

4-12-1982

# University of Northern Iowa Faculty Senate Meeting Minutes, April 12, 1982

University of Northern Iowa. Faculty Senate.

Copyright © 1982 Faculty Senate, University of Northern Iowa  
Follow this and additional works at: [http://scholarworks.uni.edu/facsenate\\_documents](http://scholarworks.uni.edu/facsenate_documents)

 Part of the [Higher Education Commons](#)

*Let us know how access to this document benefits you*

---

## Recommended Citation

University of Northern Iowa. Faculty Senate., "University of Northern Iowa Faculty Senate Meeting Minutes, April 12, 1982" (1982).  
*Faculty Senate Documents*. 378.  
[http://scholarworks.uni.edu/facsenate\\_documents/378](http://scholarworks.uni.edu/facsenate_documents/378)

This Minutes is brought to you for free and open access by the Faculty Senate at UNI ScholarWorks. It has been accepted for inclusion in Faculty Senate Documents by an authorized administrator of UNI ScholarWorks. For more information, please contact [scholarworks@uni.edu](mailto:scholarworks@uni.edu).

Senate Minutes  
April 12, 1982  
1297

1. Remarks from Vice President and Provost Martin.

#### CALENDAR

2. Proposal of Policy for Establishing Final Grade Due Dates (memo from Registrar Robert Leahy dated April 2, 1982).

#### OLD/NEW BUSINESS

3. Interim report from the ROTC Oversight Committee.
4. The candidates for the position of Chairperson and Vice Chairperson of the Faculty Senate for 1982-83 were announced.
5. A summary of pending business which will be held over until fall 1982 was announced.

#### DOCKET

6. 313 255 Proposal for Permission to Use Departmental Prefixes (letter from Dr. Kenneth DeNault, Chair, College of Natural Sciences Senate). See Senate Minutes 1296. Approved.
7. 314 256 Proposal to Require College Senate Endorsements of Applications for Emeritus Status Before the University Faculty Senate Considers the Applications (memo from Senator Hallberg dated February 22, 1982). See Senate Minutes 1296. Approved.

#### OTHER BUSINESS

8. Approved emeritus status for Professor of Music, Charles Matheson.

#### ANNOUNCEMENTS

9. The next meeting of the Faculty Senate will begin at 3:15 p.m. on April 26, 1982. The two main items of business will be the report of the University Committee on Curricula and docket item 257.

The University Faculty Senate was called to order at 3:16 p.m., April 12, 1982, in the Board Room by Chairperson Davis.

Present: Abel, Baum, Cawelti, D. Davis, J. Duea, Erickson, Glenn, Hallberg, Heller, Hollman, Millar, Remington, Richter, Sandstrom, Story, TePaske, Yager (ex officio)

Alternates: Cooney for Gadelmann, Hill for Noack

Absent: J. Alberts

Members of the press were requested to identify themselves. Mr. Jeff Moravec of the Cedar Falls Record and Mr. Al Schares of the Northern Iowan were in attendance.

1. Vice President and Provost Martin addressed the Senate. He indicated that a reception would be held for members of the Faculty Senate on May 10.

Dr. Martin stated that the Academic Planning Seminar with the Board of Regents would be at 10:30 a.m. on April 21. He indicated the priority items would be: 1) accreditation for the School of Business, and 2) a future request for reconsideration of the Doctor of Education degree.

#### CALENDAR

2. Proposal of Policy for Establishing Final Grade Due Dates (see memo from Registrar Robert Leahy dated April 2, 1982). See Appendix A.

Remington moved, Glenn seconded to docket in regular order. Motion passed. Docket 257.

#### OLD/NEW BUSINESS

3. Professor Darrel Hoff, Chairperson of the ROTC Oversight Committee, presented an interim report on the Committee's activities.

Professor Hoff indicated that the first meeting of the Committee had been held on January 21, 1982. Professor Hoff indicated that he had been elected as chairperson of the Committee and that Professor Jackson Baty had been elected Secretary and Vice Chairperson.

He indicated the Committee had discussed the following areas.

1. A subcommittee had been appointed to create a policy on faculty assessment for instructors in the military science area. He indicated that a proposal was in the draft stage at this point.
2. The Committee was reviewing a vita of a second officer who may be added to the unit. Professor Hoff indicated the recommendation would be forthcoming in the near future.
3. The Committee had received a request for cross-enrollment. This request asked for students from Upper Iowa University to be allowed to take work at UNI and be allowed to apply the credit to their program of study at Upper Iowa University.

Professor Hoff indicated that at some point in the future discussion may have to occur concerning the permanent housing of the ROTC unit within an academic division of the University. He indicated that it was not assumed that this unit would be permanently housed in the College of Extension and Continuing

Education. He stated this discussion may need to occur at the point that UNI is granted host institution status.

Senator Cawelti inquired as to the number of students enrolled in the ROTC program. Professor Hoff indicated there are 33 people enrolled in the ROTC program and that these individuals have created 43 separate registrations. He indicated that this number was higher than was expected.

4. The Chair indicated that the following individuals had been selected as candidates for the position of Chairperson of the University Faculty Senate for 1982-83: Professor Roy Sandstrom and Professor Thomas Remington. The Chair indicated the following two individuals have been selected as candidates for the position of Vice Chairperson of the University Faculty Senate for 1982-83: Professor Diane Baum and Professor Fred Hallberg. Election for these positions will be held at the April 26 meeting of the University Faculty Senate.

5. Chairperson Davis summarized pending items before the Senate which in all likelihood will be held over until the Senate can consider them in the fall of 1982. The Chair indicated it was his intention to not have a meeting during the month of May.

The items which would be held over are as follows.

1. An interim report from the Ad Hoc Committee on Grade Inflation. The Chair indicated that the interim report may be presented yet this semester.

2. A request from the Graduate Council on a new policy on graduate student grievance procedures.

3. The report from the Educational Policies Commission on a policy statement concerning academic ethics.

4. A report from the EOP evaluation team. The Chair indicated a report may be available by May 10.

5. A report from the Curriculum Committee and the General Education Committee concerning their current deliberations and policy statements.

6. Vice President Hansmeier will give a report next fall to the Senate concerning the implementation of the recommendations from the Residence Hall Educational Environment Committee Report.

7. Additional information from the Mathematics Competency Committee.

DOCKET

6. 313 255 Proposal for Permission to Use Departmental Prefixes (see letter from Dr. Kenneth DeNault, Chair, College of Natural Sciences Senate). See Senate Minutes 1296.

Duea moved, Baum seconded that a department may only use the prefix number of another department after it has received written permission from the other department. Permission must be obtained for each use.

Senator Richter indicated that this proposal comes from the fact that a course number had been used for curricular offerings pursuant to a National Science Foundation grant. He indicated this problem has already been addressed and corrected.

Senator Cooney indicated that such NSF courses are offered under the 82 prefix which has been approved for use by the Dean of the College of Natural Sciences. He indicated that an error occurred in which some courses were listed under the 86 departmental prefix code.

Assistant Vice President Lott indicated that it has been a long-standing, unwritten policy for permission to be granted to use another department's prefix number. He indicated this proposed change would only place that policy in writing.

Chairperson Davis indicated that Professor DeNault's concern was with the future and that an intentional misuse of a departmental prefix must be avoided.

Senator Cooney indicated that even if such a policy had existed in the past it would not have solved the unintentional error that recently occurred.

The Chair indicated the Senate should wish to consider this concept in general rather than in specific cases.

Question on the motion was called. Motion passed.

7. 314 256 Proposal to Require College Senate Endorsements of Applications for Emeritus Status Before the University Faculty Senate Considers the Applications (memo from Senator Hallberg dated February 22, 1982). See Senate Minutes 1296.

Remington moved, Cawelti seconded that from this date forward Applications for Emeritus Status proceed as follows. The person desiring such status shall apply to his department head or other immediate superior. The department head or other superior should canvas the department or other relevant body to determine support among the applicant's colleagues for his request. The results of this canvas will be conveyed to the relevant college senate or other representative body. If the senate or other body approves, that approval will be conveyed to the University Faculty Senate for final recommendation to the UNI administration.

It was pointed out that this procedure is currently being used in the College of Humanities and Fine Arts.

Senator Story indicated that it was more important for a person's departmental approval than for the individual's college approval. She indicated that she would like to see the canvassing done only in the applicant's academic department.

Story moved, Cawelti seconded to amend by deleting the third sentence which reads: "The results of this canvas will be conveyed to the relevant college senate or other representative body," and by deleting in the fourth sentence the words, "senate or other body," and substituting the word, "department."

Senator Hollman inquired as to what agent in the academic department would be responsible for the canvassing of the applicant's colleagues. He questioned if this would be the responsibility of the department head and if the department head would then forward the results to the Senate. He questioned this procedure.

Senator Remington indicated he did not favor this motion and that he preferred a faculty body bring the recommendation to the Faculty Senate. He stated that emeritus status is basically honorific in nature. He stated it would be nice for the awarding of the status to be reflected at each of the three administrative levels. Senator Remington stated that he would appreciate input from the college level.

Question on the motion was called. The motion to amend was defeated on a vote of 6 yes, 10 no.

Question on the main motion was called. The main motion passed.

#### OTHER BUSINESS

8. The Senate had before it an Application for Emeritus Status.

Hollman moved, Glenn seconded that the Senate move into executive session. Motion passed.

Hollman moved, Erickson seconded that the Senate rise from executive session. Motion passed.

Remington moved, Hollman seconded that the Senate approve emeritus status for Professor of Music, Charles Matheson. Motion passed.

#### ANNOUNCEMENTS

9. The next meeting of the Faculty Senate will begin at 3:15 p.m., on April 26, 1982. The two main items of business will be the report of the University Committee on Curricula and docket item 257.

Hollman moved, Remington seconded to adjourn. The Senate adjourned at 3:45 p.m.

Respectfully submitted,

Philip L. Patton, Secretary

These minutes shall stand approved as published unless corrections or protests are filed with the Secretary of the Senate within two weeks of this date, Wednesday, April 24, 1982.

APPENDIX A



UNIVERSITY OF NORTHERN IOWA · Cedar Falls, Iowa 50614

Office of the Registrar  
AREA 319 273-2241

TO: Darrel Davis,  
Chairman, Faculty Senate

FROM: Robert D. Leahy *RDL*  
Registrar

SUBJECT: Date that Grades are to be Reported by the Faculty

DATE: April 2, 1982

As a result of the change in the university calendar to an earlier starting date for the spring semester and the shutdown of the university over the Christmas holiday period, a review has been made of the date that grades are to be reported by the faculty.

Our review shows that these changes have resulted in a delay in confirming graduation and recommending our graduates for teacher certification. It has also become much more difficult to notify students of their probation and suspension status in a reasonable amount of time prior to the start of the spring semester.

I have discussed this matter with the deans and they encouraged a review of the current policy and, if necessary, to recommend an earlier date for faculty to report grades to the Registrar.

The current policy is that grades are to be turned in to the Registrar's Office no later than 1:00 p.m. on the third working day after the end of the final examination period. The rule indicates working days and a weekend always falls into the three days, therefore, in actual practice grades are due on the fifth day after the final examination period.

I would request that the Faculty Senate consider the following policy on grades to be effective with the Fall 1982 Semester:

Faculty are to submit grades to the Registrar's Office no later than 5:00 p.m. on the third day after the last regularly scheduled final examination. If the third day falls on Sunday, grades would be due at 9:00 a.m. Monday.

Darrel Davis  
April 2, 1982

The table below indicates the dates the grades would be due under the current and the new policy:

Semester	(Current Policy)	(New Policy)
	Grades Due 1:00 p.m.	Grades Due
Fall 1982	Wednesday, Dec 22	Monday, Dec 20 (9:00 a.m.)
Spring 1983	Monday, May 16	Friday, May 13 (5:00 p.m.)
Summer 1983	Tuesday, Aug 2	Monday, Aug 1 (4:30 p.m.)
Fall 1983	Wednesday, Dec 21	Monday, Dec 19 (9:00 a.m.)
Spring 1984	Monday, May 14	Friday, May 11 (5:00 p.m.)
Summer 1984	Tuesday, Jul 31	Monday, Jul 30 (4:30 p.m.)
*Fall 1984	Monday, Dec 31	Monday, Dec 24
Spring 1985	Monday, May 20	Friday, May 17 (5:00 p.m.)
Summer 1985	Tuesday, Aug 6	Monday, Aug 5 (4:30 p.m.)

\*The fall 1984 calendar presents a very difficult schedule since the last day of scheduled final examinations is December 20. The Registrar's Office would plan to open for a selected period of time on Saturday, December 22, and Sunday, December 23, to accommodate faculty who wish to turn in their grades prior to leaving town for the holidays. The university is also closed on December 24, therefore it may also be necessary to arrange a time for the Registrar's Office to be open on that day to receive grades.

RDL:hmm

cc: Dean Carver  
Dean Downey  
Dean McCollum  
Dean Morin  
Dean Thompson  
Dean Waller