

2-14-1983

# University of Northern Iowa Faculty Senate Meeting Minutes, February 14, 1983

University of Northern Iowa. Faculty Senate.

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Senate Minutes  
February 14, 1983  
1311

1. Senate moved to Executive Session to consider the Story, Boots, Erickson, subcommittee's report on the nominations for the Presidential Search Committee.

CALENDAR

2. 332 ROTC Oversight Committee Report (see Appendix A). Docketed in regular order. Docket 273.

OLD/NEW BUSINESS

3. Motion to nominate Lyle Alberts, Darrel Davis, Grace Ann Hovet, Roy Sandstrom, and Marlene Strathe to serve on the Presidential Search Committee.
4. Letter from Chair Remington to S. J. Brownlee, President of the Iowa State Board of Regents, expressing some views of the Senate regarding the Board's handling of the UNI presidential search (see Appendix B).

DOCKET

5. 331 272 Proposed UNI Academic Ethics Statement as amended in the light of advice from legal council (see Minutes 1309 and 1310).

The University Faculty Senate was called to order at 3:15 p.m., February 14, 1983, in the Board Room by Chairperson Remington.

Present: Abel, Baum, Boots, Davis, Dowell, Duea, Erickson, Evenson, Glenn, Hallberg, Heller, Kelly, Noack, Patton, Remington, Richter, Sandstrom, Story, Yager (ex officio)

Members of the press were Anne Phillips of the Cedar Falls Record, Miles Riedesel of the Northern Iowan and Laura Amick of Public Information.

1. Story/Duea moved to enter into executive session to consider the report from the Story, Boots, Erickson subcommittee on nominations for the Presidential Search Committee.

Motion passed.

Hallberg/Boots moved to rise from executive session.

Motion passed.

CALENDAR

2. 332 ROTC Oversight Committee Report.

Hallberg/Duea moved to docket in regular order. Docket 273. Motion passed.

OLD/NEW BUSINESS

3. Story/Boots moved that Lyle Alberts, Darrel Davis, Grace Ann Hovet, Roy Sandstrom, and Marlene Strathe, be the Senate's nominees to serve on the Presidential Search Committee.

Motion passed.

4. Chairperson Remington submitted a letter addressed to S. J. Brownlee, President of the Iowa State Board of Regents, expressing the Senate's concern at the Board Office's recommendation of the presidential search procedure.

Kelly/Story moved the letter be sent immediately but separate from the list of candidates for the search committee (see Appendix B).

Motion passed.

DOCKET

331 272 Proposed UNI Academic Ethics Statement, as amended in the light of legal council's advice (see Senate Minutes 1309 and 1310).

The Chair then asked Vice Chairperson Hallberg to assume the chair so he could respond to questions about the UNI Academic Ethics Statement.

Vice Chairperson Hallberg assumed the chair.

Remington/Duea moved the Senate accept the ethics statement as amended.

Senator Sandstrom noted that some instructors viewed the assignment of an "F" to a student who had plagiarized or cheated as a simple reflection of the instructors' grading policy, and asked if the document permitted instructors to operate in this fashion. Remington responded in the affirmative, citing the fourth paragraph of the document.

Senator Sandstrom then noted that a disciplinary action seemed to be treated differently in the document from a simple grading action. Again, Remington agreed, citing the first three paragraphs on p. 2 of the document.

Senator Sandstrom asked for Remington to clarify the distinction, and Remington noted that in specifically disciplinary cases, the instructor would now be obliged to report formally on such action. Conversely, a student grievance--whether raised due to an instructor's assignment of a grade or due to an instructor's disciplinary action--would be subject to the existing Student Academic Grievance Procedure, if the document were approved. He noted that such was not presently the case.

Senator Sandstrom asked whose decision would stipulate a given grade assignment as "disciplinary" or a matter of normal grading procedure. Remington stipulated that all grading decisions were the instructor's, and nothing in the document was intended to alter that fact. The instructor would determine if a grade assignment were disciplinary in nature, the result of normal grading policy in the class, or--perhaps--of both.

Professor L. Brown offered three friendly amendments.

1. Page 3, paragraph 4, lines 10-11 to read ". . . proceedings to a procedural reviewer who shall be one of the five attorneys who have agreed. . . ."
2. The same paragraph, line 13, place a period after the word "handbook" and delete the rest of the sentence.
3. Line 21, same paragraph, to read ". . . copy of the decision, authorizing a change in the grade on the student's . . . ."

Remington/Duea accepted the friendly amendments.

The statement as amended was passed by the Senate.

Remington returned to the chair.

Story/Boots moved to adjourn the Senate.

The Senate adjourned at 4:22 p.m.

Respectfully submitted,

Mary Engen  
Secretary

These minutes will stand approved as published unless corrections or protests are filed with the secretary of the Senate within two weeks of this date, Tuesday, February 22, 1983.

THANK YOU FOR YOUR PARTICIPATION IN THE SENATE MEETING  
 THE SENATE MEETING WILL BE HELD ON TUESDAY, FEBRUARY 22, 1983, AT 4:00 P.M. IN ROOM 1000 OF THE UNIVERSITY CENTER.  
 IF YOU HAVE ANY COMMENTS OR SUGGESTIONS, PLEASE CONTACT THE SECRETARY OF THE SENATE, MARY ENGEN, AT 333-3333.

SECRET

February 22, 1983

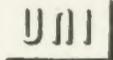
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APPENDIX A



UNIVERSITY OF NORTHERN IOWA · Cedar Falls, Iowa 50614

Page Two  
Dr. Remington  
January 11, 1983

MEMORANDUM

DATE: January 11, 1983  
TO: Thomas Remington, Chair  
University Faculty Senate  
FROM: Darrel Hoff, Chairperson  
ROTC Oversight Committee

This report covers the first full year of operation of the ROTC Oversight Committee. The Committee is composed of the following: Jackson Baty, Grace Ann Hovet, Roy Sandstrom, Charles Strein, Marlene Strathe, Glenn Hansen (ex officio) and Rusty Martin (student). One student position is vacant.

The enrollments in the program as reported by CPT Keith Anderson are as follows:

	MSI	MSII	MSIII	MSIV
81-82	16	0	6	0
82-83	23	3	25	6

A total of 11 students attended and successfully completed summer camp last summer.

A second faculty member, CPT Bernard Fox, was added as an Instructor in Military Science this Fall.

The major business of the Committee has been to (1) develop and adopt faculty assessment procedures (see enclosure); (2) complete a faculty assessment on CPT Anderson during the Spring of 1982; (3) provide faculty to serve on Scholarship Selection Committee (Baty and Hoff); (4) approve CPT Fox as the new faculty member; (5) recommend disapproval for a cross enrollment arrangement with Upper Iowa University and; (6) to plan for faculty assessments during Spring, 1983.

Some general remarks are in order. The Committee is composed of people with diverse views about the presence of the military on campus, but it has worked diligently and harmoniously to discharge its tasks.

The ROTC Program has grown on campus with a minimum of controversy. The perception of the Committee is that the program is operating in a professional and academic manner. Student reactions are uniformly favorable. CPT Anderson is to be commended for his able teaching, his organization and his spirit of warm cooperation with our Committee.

Although enrollment in the program warrants the establishment of a host program here, federal funding is such that this will not occur this year. When that occurs, action may be needed to transfer administrative supervision from the Continuing Education and Special Programs Office to an academic college.

I would be happy to meet with the Senate to discuss any concerns the Senate may have.

DR/df

cc: ROTC Oversight Committee  
Vice-President Martin  
LTC Bartelme  
CPT Anderson  
Barbara Yager, Chair of Faculty  
Executive Editor, NORTHERN IOWAN  
UNISA  
IPIRG

APPENDIX A (cont.)

*Handwritten signature and notes at the top right of the page.*

PROCEDURES FOR FACULTY EVALUATIONS

FACULTY ASSESSMENT COMMITTEE

of the  
R.O.T.C. Oversight Committee

Structure:

- (1) The six (6) faculty members of the R.O.T.C. Oversight Committee will constitute the membership of the Faculty Assessment Committee (F.A.C.)
- (2) The chairperson of the F.A.C. will be selected by the members of that committee at the start of each academic year.

Procedure:

- (1) The F.A.C. will conduct an annual assessment of each Military Science Faculty member holding probationary appointment.
- (2) The F.A.C. will emphasize three aspects of faculty performance in its assessment:
  - (a) teaching\*
  - (b) professional growth\*\*
  - (c) university and community relations\*\*\*

\*teaching is understood to include such things as: classroom instruction, testing, preparation, and student advisement.

\*\*professional growth is understood to include such things as: research, writing, continuing military or civilian education and/or progress in an advanced degree program.

\*\*\*university and community relations are understood to include such things as: promotion of the R.O.T.C. program, public relations activities, guest lectures, and faculty activities, both on and off campus.

- (3) The F.A.C. will appoint three individuals from within its own ranks to visit the faculty member's classes. The visitation team members will make at least one (1) individual visit. The visitation team will make at least one joint visit to the faculty member's classes. A report of those visits will be made to the F.A.C.
- (4) As deemed necessary and appropriate by the F.A.C., the F.A.C. may invite other faculty members qualified by background and expertise in military science and history to visit R.O.T.C. classes. The decision to invite such a visitor would be communicated to the probationary faculty member and the Dean by the F.A.C. chair.

- (5) The appropriate Dean will provide the F.A.C. with an an evaluation file which shall include a current vita, student evaluation materials, previous F.A.C. evaluations, reports of evaluation conducted by the administration, and other documents submitted by the Dean, Department Head, R.O.T.C. Oversight Committee, and the Faculty Member.
- (6) The F.A.C. may request additional documentation of items in the evaluation file.
- (7) The F.A.C. will submit a written report directly to the Dean; which will then become part of the evaluation file (see (5) above).
- (8) The faculty member may request removal of any item in the evaluation file. That will be done if the faculty members of the R.O.T.C. Oversight Committee and the Dean agree.
- (9) These procedures may be amended by the F.A.C. in consultation with the Dean.

APPENDIX B

University of Northern Iowa

University Faculty and University Faculty Senate

Cedar Falls, Iowa 50614

14 February 1983

Mr. S. J. Brownlee, President  
Iowa State Board of Regents  
2112 Main Street, Box 480  
Emmetsburg, IA 50536

Dear President Brownlee:

I am writing you as the Chair of the Senate of the Faculty of the University of Northern Iowa, and at the specific direction of the Senate.

My instructions are to deal precisely with two issues. The first of these is the Senate's recognition of the concern shown by the Iowa State Board of Regents for our institution through your taking the trouble on Saturday, 22 January 1983, to meet with Dr. Barbara Yager, Chair of the UNI Faculty, with Dr. Marion Thompson, Chair of the UNI Council of Academic Department Heads, and with myself. The Senate membership has read your 25 January 1983 letter to Professors Yager, Thompson, and myself, and recognizes the letter's clarifications as a major and, in general, a successful effort to allay the many concerns felt on our campus subsequent to the Board's 20 January 1983 approval of the 17 January memorandum from you and the Board Office treating the subject, "UNI Presidential Search."

While the Senate has taken no formal position on that memorandum, nor on your subsequent letter, it does appreciate your letter of clarification, and acknowledges it as a bona fide gesture to ease the tension caused at UNI by the Board's unexpected action of 20 January 1983. For the courtesy of your 25 January letter, then, the Senate has instructed me to thank you sincerely.

The second matter about which the UNI Faculty Senate has instructed me to write you also concerns the Board's action on the UNI presidential search. Surely we all recognize that this search is of great moment for both the Board and the UNI faculty, and will have enormous effect on the future of every individual connected with the University of Northern Iowa.

All parties to this matter recognize that it is the Board's non-delegatable responsibility to name the next president of this institution; on this subject, I am sure, there is no disagreement. Similarly, we presume that the Board desires the cooperative involvement of the UNI faculty in seeking out and deciding upon the best candidate for the presidency of this institution; surely the Board's acceptance of the 17 January memorandum (with its call for a majority faculty role on the "advisory committee") implies the Board's desire for a strong faculty role in the search procedure.

Mr. S. J. Brownlee  
14 February 1983  
Page 2

Thus, the Senate--on behalf of the UNI faculty--is concerned to a significant degree at what it feels to be the lack of direct and open communication between the Board and the university on this important matter. Though the Senate is grateful for the 25 January letter from you which clarified the Board's 20 January action, the Senate also feels constrained to point out that those clarifications from you would not have been necessary had the Board acted more forthrightly and openly with the UNI faculty from the outset of this matter. There was no communication between either the Board or the Board Office and the UNI faculty prior to the public announcement of the Board's 20 January action; even the Board Office's 17 January memorandum was not made public between 17 and 20 January--indeed, though a docket item, it was not available for review until mere minutes before the 20 January meeting.

Surely, had the Board (and the Board Office) been more open in consulting with personnel at UNI prior to taking the kind of unconventional action stipulated at the 20 January Board meeting, the problems dealt with in your 25 January letter would not have required such special treatment; in fact, the general atmosphere of mistrust generated by the action of the 20 January meeting could have been avoided.

The UNI Faculty Senate hopes and assumes that the 25 January letter from you indicates a recognition on the part of the Board that clear and open advance communication ought to be the norm by which the Board deals with this university's faculty, and that unalterable post facto announcements betray the faculty's confidence in the Board.

Even as I write this letter, though, the Senate and I are aware that an announcement of the presidential vacancy has been made in the Chronicle of Higher Education (and, one presumes, elsewhere) stipulating a deadline of 9 March 1983 for applications. This deadline was stipulated, again, without prior consultation, and it makes almost impossible before that deadline for the faculty or the UNI committee to have any input into the criteria for the position. This dating problem seems particularly unfortunate, since the Senate delayed its consideration of its nominees to the committee on the basis of assurances I received from you and Dr. Robert Barak that such a delay would not prevent the committee's full participation in the presidential selection process.

The Senate trusts that the openness of your 25 January letter will continue, and that the Board will be cognizant of and responsive to the concerns of the faculty relevant to the search for a new president of the University of Northern Iowa.

Sincerely,

Thomas J. Remington  
Thomas J. Remington, Chair  
UNI Faculty Senate

TJR:dv