

5-9-1983

University of Northern Iowa Faculty Senate Meeting Minutes, May 9, 1983

University of Northern Iowa. Faculty Senate.

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Senate Minutes

May 9, 1983

1317

ANNOUNCEMENTS

1. Correction to Senate Minutes 1316.
2. Remarks from Vice President and Provost Martin.

CALENDAR

3. 343 Request from School of Business to Change the Name of the Management Development Facility to Management Development Center. Docketed in regular order for consideration at this meeting. Docket 284. (See Appendix A.)
4. 344 Request for Emeritus Faculty Status. Docketed in regular order for consideration in executive session at this meeting. Docket 285.
5. 345 Report of the Experiential Learning Committee. Docketed in regular order for consideration at this meeting. Docket 286. (See Appendix B.)

OLD/NEW BUSINESS

6. Report from Professor Darrel Davis on the visitation schedule of presidential candidates.
7. Nominations for Senate officers for 1983-84.

DOCKET

8. 282 341 Report of the Committee on Admission and Retention (see Senate Minutes 1316). Report accepted.
9. 283 342 Request from the Conference on Effective University Teaching to Cancel University Classes for Wednesday, October 26, 1983 (see Senate Minutes 1316). Returned without action to petitioner at petitioner's request.
10. 284 343 Request from School of Business to Change the Name of the Management Development Facility to Management Development Center. Approved.
11. 286 345 Report of the Experiential Learning Committee. Referred to the University Curriculum Committee.
12. 285 344 Approved Emeritus Faculty Status for Dr. Henri Chabert, Professor of French.

ADDITIONAL ITEMS

13. The Senate expressed its appreciation for the efforts of Professor Grace Ann Hovet with the implementation of the Residence Hall Educational Environment Committee Report.

14. Election Results: Professor Thomas Remington and Professor Fred Hallberg were elected to the positions of Faculty Senate Chairperson and Vice Chairperson respectively for 1983-84.
15. Approved a motion to express appreciation for the efforts and devotion Senator Darrel Davis has exhibited to the Faculty Senate and the university at large.
16. A concern was voiced related to the continuing implementation of quiet life-style options in the residence hall system.

The University Faculty Senate was called to order at 3:17 p.m. on May 9, 1983, in the Board Room by Chairperson Remington.

Present: Baum, Boots, D. Davis, Dowell, J. Duea, Erickson, Evenson, Hallberg, Heller, Kelly, Noack, Patton, Remington, Story

Absent: Abel, Glenn, Richter, Sandstrom, Yager

Members of the press were requested to identify themselves. Anne Phillips of the Cedar Falls Record and Laura Amick of Public Information were in attendance.

ANNOUNCEMENTS

1. The following corrections were made to Senate Minutes 1316. On page 2, item 7, the first paragraph should read:

7. The chair submitted the names of Charles Quirk and Evelyn Wood as Senate nominees for the election for the at-large position on the Committee on Committees.

On page 2, item 4 should read as follows:

4. Assistant Provost Rider announced they were interviewing the last candidate on Monday and Tuesday. Their committee will recommend three names to Vice President Martin. No announcement of the new EOP/SCS administrator will be made until an offer has been made by the administration, accepted by the individual, and the appointment approved by the Board of Regents. This means that no announcement will be made at the May 9 Senate meeting since the Regents do not meet until mid May.

2. Vice President and Provost Martin said there appeared to have been a record audience at the recent commencement exercises. The Board of Regents will be meeting at UNI on May 19.

CALENDAR

3. 343 Request from School of Business to Change the Name of the Management Development Facility to Management Development Center.

Davis moved/Boots seconded to docket this item for consideration at today's meeting. Motion passed. Docket 284.

4. 344 Request for Emeritus Faculty Status.

Duea moved/Evenson seconded to consider this item at today's meeting in executive session. Motion passed. Docket 285.

5. 345 Report of the Experiential Learning Committee. Hallberg moved/Boots seconded to docket this item in regular order for consideration at today's meeting. Motion passed. Docket 286.

OLD/NEW BUSINESS

6. Senator Davis indicated that the second presidential candidate would be on campus today, May 9. He indicated that next week two candidates will be on campus and the following week two additional candidates will be here. He said that the last candidate will be on campus after Memorial Day. He distributed to the Senate the session times that the Senate will have with the various candidates. He requested that Senate members and present and former faculty officers make every effort to attend each of these meetings.

7. Senator Davis, reporting as chairperson of the Senate Nominations Committee announced that the nominees for the position of Chairperson of the Faculty Senate for 1983-84 were Thomas Remington and Roy Sandstrom. He announced that the nominees for the position of Vice Chairperson of the Faculty Senate for 1983-84 were Fred Hallberg and Myra Boots.

Story moved/Duea seconded that nominations cease. Motion passed. See item 14 for election results.

DOCKET

8. 282 341 Report of the Committee on Admission and Retention (see Senate Minutes 1316).

Davis moved/Evenson seconded to accept the report and to thank the committee for its efforts.

Motion passed.

9. 283 342 Request from the Conference on Effective University Teaching to Cancel University Classes for Wednesday, October 26, 1983 (see Senate Minutes 1316).

Hallberg moved/Davis seconded to return this item to the petitioner at the petitioner's request.

Motion passed.

10. 284 343 Request to Change the Name of the Management Development Facility to Management Development Center.

Boots moved/Hallberg seconded to approve this recommendation.

Senator Story inquired if there was any controversy concerning this proposed name change.

Senator Evenson stated that the name change is to more easily identify the function of this organization to the business community.

Question on the motion was called. Motion passed.

11. 286-345 Report of the Experiential Learning Committee.

Evenson moved/Duea seconded to refer this report to the University Curriculum Committee. Motion passed.

Professor Dean Talbott, Chairperson of the Committee on Experiential Learning, indicated that the committee was concerned with an item which they felt was outside the charge of the committee. That concern was with the number of ways students may earn or transfer in as much as 92 semester hours towards a degree at UNI. He suggested that perhaps a committee should be appointed to investigate these situations.

Senator Patton pointed out that the basic university rule requires that 32 semester hours be earned in residence at UNI for a degree to be granted from this institution. He also pointed out that the 92 hour situation may consist of 92 semester hours of transfer work from a major university or it may be combinations of transfer work from community colleges, CLEP credit, credit by exam, etc.

Chairperson Remington asked if Chairperson Talbott felt that a separate committee should investigate the situation or if the Curriculum Committee should review the situation. Chairperson Talbott indicated that such a decision was for the Senate to decide.

Davis moved/Boots seconded to refer to the Educational Policies Commission the question concerning the number of hours of nontraditional credit that may be used on a degree at UNI.

Vice Chairperson Hallberg said that he was desirous of seeing something in writing from the Experiential Learning Committee which could then be referred on for investigation or review.

Davis and Boots agreed to withdraw their motion.

12. 285-344 Request for Emeritus Faculty Status.

Duea moved/Evenson seconded to move into executive session. Motion passed.

Davis moved/Evenson seconded to rise from executive session. Motion passed.

Evenson moved/Hallberg seconded to approve emeritus faculty status for Dr. Henri Chabert, Professor of French. Motion passed.

ADDITIONAL ITEMS

13. Senator Davis indicated he wished to express his appreciation to the members of the Senate for their help and guidance during his term in office. He stated

that he enjoyed his participation greatly and that he would encourage other faculty members to participate in the faculty governance system. He pointed out that he had always found people very willing to serve on any committee for which he sought their participation.

Senator Davis indicated his appreciation of the efforts of Professor Grace Ann Hovet with the implementation of the Residence Hall Educational Environment Report.

Davis moved/Evenson seconded that the Chair is requested to send a letter of appreciation to Professor Grace Ann Hovet for her efforts with the implementation of the Residence Hall Educational Environment Report. Motion passed.

14. Election Results.

It was announced that Professor Thomas Remington and Professor Fred Hallberg were elected to the positions of Faculty Senate Chairperson and Vice Chairperson respectively for 1983-84.

15. Evenson moved, Erickson seconded, that the Senate Chair be requested to send a letter of appreciation to Professor Darrel Davis for his efforts and devotion to the Faculty Senate and to the university at large. Motion passed.

16. Senator Evenson said that he was slightly uneasy by the comments made by the administration concerning the quiet lifestyle options in the residence hall. He indicated his personal position was that quiet lifestyles should not be an option but should be universally available to all students. He asked if there was any mechanism by which the Senate could follow up with the implementation of the Residence Hall Educational Environment Committee Report.

Vice Chairperson Hallberg stated that he sees reporting on the implementation of the committee's report as an on-going process. He said that perhaps the Senate may wish to ask for a follow-up report from Vice President Hansmeier.

Senator Davis indicated that on a student poll the greatest dissatisfaction with the residence hall systems was not with noise or interference with study time but with a lack of privacy. He indicated that he felt the housing office was working toward a more controlled condition in the residence hall system.

Chairperson Remington indicated that he, as Chairperson of the Senate, could perhaps raise the Senate's concern to Vice President Hansmeier and ask if Dr. Hansmeier anticipates providing future reports to the Senate.

Davis moved/Hallberg seconded to adjourn. Motion passed.

The Senate adjourned at 3:54 p.m.

Respectfully submitted,

Philip Patton
Secretary Pro Tem

These minutes shall stand approved as published unless corrections or protests are filed with the secretary of the Senate within two weeks of this date, Monday, May 16, 1983.



APPENDIX A

April 27, 1983

Dr. Tom Remington, Chair
Faculty Senate
Baker 224
University of Northern Iowa
Cedar Falls, IA 50614

Dear Tom:

Currently we are running our management development operations under the rubric of the Management Development Facility. The word "facility" does not adequately describe the scope of what we are doing. Hence, we desire to change the name to Management Development Center.

I have the approval of the School of Business Faculty Council and also that of Jim Martin to carry out the proposed name change. Jim has suggested that since the word "center" can cause some controversy on occasion, it is appropriate to ask the Faculty Senate to consider the request.

Both Neil Wilson and I will be happy to appear before the Senate to answer questions about the proposal. In the meantime, if you desire more information, please let me know.

Sincerely,

Robert J. Waller, Dean
School of Business

RJW:jah

William Patton
Secretary for Tom

These minutes shall stand approved as published unless corrections or protests are filed with the secretary of the Senate within two weeks of this date.
Monday, May 16, 1983

APPENDIX B



University of Northern Iowa
University Faculty and University Faculty Senate

Cedar Falls, Iowa 50614



University of Northern Iowa
University Continuing Education and Special Programs

Office of the Dean
Cedar Falls, Iowa 50614
Telephone (319) 273-2823

May 4, 1983

RECEIVED UNI

MAY 1983

Office of
Registrar

TO: University Faculty Senate
FROM: Thomas Remington, Chair
DATE: May 5, 1983

I received the report from the Experiential Learning Committee (mailed to all senators) too late to include it on the calendar for the May 9 meeting. However, since the report requests no final action but only that it's recommendations be passed on to the Curriculum Committee, I see no difficulty with the Senate considering the action recommended by the committee at the May 9 meeting. Therefore, I am calendaring this item as no. 345.

TJR:dw

Dr. Thomas Remington, Chair
University Faculty Senate
University of Northern Iowa

Dear Tom:

In April of 1982, UNI hosted a workshop to explain the various methods of assessing prior learning and to consider their potential adaptability to UNI standards. Following the workshop, Dean Glenn Hansen requested that the Faculty Senate consider appointing a committee "to review the many methods currently being used at UNI in evaluating experiential learning and to recommend additional procedures required to assure that granting credit to experiential learning is reviewed in a reasonable and consistent way." In November, the Senate appointed the Experiential Learning Committee whose membership includes Melba Widmer, Home Economics; Barton Bergquist, Biology; Gordon Rhum, Educational Psychology and Foundations; Kenneth Baughman, English Language and Literature; Jack Wielenga, Admissions Office; and Robert Talbott, History.

The Committee first reviewed the experiential learning credits currently included in the catalog and regulations of UNI. These credits include: 1. Educational Experiences in the Armed Forces, 2. Non-Collegiate Organizations, 3. Credit by Examination, and 4. Individual Department Assessment. A summary is included in enclosure number 1.

One other method of assessing experiential learning is being used by some universities - portfolio assessment. The Committee discovered that some departments are using portfolio assessment for the application of transfer credit, determining levels of competence of students, and granting credit. However, no university policy for portfolio assessment exists. The Committee believes that a university policy should be established.

The Committee consulted with academic departments using portfolio assessment, the Registrar, and the Admissions Officer in determining a policy we feel will satisfy the needs of the students and maintain the academic standards of the university.

We are submitting for your consideration and urge the adoption of the following recommendations:

- 1. that portfolio assessment be included in "Open Credit" and that the catalog description of Open Credit (p. 50) be reworded as follows:

OPEN CREDIT SYSTEM - This type of undergraduate credit is designed for special projects such as a paper, experiment, portfolio, or work of art. There is no specific time period set for completion of a project; however, the student must be registered for credit at this University during the semester "open credit" is requested and open credit will be recorded only after the student has satisfactorily completed 12 hours of credit at this institution.

APPENDIX B (cont'd)

Page Two
Dr. Remington
May 4, 1983

A project may be submitted any time during the semester up to the last date to add a second half semester course for credit. There is no guarantee of credit prior to or upon submittal of the project. The project is submitted to an ad hoc faculty committee of three faculty members recommended by the student and approved by the head of the academic department or discipline in which the project falls; two faculty members are chosen from the academic area or discipline of the project and one from any area. The student may not submit a project evaluated by one committee to a second committee for re-evaluation. The student may resubmit a project to the original committee at the committee's discretion or with its encouragement.

The number of open credit hours assigned to a project will reflect the academic evaluation of the project; credit will be awarded for work judged to be of at least C level quality. No letter grades are given. The range of credit is from 0 to 6 hours per project. A student may apply a maximum of 18 hours of open credit toward graduation requirements. Open credit is normally elective but upon the recommendation of the ad hoc committee it may be approved for requirements in General Education with the approval of the Office of Academic Affairs or for major credit with departmental approval.

Students should contact the Special Programs Office or the appropriate departmental office for advice in planning projects. Applications forms may be secured from the Office of the Registrar.

2. that the Registrar assign a course number for open credit.
3. that the members of the ad hoc faculty committee share as compensation a minimum of \$150 per project evaluated.
4. that the fee for open credit be the equivalent of 2 semester hours of resident undergraduate credit. (Catalog p.45)
5. that a central file of portfolios open to the faculty be maintained in the Special Programs Office.
6. that Open Credit be included in the limitation of 32 hours of credit by examination. (Catalog p.41)
7. that departments adopt written procedures and written criteria for portfolio assessment. Copies of the procedures and criteria shall be filed with the University Committee on Curriculum and also in the central file of portfolios.
8. that after 3 years the Senate appoint a committee to review the viability of the procedures for assessing experiential learning.

Page Three
Dr. Remington
May 4, 1983

Since a catalog change is recommended, the committee suggests that the report be referred to the University Committee on Curriculum.

Sincerely,



Robert D. Talbott, Chair
Experiential Learning Committee

RDT/df

cc: Faculty Senate
Dr. Robert Leahy
Dr. Fred Lott
Dr. Mary Franken
Dr. John Fecik
Dr. Glenn Hansen
Experiential Learning Committee

APPENDIX B (cont'd)

-2-

Office of Admissions

Credit for Extra-Institutional Learning

February 18, 1983

1. EDUCATIONAL EXPERIENCE IN ARMED FORCES:

[Would estimate that we review 36 to 40 requests per year, and grant some credit in two dozen situations.]

Credit is granted on a limited basis for formal courses offered by the Armed Forces and the Department of Defense. The amount of credit is determined on basis of information available in the military veteran's DD-214, a search of identifying information and course credit recommendations given in the current issue of the American Council on Education's "Guide to Evaluation of Educational Experiences in the Armed Forces," and approval by faculty within the department/college in which probable credit is to be accepted.

- a. Credit is not granted for basic military training.
- b. Credit is not accepted on basis of the community college of the Air Force transcript. It is University policy to evaluate original sources of credit only.
- c. The University of Northern Iowa does not grant, or accept for transfer, credit which is based on Military Occupational Specialties (MOS).

2. NON-COLLEGIATE ORGANIZATIONS:

[We probably grant credit in this manner once a semester.]

Credit is granted on a limited basis for courses completed as a participant in a non-collegiate sponsored program. The amount of credit awarded in this manner is determined through a rather lengthy procedure. We begin by reviewing official records of a student's participation and level of performance. We then attempt to locate and study recommendations concerning those courses which may be included in the current issue of the "National Guide to Credit Recommendations for Non-Collegiate Courses," published by the American Council on Education and/or those which may be given in "A Guide to Educational Programs in Non-Collegiate Organizations," published by the University of the State of New York.

Any recommendations to award credit for a particular non-collegiate sponsored course are discussed with appropriate faculty within the department/college in which probable credit is to be accepted. Credit accepted in this manner is normally limited to fields of study offered at the University of Northern Iowa. UNI course equivalent numbers are assigned whenever possible.

3. CREDIT BY EXAMINATION:

An undergraduate student who has been accepted and is enrolled as a classified student at the University of Northern Iowa may earn a maximum of 32 semester hours towards a degree on the basis of examination.

a. College Level Examination Program (CLEP)

[During the 81-82 year a total of 355 students attempted at least one examination -- 291 received some credit, 64 did not.]

The College Level Examination Program (CLEP) offers a wide range of college-level examinations through which a student may receive college credit.

There are two types of CLEP examinations: the general examinations and the subject examinations. There are five general examinations. Credit earned by CLEP through the general examinations will be applied to UNI general education requirements. The minimum achievement level for credit through the general examinations is the 70th percentile using national sophomore norms.

The CLEP subject examinations are end-of-course tests developed for widely taught undergraduate courses. Percentile ranks for these tests compare an individual's knowledge of the subject with scores received by regularly enrolled students who have just completed an equivalent course. The minimum achievement level for credit on the subject examinations is the 50th percentile using these norms.

b. Advanced Placement

[During the 81-82 year a total of 28 students attempted Advanced Placement examinations -- 19 received some credit, 9 did not.]

The advanced placement program is administered by cooperating high schools in the form of college "prep" courses. Through enrollment in special courses in these high schools, qualified high school seniors may take achievement examinations in one or more academic subjects at the college level. UNI grants college credit in art, biology, chemistry, English, foreign languages, history, math, music and physics to students who pass examinations with scores of 3, 4, or 5. Advanced placement tests are taken in the spring of the senior year in high school.

c. Local Departmental Examinations

[During the 81-82 year a total of 33 students had credit entered on their student records as a result of locally administered examinations.]

A student may earn credit by departmental examination in many courses offered at the University of Northern Iowa. Credit is earned only if a grade of "A" or "B" is received in the examination. A grade of "C" will release the student from a course requirement but gives no credit. A grade below "C" gives neither credit nor release. Credit earned by examination is recorded on a student's record as passed, released or failed. The results are not counted in the grade point index.

d. Special Purpose Examinations

[Credit was probably not granted for this exam more than twice in the past few years.]

Example:

The faculty of the Business Education Department has agreed that any student with a major in that department who has successfully passed the Certified Professional Examination will be granted 10 semester hours of specifically designated credit.

e. Credit by Examination Through Transfer

[Approximately 12 to 15 students would establish credit in this manner during a Fall term.]

When terms of the Iowa public college/university CLEP agreement are met the universities will grant full transfer credit as reported on the student record from all Iowa two-year colleges who are participating in the articulation agreement. The important points of this agreement include statements on the method of recording credit by examination on academic transcripts, maximum hours allowed for individual exams, and standard minimum percentile scores.

f. Special statewide and institutional articulation agreements

Examples:

[Estimate about 150 students a year would transfer credit identified as vocational-technical credit.]

- (1) 16 semester hours of blanket credit is granted for approved vocational-technical credit that the granting institution has designated applicable toward an A. A. degree.

[Estimate a dozen students per year.]

- (2) 45 semester hours of blanket credit is granted on basis of the Registered Nurse certificate.

[Estimate eight to ten students per year.]

- (3) 32 semester hours of blanket credit is granted for successful completion of professional schools of physical therapy/medical technology.

[Estimate two in past year.]

- (4) 20 semester hours of blanket credit is granted on basis of individually approved hospital programs in radiology.

4. INDIVIDUAL DEPARTMENTAL ASSESSMENT:

[Probably no more than two in past five years.]

There is long precedent on the UNI campus for instructional faculty within an individual department to make a decision concerning the granting of credit on basis of formal instruction not covered in situations outlined above.

Example:

The faculty of the Department of Sociology and Social Work carefully reviewed the year-long alcohol and drug abuse program offered at the State Mental Health Institution at Independence, Iowa. After careful study of the program outline, individual course descriptions and variety of reports concerning faculty participation, the UNI Sociology faculty decided to grant 16 semester hours of blanket credit designated with a sociology number. It was indicated that this credit could not be applied toward meeting major requirements or general education and could only be used as elective credit outside the major in general education.