fernando Herrera-Calderón (Co-Chair, CSBS)	David Hernandez-Saca (COE)
Shahina Amin (COB)	Doug Mupasiri (CHAS)
Megan Balong (COE)	Yasemin Sari (CHAS)
Cara Burnidge (CHAS)	Angela Waseskuk (CHAS)

General Education Re-Envisioning Committee (GERC) Stage II:

Details can be found at <https://senate.uni.edu/current-year/current-and-pending-business/charge-and-membership-next-phase-general-education-re>.

Brenda Bass, CSBS Dean (co-chair)	Lisa Jepsen, Economics
Ana Kogl, Political Science (co-chair)	Ryan McGeogh, Communication Studies
Mary Donegan-Ritter, Curriculum & Instruction	Jeff Morgan, Physics
Susan Hill, Philosophy & World Religions	John Ophus, Undergraduate Studies
Charles Holcombe, History	Jeremy Schraffenberger, Languages & Literature

Faculty Senate Ad Hoc Governance Committee:

Details can be found at <https://senate.uni.edu/current-year/current-and-pending-business/ad-hoc-governance-committee-recommendations>.

James Mattingly (chair)	Kenneth Elgersma
John Burnight	Mark Hecimovich
Danielle Cowley	Matt Makarios
Melissa Dobosh	Amy Petersen

SECTION 4: STANDING COMMITTEES NOT CHARGED BY THE FACULTY SENATE

Graduate Council/GC (2-yr term; 3-term limit) Acts on behalf of the Graduate Faculty on graduate policy and curricular matters, and advises the Dean of the Graduate College.

COB 23 (1): Arti Mann	COE 23 (1): Tim Gilson
COB 22 (3): Amy Igou	CSBS 22 (2): Nicholas Schwab
CHAS 23 (1): Dawn Del Carlo	CSBS 22 (2): Darcie Davis-Gage
CHAS 22 (1): Heather Gallivan	LIB 23 (1): HyunSeung Koh
CHAS 22 (1): Shoshanna Coon	Graduate Faculty Chair: Amy Igou (also COB rep)
CHAS 22 (0): Karen Tracey	Dean: Jennifer Waldron
COE 22 (1): Joan Bessman Taylor	Associate Dean: Gabriela Olivares

NOTE: The Dean and Associate Dean of the Graduate College are (non-voting) ex officio members. See *Article IV Graduate Faculty Constitution*, https://www.grad.uni.edu/sites/default/files/pdf/graduate_faculty_constitution.pdf

Graduate Curriculum Committee/GCC (3-yr term; no term limit)

Reports to the Graduate Council and submits annual curriculum proposals to Faculty Senate.

COB 24 (1): Matthew Bunker	LIB 23 (3): Susan Moore
CHAS 23 (1): Samantha Goss	*Graduate Council 24 (1): Heather Gallivan
CHAS 24 (1): Michael Conrad	*Graduate Council 23 (1): Shoshanna Coon
COE 24 (2): Curt Nielsen	UCC at large 24 (1): David Grant
CSBS 24 (1): Ramona McNeal	Associate Dean (Chair): Gabriela Olivares

* Graduate Council representatives are selected by that body and serve 2-year terms.

<https://www.grad.uni.edu/graduate-college-curriculum-committee-gccc>

Professional Development Assignment Committee/PDA (2-yr term; no term limit)

Recommends recipients of professional development assignments. Meets annually or as needed.

COB 23 (1): Huishan Wan	CSBS 23 (2): Matt Makarios
CHAS 22 (1): Cate Palczewski	CETL: Jonathan Chenoweth
CHAS 23 (2): Ali Tabei	Associate Dean (Chair): Gabriela Olivares
COE 22 (3): Danielle Cowley	

Committee on University Research/SRF (2-yr term; no term limit)

College representatives are appointed by Deans of each college, and serve to examine applications for Summer Research Fellowships.

COB 22 (1): Huishan Wan	COE 21 (1): Tim Weih
COB 22 (1): Russell Guay	COE 22 (1): Elena Joram
CHAS 22 (2): Danielle McGeogh	CSBS 22 (1): Donald Gaff
CHAS 22 (1): Cara Burnidge	CSBS 22 (1): Kimberly Baker
CHAS 22 (1): Julie Kang	Associate Dean (Chair): Gabriela Olivares
CHAS 23 (1): Timothy Kidd	

Last updated May 15, 2021

APPENDIX

Definitions of Voting and Non-Voting Faculty (Article I: Definition of the Faculty)

1. The University Faculty. The University faculty shall consist of two groups: the voting faculty and the non-voting faculty.
 - 1.1 **The Voting Faculty.** The voting faculty shall consist of all those who hold tenured, probationary, term or renewable term faculty appointments. It shall also include any other faculty with full-time contracts, plus any current temporary (adjunct) faculty members with a cumulative total of six or more semesters of service to the University at half-time or greater, out of the last eight semesters.
 - 1.2 **The Non-Voting Faculty.** The non-voting faculty shall consist of those who hold all other faculty appointments, including emeritus faculty.
- 1.3. Jurisdiction of the Voting Faculty: Limitation of Voting. Privilege of motion, second, and debate shall be afforded to all members of the faculty during faculty meetings. Voting shall be restricted to members of the voting faculty.
- 1.4. The Faculty Senate may, as it deems appropriate, admit individuals to the voting faculty or to the nonvoting faculty on a permanent or *ad hoc* basis. Individuals who believe that their university responsibilities justify their being members of the voting or of the non-voting faculty may apply, in writing, to the Faculty Senate for consideration. Voting faculty or non-voting faculty status granted by the Faculty Senate shall be for such term as the Faculty Senate specifies, but in all cases will be retained by the individual only as long as he/she remains in his/her position.
2. The Word "Faculty" in this Constitution. When the word "faculty" is used in this Constitution without a modifying adjective preceding it, reference to the University faculty shall be assumed.
3. The definitions of the University in this Constitution apply to the conduct of the official business of the University faculty and do not prohibit the granting of privileges normally associated with faculty status, such as social privileges, to other members of the University administration and staff.
4. Official Roster of the Faculty. As soon as practical in the fall semester but no later than October 1 and in the spring semester no later than February 1, the chairperson of the faculty shall arrange for the availability of an official roster of the faculty. The chairperson of the faculty shall have the authority to decide boundary cases of faculty status according to the spirit of the foregoing sections, subject to challenge and review as provided below. The fall roster shall include a listing of those persons who are qualified for membership in voting faculty and those qualified for membership in the non-voting faculty. The spring roster shall consist of a list of additions to the fall roster. Qualification for faculty status for the entire academic year shall be established by a person's assignment during either the fall or the spring semester of that year. Faculty status established during an academic year shall be construed to apply also to the following summer session, unless the person does not continue his/her appointment with the University.
 - 4.1 Distribution. A sufficient number of copies of the roster for the fall and spring shall be prepared to supply each of the following committees, persons, and offices: the Committee on Committees; the chairperson of the faculty; the vice-chairperson of the faculty ; the secretary of the faculty; the Office of Academic Affairs; all college offices; all departmental offices. Each college office and each departmental office shall, for a period of one week after the roster's issuance, prominently display the roster in a place readily accessible to the faculty. In addition, a copy of the current semester's roster shall be made available to any faculty member upon written request to the secretary of the faculty.
 - 4.2 Challenges of the Roster. Challenges of the accuracy or the propriety of the listings in any semester's roster shall be directed to the University Faculty Senate within 15 class days after distribution for adjudication by majority vote.
 - 4.3 Appeal and Final Disposition of Challenge. The Senate's decision (see section 4.2. above) may be appealed to a majority vote of the University faculty whose decision shall be final.

Constitution of the Faculty

<http://www.uni.edu/senate/article-i-definition-faculty>