4-1-2019

2018-2019 University Committee Memberships and Committee on Committees Annual Report

University of Northern Iowa. Faculty Senate.

Copyright ©2018 Faculty Senate, University of Northern Iowa
Follow this and additional works at: https://scholarworks.uni.edu/facsenate_documents
Part of the Higher Education Commons

Let us know how access to this document benefits you

Recommended Citation
University of Northern Iowa. Faculty Senate, “2018-2019 University Committee Memberships and Committee on Committees Annual Report” (2019). Faculty Senate Documents. 1260.
https://scholarworks.uni.edu/facsenate_documents/1260

This Committee Memberships List is brought to you for free and open access by the Faculty Senate at UNI ScholarWorks. It has been accepted for inclusion in Faculty Senate Documents by an authorized administrator of UNI ScholarWorks. For more information, please contact scholarworks@uni.edu.
Annual Report of the Committee on Committees
for the Academic Year 2018-2019

Submitted by James Mattingly, Chair of the Committee on Committees on Behalf of the Committee, April 1, 2019. Last amended May 23, 2019.

--------------------------------------------------------------------------------------------------------

INSIDE THE REPORT
Front Matter:
  ● Charge of the Committee on Committees
  ● Recommendations of the Committee
  ● Conventions used in the report
Section 1: Officers and Committees of the Faculty Senate
Section 2: Standing Committees Charged by the Faculty Senate
Section 3: Ad-hoc Committees Charged by the Faculty Senate
Section 4: Standing Committees NOT Charged by the Faculty Senate
Section 5: Ad-hoc Committees NOT Charged by the Faculty Senate
Back Matter: Current definitions of voting and non-voting faculty (Article 1, Faculty Constitution)
Charge of the Committee on Committees

6.5 Selection of committee members. The Committee on Committees shall coordinate college elections for committees and shall hold elections for all at-large positions on committees. The Committee on Committees shall have the power to fill committee vacancies via appointment until such time as it is able to conduct an election to fill the position for the remainder of the term.

6.5.1 The Committee on Committees shall report the results of all elections to the Chair of the Senate no later than April 1.

6.5.2 The Committee on Committees shall issue an annual report to the Senate that describes the charge of each committee and updates the membership of the Senate and all committees. This report shall be presented to the Senate at its final regularly scheduled meeting of the spring semester. The Committee on Committees shall at this time recommend to the Senate the discharge of any standing or ad hoc committees (except for standing committees established by the Faculty Constitution) which in its judgment have become superfluous. The Secretary of the Senate shall append this report to these Bylaws.

University Faculty Senate Bylaws
http://www.uni.edu/senate/uni-faculty-senate-bylaws-0

Recommendations of the Committee

The Committee on Committees submits this report in fulfillment of its mandate as prescribed by its charge, as provided in the Faculty Senate bylaws. Over the course of the year, the committee contacted Senate Chairs of the Colleges and Rod Library, requesting each to fill committee positions that expire in 2019.

Description of election procedures. The Committee used its redesigned database of faculty committee assignments to identify seats that require re-election this year. The Committee and college senate chairs conducted elections using the university’s electronic ballot system (the Library uses an email system), completed just before spring break. This report reflects the results of those elections and can be used as a guide to faculty governance assignments for the academic year that ends May 15, 2020.

Report on election results. Faculty elected to seats that expired in 2019 are included in committee assignments in the following pages. Forty-five of the 135 total faculty seats on university committees were included in this year’s elections. Participation rates in faculty elections were:

- CBA 21 of 51 voting faculty (41%)
- COE 45 of 106 voting faculty (42%)
- CHAS 89 of 224 voting faculty (40%)
- CSBS 39 of 93 voting faculty (42%)
- LIB
- Graduate College 74 of 444 graduate faculty (17%)
- At-large 207 of 497 voting faculty (42%)

Report on appointments required to fill vacant offices. Appointed, instead of elected, faculty are: Donna Hoffman on the University Faculty Senate (vacated by Mitchell Strauss’ retirement) and Kelly Strong on the University Committee on Curriculum (vacated by Gayle Rhineberger-Dunn administrative appointment); one seat assigned to the College of Business Administration on the Budget Advisory Committee remains vacant (due to prior faculty resignation).

Recommendations:

Regarding committee changes.

- The charge of every committee must be reviewed for potential revision or discharge.
- A committee reporting template and schedule must be established to facilitate annual review.
- Term limits should be considered for all committees.
- The committee has recommended discharge of the University Writing Committee, which was passed by the Faculty Senate during its meeting on April 8, 2019.
Regarding procedural changes.

- The Committee redesigned the database of faculty offices during the current academic year. The Senate Secretary will maintain the new database, to preserve its integrity.
- The Committee instituted the electronic voting system across all colleges (except the Library) during the current academic year.
- The Faculty Budget Committee and the Committee for Admission, Re-admission, and Retention were changed to 3-year terms to be consistent with all other committees charged by the Faculty Senate.
- The Committee recommends no further procedural changes at this time.

Conventions Used in the Report

Abbreviations. The following abbreviations are used for units and colleges: College of Education, COE; College of Humanities Arts and Sciences CHAS; College of Social and Behavioral Sciences, CSBS; College of Business Administration, CBA; Graduate College, GRAD; Library, LIB; Non-Voting Faculty, NV.

Terms of office. The 2-digit year before each name indicates expiration of the term of office. The number in parentheses indicates the term now being served. Zero (0) is used for those completing offices vacated prior to the term’s expiration; partial terms are not counted toward term limits. Currently, all committee assignments for committees charged by the Faculty Senate are 3-year terms.

SECTION 1: OFFICERS AND COMMITTEES OF THE FACULTY SENATE

Chairperson of the University Faculty (1-yr term; 2-term limit): Barbara Cutter (2)
The University faculty shall elect its chairperson by majority vote of those voting. The Committee on Committees shall make at least two nominations; other names may be added to the ballot by petition of at least thirty faculty members delivered to the secretary of the faculty. The chairperson shall serve a term of one year, beginning in the fall semester; a person may serve no more than two consecutive terms.

Article II of the Constitution of the Faculty of the University of Northern Iowa  
https://www.uni.edu/senate/constitution-faculty

Note: Barbara Cutter was elected by a large majority of voters, 72.2%

Chairperson of the Graduate Faculty (1-yr term; 2-term limit): Darcie Davis-Gage (1)
The chairperson of the Graduate Faculty will be elected by a vote of the membership in the spring of each year for a one-year term and may serve for no more than two years consecutively. The chairperson of the Graduate Faculty shall convene regular and special meetings of the Graduate Faculty and preside over them. The chairperson of the Graduate Faculty shall prepare, with the assistance of the chairperson of the Graduate Council and the Graduate Dean, agenda for meetings and provide for the distribution of the agenda to the Graduate Faculty prior to the meeting. The chairperson of the Graduate Faculty will act as a spokesperson for the Graduate Faculty and as an ex-officio member of the Graduate Council.

Article II of the Graduate Faculty Constitution
https://www.grad.uni.edu/sites/default/files/pdf/graduate_faculty_constitution.pdf

Officers of the University Faculty Senate (1-yr term; 1-term limit)
Former Chair of the Faculty Senate: Amy Petersen
Chair of the Faculty Senate: James Mattingly
Vice-Chair of the Faculty Senate: John Burnight
Secretary of the Faculty Senate: Gretchen Gould

“At the last regular meeting of the spring semester, the Senate shall elect, from its newly elected and continuing members, a vice chairperson to take office beginning May 15. The chairperson shall be the person whose term as vice chairperson is just ending.” The Chair of the Faculty Senate also serves as Vice-Chair of the Faculty. The Vice-Chair of the Faculty Senate serves as Ex Officio (non-voting) member of the Committee on Committees. The Chair of the Faculty Senate appoints a Secretary.
Bylaws of the University Faculty Senate, amended April 2, 2012

Chairs of the College Faculty Senates (1-yr term; various term limits)
Chairs of the college faculty senates each serve 1 year, according to their constitutions, except the CBA Chair, who serves a 2-year term. See college faculty bylaws for various references to term limits.

- Chair of the CBA Faculty Senate: Karthik Iyer
- Chair of the CHAS Faculty Senate: Cara Burnidge
- Chair of the COE Faculty Senate: Lyn Countryman/Disa Dornish (Co-chairs)
- Chair of the CSBS Faculty Senate: Robert Dise
- Chair of the LIB Faculty Senate: Angela Pratesi

University Faculty Senate/UFS (2-term limit)
Acts on behalf of the University Faculty on matters of curriculum, educational policy, and other matters related to maintenance of shared governance.

<table>
<thead>
<tr>
<th>College</th>
<th>Chair/Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>CBA</td>
<td>James Mattingly (Chair)</td>
</tr>
<tr>
<td>COE</td>
<td>Megan Balong</td>
</tr>
<tr>
<td>CBA</td>
<td>Imam Alam</td>
</tr>
<tr>
<td>COE</td>
<td>Nicole Skaar</td>
</tr>
<tr>
<td>CHAS</td>
<td>Amanda McCandless</td>
</tr>
<tr>
<td>COE</td>
<td>Danielle Cowley</td>
</tr>
<tr>
<td>CHAS</td>
<td>Andrew Stollenwerk</td>
</tr>
<tr>
<td>CSBS</td>
<td>Donna Hoffman</td>
</tr>
<tr>
<td>CHAS</td>
<td>Shahram Varzavand</td>
</tr>
<tr>
<td>CSBS</td>
<td>Charles Holcombe</td>
</tr>
<tr>
<td>CHAS</td>
<td>Mark Sherrard</td>
</tr>
<tr>
<td>CSBS</td>
<td>Qingli Meng</td>
</tr>
<tr>
<td>CHAS</td>
<td>John Burnight (Vice-Chair)</td>
</tr>
<tr>
<td>LIB</td>
<td>Gretchen Gould (Secretary)</td>
</tr>
<tr>
<td>CHAS</td>
<td>Syed Kirmani</td>
</tr>
<tr>
<td>NV</td>
<td>William Koch</td>
</tr>
<tr>
<td>CHAS</td>
<td>Francis Degnin</td>
</tr>
<tr>
<td>NV</td>
<td>Thomas Hesse</td>
</tr>
<tr>
<td>CHAS</td>
<td>Kenneth Hall</td>
</tr>
<tr>
<td>Former-Chair: Amy Petersen</td>
<td></td>
</tr>
<tr>
<td>COE</td>
<td>Leigh Zeitz</td>
</tr>
<tr>
<td>Ex Officio: Barbara Cutter (Chair of the Faculty)</td>
<td></td>
</tr>
</tbody>
</table>

Article V 3.1 University Faculty Senate Membership. The University Faculty Senate shall be composed of members elected by and from the voting faculty from each undergraduate college (including academic units which function as a college although otherwise designated), elected by and from the Library Faculty, and elected by and from the non-voting faculty. The number of senators to be elected by the members of each undergraduate college and the Library will be determined by the following formula: one senator per thirty voting faculty members rounded to the nearest multiple of thirty, with a minimum of at least one senator from each college. Two non-voting senators, elected from the non-voting faculty shall have full rights of debate and motion but no Senate vote. The chairperson of the faculty shall be an ex officio member of the University Faculty Senate with full rights of debate and motion but will not vote.

Constitution of the Faculty of the University of Northern Iowa (as amended August 29, 2011)
https://www.uni.edu/senate/constitution-faculty
Committee on Committees/CoC (2-term limit)

Presents nominations and conducts elections for University Faculty at-large positions for various university-wide committees. Also coordinates college elections for university-wide committees. The Library representative is the Chair of the Library Nominations & Elections Committee.

<table>
<thead>
<tr>
<th>College</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>CBA 21</td>
<td>David Surdam</td>
</tr>
<tr>
<td>CHAS 20</td>
<td>Doug Shaw</td>
</tr>
<tr>
<td>CHAS 22</td>
<td>Jin Zhu</td>
</tr>
<tr>
<td>COE 22</td>
<td>David Schmid</td>
</tr>
<tr>
<td>CSBS 21</td>
<td>Michael Fleming</td>
</tr>
<tr>
<td>LIB 22</td>
<td>Susan Moore</td>
</tr>
<tr>
<td>At Large</td>
<td>Kyle Rudick</td>
</tr>
<tr>
<td>Faculty Senate Vice-Chair: John Burnight</td>
<td></td>
</tr>
</tbody>
</table>

The Vice-Chair of the University Faculty Senate is ex officio Chair.

Faculty Budget Committee/FBC (no term limit)

Serves to maintain awareness of the University’s financial condition among University and College Faculty Senates, and as liaison between the faculty and administration, regarding financial and budgetary matters.

<table>
<thead>
<tr>
<th>College</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>CBA 20</td>
<td>Vacant</td>
</tr>
<tr>
<td>CHAS 22</td>
<td>Nalin Goonesekere</td>
</tr>
<tr>
<td>COE 22</td>
<td>Becky Hawbaker</td>
</tr>
<tr>
<td>CSBS 21</td>
<td>Brian Warby</td>
</tr>
<tr>
<td>LIB 21</td>
<td>Susan Moore</td>
</tr>
<tr>
<td>Faculty Senate Chair: James Mattingly</td>
<td></td>
</tr>
<tr>
<td>Faculty Senate Vice-Chair: John Burnight</td>
<td></td>
</tr>
</tbody>
</table>

The Chair of the University Faculty Senate is ex officio Chair and the Vice-Chair is ex officio member.

Two Senate committees are currently under review by the Faculty Handbook Committee:

Panel on Faculty Conduct/PFC

It is the responsibility of all members of the faculty to uphold norms of professional ethics and to protect academic freedom. The Panel on Faculty Conduct shall consist of all tenured, fully promoted faculty members. When notified of the necessity for a hearing committee, the Senate Chair shall randomly select 25 names from the Panel to fulfill his/her obligation under the 1973 Board of Regents Procedure for Handling Faculty Dismissal Cases. The Provost’s selections may also come from this panel. Under the 1973 Board of Regents Procedure for Handling Faculty Dismissal Cases, “No member should be chosen from the Senate or from the preliminary committee of three. Except in unusual circumstances, no member of the accused’s department should serve on this committee.”

Faculty Welfare Committee/FWC

The Faculty Welfare Committee shall consist of the Chair of the Faculty, the chair (or designee) and a designee from the Faculty Senate and the chair or designee from the other college senates. All members of the Faculty Welfare Committee shall be tenured. Under the 1973 Board of Regents Procedure for Handling Faculty Dismissal Cases, the Faculty Welfare Committee shall, upon request from the provost, “appoint a committee of three, at least one of whom is a member of the Faculty Welfare Committee, to inquire quickly and informally into the [accusation against a faculty member] and decide whether in their opinion formal proceedings are justified.” Those appointed to the inquiry committee must have the rank of full professor with tenure. No one shall be appointed to the inquiry committee who is a member of the University Faculty Senate or who is from the accused’s department.
SECTION 2: STANDING COMMITTEES CHARGED BY THE FACULTY SENATE

Advisory Committee for the Center for Excellence in Teaching and Learning/CETL (2-term limit)
Oversees and provides direction for the activities of the Center for Excellence in Teaching and Learning. Meets each semester or as required. Members are elected for 3-year terms, and are limited to two consecutive terms. Members of the Advisory Committee for the Center for Excellence in Teaching and Learning assist the CETL by:
1. Serving as advocates for the CETL in the departments/schools and colleges, and helping to foster a vibrant culture of teaching and learning at UNI.
2. Promoting and participating in CETL events.
3. Identifying and prioritizing the immediate and long-term activities of the CETL.

<table>
<thead>
<tr>
<th>CBA 22 (1): Sarah Rosol</th>
<th>COE 20 (2): Megan Balong</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAS 21 (1): Doug Shaw</td>
<td>LIB 21 (1): Ann Marie Gruber</td>
</tr>
<tr>
<td>CHAS 22 (1): Melissa Dobosh</td>
<td>Director CETL (Chair), Susan Hill</td>
</tr>
<tr>
<td>CSBS 20 (1): Kimberly Baker</td>
<td>Faculty Senate: Leigh Zeitz</td>
</tr>
</tbody>
</table>

NOTE: The Associate Provost for Faculty is ex officio.

Committee on Admission, Readmission, and Retention/CARR (no term limit)
The Committee participates in the administration of the admissions policies as provided by the State Board of Regents and the administration of the undergraduate academic standing policy and readmission of undergraduate students according to the principles adopted by the University faculty and procedures developed by the Committee. The Chair is elected by the CARR’s membership to serve a two-year term and must be a voting member of the Committee. A committee member may serve as chair for as many terms as desired.

<table>
<thead>
<tr>
<th>CBA 22 (5): Bulent Uyar</th>
<th>COE 21 (1): Jacob Reed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAS 21 (1): Heather Peyton</td>
<td>CSBS 20 (1): Dilbur Arsiwalla</td>
</tr>
<tr>
<td>CHAS 22 (2): Doug Shaw</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: The Associate Provost for Academic Affairs and Director of Admission are ex officio.

Educational Policies Commission/EPC (2-term limit)
Researches and reports to Senate regarding issues and implications of broad curricular and educational policies.

<table>
<thead>
<tr>
<th>CBA 22(1): Craig VanSandt</th>
<th>CSBS 20(0): Jian Li</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAS 20(1): Ben Schafer</td>
<td>LIB 21(1): Chris Neuhaus</td>
</tr>
<tr>
<td>CHAS 22(1): Brian Townsend</td>
<td>At Large 21(1): Cathy DeSoto</td>
</tr>
<tr>
<td>COE 22(2): Danielle Cowley</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: The Associate Provost for Academic Affairs, Office of the Registrar, and Former Senate Chair are ex officio.

Honorary Degrees Committee/HDC (no term limit)
Recommends nominees for recipients of honorary degrees to the President, pursuant to Policy 2.05.

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAS 20(1) Aleksandar Poleksic</td>
<td>CSBS 21(3): Donald Gaff</td>
</tr>
<tr>
<td>CHAS 22(2): Julie Zhang</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: The Provost is ex officio, https://policies.uni.edu/205
**Intercollegiate Athletics Advisory Council/IAAC (2-term limit)**
The Intercollegiate Athletics Advisory Council oversees all aspects of the University of Northern Iowa’s athletic program. Its primary responsibility is to monitor policies and activities related to the academic quality and integrity of the institution and the welfare of student athletes. It also (a) supports the development and maintenance of a competitive intercollegiate athletic program which reflects favorably upon the university and (b) formulates new policies regarding athletics and student athletes, and (c) supports the Provost, the Vice President for Administration & Finance, and the University Senate on matters regarding athletics and student athletes.

<table>
<thead>
<tr>
<th>CBA 21(1): David Surdam</th>
<th>CSBS 21(1): Kristin Mack</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAS 22(1): Cayla Bellamy</td>
<td>NCAA Faculty Rep. (Chair): Elaine Eshbaugh</td>
</tr>
<tr>
<td>COE 22(1): Tim Gilson</td>
<td>Faculty Senate: Kelly Strong</td>
</tr>
</tbody>
</table>

NOTE: The Athletic Director and the Office of the Registrar are ex officio. See the annual report at [https://ncaarep.uni.edu](https://ncaarep.uni.edu) for a listing of non-faculty committee members.

**Liberal Arts Core Committee/LACC (2-term limit)**
Oversee the Liberal Arts Core, conduct reviews of the program, and initiate or receive proposals from colleges for changes in the Liberal Arts Core program.

<table>
<thead>
<tr>
<th>CBA 22(2): Karthik Iver</th>
<th>CSBS 22(2): Charles Holcombe</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAS 21(1): Cara Burnidge</td>
<td>LIB 20(2): Angie Cox</td>
</tr>
<tr>
<td>CHAS 21(1): Kirk Manfredi</td>
<td>Faculty Senate: Vacant</td>
</tr>
<tr>
<td>COE 20(2): Scott Ellison</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: The Director of Undergraduate Studies is ex officio.

**Program Vitality Committee/PVC (no term limit)**
The Program Vitality Committee is responsible for developing and monitoring the health of academic programs (majors and departments). The goal is to examine trends and give early warning to areas which show problems, and also identify programs in need of resources. The committee will report to the faculty senate on an annual basis and also notify departments and faculty if metrics reveal programs needing intervention.

<table>
<thead>
<tr>
<th>CBA faculty: David Hakes</th>
<th>CBA admin: Leslie Wilson</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAS faculty: Colin Weeks</td>
<td>CHAS admin: Maureen Clayton</td>
</tr>
<tr>
<td>COE faculty: Christina Curran</td>
<td>COE admin: Gaetane Jean-Marie</td>
</tr>
<tr>
<td>CSBS faculty: William Henninger</td>
<td>CSBS admin: Greg Bruess</td>
</tr>
<tr>
<td>UCC: Suzanne Riehl</td>
<td>Council of Heads: Eric Lange</td>
</tr>
<tr>
<td>Graduate Council: Leila Rod-Welch</td>
<td>Director of Institutional Research: Kristin Moser</td>
</tr>
<tr>
<td>Chair of the Faculty: Barbara Cutter</td>
<td>Associate Provost Academic Affairs: Patrick Pease</td>
</tr>
</tbody>
</table>
Student Academic Appeals Board/SAAB (no term limit)
The Student Academic Appeals Board responds to student academic appeals according to procedures outlined for the redress of undergraduate and graduate student grievances in the University Policies and Procedures Manual. With the revision of UNI Policy 12.01 - this committee supersedes the Graduate Student Academic Appeals Board (Fall 2012).

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CBA 21(1): Russell Guay</td>
<td>CSBS 21(3): Seth Brown</td>
</tr>
<tr>
<td>CHAS 22(1): Matthew Weedman</td>
<td>At Large 20(1): Shoshanna Coon</td>
</tr>
<tr>
<td>COE 21(2): Suzanne Freedman</td>
<td>At Large 22(1): Raj Rajendran</td>
</tr>
</tbody>
</table>

NOTE: The Associate Provost for Academic Affairs is ex officio.
The Committee on Committees will hold elections each year to create a pool of ten faculty who can serve as appeal board members in the event a student files a grievance appeal with the Office of the Executive Vice President and Provost. The pool shall consist of two faculty representatives who have been duly elected by and from the graduate instructional faculty of each undergraduate college and two representatives who have been elected at large. Faculty members are initially elected for a three-year term and may be elected for additional terms. The faculty members shall be tenured at the rank of assistant professor or higher. The Chair of the Board shall be elected annually from among the pool of ten elected faculty members.

UNI Policy 12.01 Student Academic Grievance http://www.uni.edu/policies/1201

University Curriculum Committee/UCC (no term limit)
Reviews undergraduate college curriculum proposals and recommends to the University Senate changes in existing undergraduate curricula.

<table>
<thead>
<tr>
<th>CBA 21(1): David Hakes</th>
<th>CSBS 22(1): Lou Fenech</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAS 21(1): Jin Zhu</td>
<td>At Large 21(2): Mark Fienup</td>
</tr>
<tr>
<td>CHAS 20(1): Suzanne Riehl</td>
<td>At Large 22(4): Gayle Pohl</td>
</tr>
<tr>
<td>COE 20(2): Tony Gabriele</td>
<td>At Large 20(0): Kelly Strong</td>
</tr>
</tbody>
</table>

NOTE: The Associate Provost for Academic Affairs, Director of Undergraduate Education, Dean of the Library, and EPP Director are ex officio.

SECTION 3: AD-HOC COMMITTEES CHARGED BY THE FACULTY SENATE

Interdisciplinary Committee
A temporary task force charged with making recommendations for developing structures for cross-curricular programs, centers, activities, and resources at UNI.

| David Grant, Sustainability Advisory Board | John Ophus (Non-voting) Undergraduate Studies |
| Gwennie Barry, Diversity Faculty Advisory Board | Wendy Hoofnagle (Non-voting) WGS Director |
| Julianne Gassman, Community Engagement Faculty Advisory Board | Eric O’Brien (Non-voting) Office of Sustainability |
| Elizabeth Sutton, WGS Advisory Board | Nicholas Rafanello (Non-voting) Residence Life |
| Dale Cyphert, CBA Representative | William Henninger (Non-voting) Administrative Fellow |
## SECTION 4: STANDING COMMITTEES NOT CHARGED BY THE FACULTY SENATE

### Graduate Council/GC (2-yr term; 3-term limit)
Acts on behalf of the Graduate Faculty on graduate policy and curricular matters, and advises the Dean of the Graduate College.

<table>
<thead>
<tr>
<th>CBA 20 (1): Dale Cyphert</th>
<th>COE 21(1): Amy Petersen</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAS 20 (1): Jim Olaughlin</td>
<td>LIB 21(3): Leila Rod-Welch</td>
</tr>
<tr>
<td>CHAS 20 (1): Bill Wood</td>
<td>Graduate Faculty Chair: Darcy Davis-Gage</td>
</tr>
<tr>
<td>CHAS 21 (2): Julia Bullard</td>
<td>Dean: Jennifer Waldron</td>
</tr>
<tr>
<td>COE 20(1): Radhi Al-Mabuk</td>
<td>Associate Dean: Gabriela Olivares</td>
</tr>
</tbody>
</table>

**NOTE:** The Dean and Associate Dean of the Graduate College are (non-voting) ex officio members.

*Article IV Graduate Faculty Constitution*

https://www.grad.uni.edu/sites/default/files/pdf/graduate_faculty_constitution.pdf

### Graduate Curriculum Committee/GCC (3-yr term; no term limit)
Reports to the Graduate Council and submits annual curriculum proposals to Faculty Senate.

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAS 20 (1): Elizabeth Sutton</td>
<td><em>Graduate Council 20(2): Gayle Pohl</em></td>
</tr>
<tr>
<td>CHAS 21 (2): Gayle Pohl</td>
<td><em>Graduate Council 20(2): Radhi Al Mabuk</em></td>
</tr>
<tr>
<td>COE 21 (1): Curt Nielsen</td>
<td>Associate Dean (Chair): Gabriela Olivares</td>
</tr>
<tr>
<td>CSBS 21 (3): Steven Onken</td>
<td></td>
</tr>
</tbody>
</table>

*Graduate Council representatives are selected by that body and serve 2-year terms.*

https://www.grad.uni.edu/graduate-college-curriculum-committee-gccc

### Professional Development Assignment Committee/PDA (2-yr term; no term limit)
Recommends recipients of professional development assignments. Meets annually or as needed.

<table>
<thead>
<tr>
<th>CBA 21(2): Mohammed Rawwas</th>
<th>COE 20(2): Danielle Cowley</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAS 21(1): Ali Tabei</td>
<td>Associate Dean (Chair): Gabriela Olivares</td>
</tr>
</tbody>
</table>

### University Research Committee/SRF (2-yr term; no term limit)
College representatives are appointed by Deans of each college, and serve to examine applications for Summer Research Fellowships.

<table>
<thead>
<tr>
<th>CBA: Eric Lee</th>
<th>COE: TBD</th>
</tr>
</thead>
<tbody>
<tr>
<td>CBA: Bulent Uyar</td>
<td>COE: TBD</td>
</tr>
</tbody>
</table>
SECTION 5: AD-HOC COMMITTEES NOT CHARGED BY THE FACULTY SENATE

Contingent Faculty Voting Rights Committee
Convened by Chair of the Faculty, Barbara Cutter, to consider a change to the Faculty Constitution to provide voting rights to term faculty and some temporary faculty, consistent with AAUP recommendations.

<table>
<thead>
<tr>
<th>Kathy Scholl, Voting Faculty</th>
<th>Zeina Yousof, Non-Voting Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Francesca Soans, Voting Faculty</td>
<td>Heather Schaffner, Non-Voting Faculty</td>
</tr>
<tr>
<td>James Mattingly, Voting Faculty</td>
<td>Matthew Wilson, Non-Voting Faculty</td>
</tr>
<tr>
<td>Barbara Cutter, Voting Faculty (Chair)</td>
<td>Thomas Hesse, Non-Voting Faculty</td>
</tr>
</tbody>
</table>

Last updated April 28, 2019
Definitions of Voting and Non-Voting Faculty (Article I: Definition of the Faculty)

1. The University Faculty. The University faculty shall consist of two groups: the voting faculty and the non-voting faculty.

1.1 The Voting Faculty. The voting faculty shall consist of all those who are appointed to one of the four academic ranks—professor, associate professor, assistant professor, or instructor—and who hold a probationary or tenured appointment.

1.2 The Non-Voting Faculty. The non-voting faculty shall consist of those who hold part-time or full-time temporary appointments—lecturers, adjuncts, visiting professors, other such designations— that involve teaching and/or research responsibilities directly related to the academic programs of the University. It shall include emeritus faculty and, in addition, all those persons whose original appointments both carry faculty status and pre-date the adoption of this Constitution.

1.3 Jurisdiction of the Voting Faculty: Limitation of Voting. Privilege of motion, second, and debate shall be afforded to all members of the faculty during faculty meetings. Voting shall be restricted to members of the voting faculty.

1.4 The Faculty Senate may, as it deems appropriate, admit individuals to the voting faculty or to the non-voting faculty on a permanent or ad hoc basis. Individuals who believe that their university responsibilities justify their being members of the voting or of the non-voting faculty may apply, in writing, to the Faculty Senate for consideration. Voting faculty or non-voting faculty status granted by the Faculty Senate shall be for such term as the Faculty Senate specifies, but in all cases will be retained by the individual only as long as he/she remains in his/her position.

2. The Word "Faculty" in this Constitution. When the word "faculty" is used in this Constitution without a modifying adjective preceding it, reference to the University faculty shall be assumed.

3. The definitions of the University in this Constitution apply to the conduct of the official business of the University faculty and do not prohibit the granting of privileges normally associated with faculty status, such as social privileges, to other members of the University administration and staff.

4. Official Roster of the Faculty. As soon as practical in the fall semester but no later than October 1 and in the spring semester no later than February 1, the chairperson of the faculty shall arrange for the availability of an official roster of the faculty. The chairperson of the faculty shall have the authority to decide boundary cases of faculty status according to the spirit of the foregoing sections, subject to challenge and review as provided below. The fall roster shall include a listing of those persons who are qualified for membership in voting faculty and those qualified for membership in the non-voting faculty. The spring roster shall consist of a list of additions to the fall roster. Qualification for faculty status for the entire academic year shall be established by a person's assignment during either the fall or the spring semester of that year. Faculty status established during an academic year shall be construed to apply also to the following summer session, unless the person does not continue his/her appointment with the University.

4.1 Distribution. A sufficient number of copies of the roster for the fall and spring shall be prepared to supply each of the following committees, persons, and offices: the Committee on Committees; the chairperson of the faculty; the vice-chairperson of the faculty; the secretary of the faculty; the Office of Academic Affairs; all college offices; all departmental offices. Each college office and each departmental office shall, for a period of one week after the roster's issuance, prominently display the roster in a place readily accessible to the faculty. In addition, a copy of the current semester's roster shall be made available to any faculty member upon written request to the secretary of the faculty.

4.2 Challenges of the Roster. Challenges of the accuracy or the propriety of the listings in any semester's roster shall be directed to the University Faculty Senate within 15 class days after distribution for adjudication by majority vote.

4.3 Appeal and Final Disposition of Challenge. The Senate's decision (see section 4.2. above) may be appealed to a majority vote of the University faculty whose decision shall be final.

Constitution of the Faculty
http://www.uni.edu/senate/article-i-definition-faculty