

11-10-1997

University of Northern Iowa Faculty Senate Meeting Agenda, November 10, 1997

University of Northern Iowa. Faculty Senate.

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James E. Skarke
Communication Studies
0357

UNIVERSITY FACULTY SENATE
Agenda for Meeting of November 10, 1997
3:15 PM, Board Room, Gilchrist Hall

CALL TO ORDER

APPROVAL OF THE MINUTES

1. Approval of the Minutes of March 31, 1997
2. Approval of the Minutes of September 29, 1997
3. Approval of the Minutes of October 27, 1997
4. Approval of Minutes of September 15, 1997 with additional corrections

ANNOUNCEMENTS

1. Call for press identification
2. Comments from Chair Isakson
3. Comments from Provost Marlin

TABLED ITEMS

- 583 Report from the Educational Policy Commission on When/Where Basic Skills/Competencies Should Be Taught

CONSIDERATION OF CALENDAR ITEMS FOR DOCKETING

- 661 Report from the Senate Strategic Plan Committee
- 662 Request for Emeritus Status from Alan R. Orr, Department of Biology
- 663 Resolution on Class Scheduling from Professor Rajendran

NEW BUSINESS

OLD BUSINESS

1. Election of the slate of candidates for the Ad Hoc Community College Articulation Committee.
2. Ad Hoc Committee to Examine Faculty Participation on University Committees.

CONSIDERATION OF DOCKETED ITEMS

- 659 584 Policy for Responding to Allegations of Scientific Misconduct approved by the Graduate Council on October 9, 1997
- 660 585 Request from Vice Chair Gable, Senator DeNault, Professor Haack to establish a Senate Oversight Committee for the Center for the Enhancement of Teaching

ADJOURNMENT

DRAFT
Minutes of the University Faculty Senate Meeting
October 27, 1997
1525

Present: Basom, Blackwell, Cawelti, Cooper, Countryman, DeNault, Gable, Gilpin, Green (for Patton), Isakson, Jurgensen, McDevitt, McGuire, Primrose, Soneson, Shand, Terlip, Thomas, Weeg

CALL TO ORDER

Chair Isakson call the Senate to order at 3:17 p.m.

APPROVAL OF MINUTES

1. Approval of the minutes of March 31, 1997 were deferred.
2. Approval of the minutes of September 29, 1997 were deferred.
3. Thomas moved (Gable seconded) that the minutes of October 13, 1997 be approved as corrected. Motioned carried.

ANNOUNCEMENTS

1. Press identification: None present.
2. Chair Isakson stated that the work of our curriculum committee is taking longer than projected. Therefore, the earliest we will be able to begin work on curriculum matters will be our second meeting in November (November 24, 1997).
3. Chair Isakson stated that our newly elected Budget Committee is meeting on a weekly basis to prepare their report for our December 8th meeting. To provide the Provost input for next year's budget, we must act on our Budget Committee's report on December 8, 1997.
4. Chair Isakson reported that Mahmood Yousefi, Assistant Vice President of Academic Affairs, plans to return to teaching next semester. The Provost has already encouraged all of us to communicate our advice regarding this position to the Provost at our earliest convenience. The deadline established by the Provost for this advice is Friday, October 31, 1997. Isakson stated he will be happy to forward recommendations in compiled form to the Provost. This could be a means for the provision of anonymous input.
5. Faculty Chair Cawelti commented that the Strategic Plan Reconciliation Committee are working on the Strategic Plan Progress Indicators. He reported that an email regarding these progress indicators will be sent in the near future. Cawelti encouraged senators to review and provide comments on these indicators. The deadline for the Reconciliation Committee on this issue is in the first week of December so input from the Faculty Senate should be collected before or during the November 24th Senate meeting. Cawelti reported that (hard) copies of the progress indicators will be available in all departmental offices. Gable asked if (hard) copied of the progress matrix index be sent to all senators.
6. Cawelti stated that he and Chair Isakson will meet with College Senate Chairs or their alternates Tuesday, October 28th at 7 a.m. To discuss the current budget input process.
7. Cawelti reported that President Koob (signed-off) on Professor Rohrberger's emeritus request. Cawelti asked Koob for further information related to Presidential action on this request and will share this information following its receipt from the President.
8. Provost Marlin reported that the National Council for Undergraduate Research's call for proposals has been issued. The deadline for proposals is December 1, 1997. The conferences is during the end of April in Maryland. Forms are available from the Provost's Office. Marlin stated that experiential learning/undergraduate research funds and the Intercollegiate Academic Program funded students last year. The Provost asked the senate to encourage student submissions.
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CONSIDERATION OF CALENDARED ITEMS

1. DeNault moved (Bowlin seconded) that Calendar Number 657 - Report from Military Science Liaison and Advisory Committee for 1996-1997 be docketed in regular order. (Docket item 582).
2. Gable moved (DeNault seconded) that Calendar Number 658 - Report from the Educational Policy Commission on When/Where Basic Skills/Competencies Should be Taught be docketed in regular order. (Docket item 583).
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NEW BUSINESS

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2. Docket Item 579 - DeNault moved that the Faculty Senate recommend the charge that the Awards Competition Coordinating Committee develop guidelines for the selection of Regent's Fellows (Cooper seconded). Gable inquired, as a point of interest, if the regent funds will be distributed equally across the three regent institutions. Provost Marlin stated that she believe that distribution will be based on the application pool. McDevitt moved to amend that specific deadlines be attached to this amendment. She moved (Soneson seconded) that the recommend charge to the Awards Competition Coordinating Committee develop and advance the guidelines to the Faculty Senate to be calendared in three weeks and to be discussed by the Senate at our November 24th Senate meeting. Primrose called for the question. Amended to the motion carried. The amended motion also carried.
3. Docket Item 580 - DeNault moved (Cawelti seconded) to establish an ad hoc Faculty Senate administrative committee charged to establish and proposing a budget for the Senate and ancillary items appropriate there to. DeNault stated that the Senate budget is inadequate and that minutes carryover from year to year negatively impacting the Senates budget. He further stated that the Senate budget of \$3903 has remained constant since 1994 and that the Faculty Chair has no budget and must seek 'sign-off' of the Senate Chair. The need for secretarial support in the acquisition and maintenance of Senate Documents was also sighted as a related budgetary consideration. Faculty Chair Cawelti requested clarification of the statement in the resolution that U of I has an 'unlimited' budget. Senator Gable affirmed that this was a correct statement and indicated that ISU's Senate has an office, phone, and a secretary. Gable moved (DeNault seconded) to amend the motion to have past and current officers of the Senate to serve on this committee. DeNault moved (Cooper seconded) to amend the amendment to also add past and present Faculty Chairs on this committee. The amendment to the amendment carried. The amendment carried. And the amended motion carried. Chair Isakson informed the Senate that he would call the first meeting of the committee for 3 p.m. On October 30, 1997 in room 319 BUS.
4. Docket Item 582 - DeNault moved (Primrose seconded) to receive the report from Military Science Liaison and Advisory Committee for 1996-97. DeNault stated that the report looks fine and the program is doing well. Senator Gilpin pointed out that the report requests clarification in regard to its administrative (fit) as well as the lack of operational support they have experienced. DeNault stated that he was aware of the presence of these concerns in the report. Senator Primrose stated that he supported faculty members and called for adequate support including access to computers, email and secretarial services. Senator Bowlin stated that the Military Science Liaison and Advisory Committee recommended last year that the ROTC program become a member of the College of Social and Behavioral Sciences. Senator Soneson asked for clarification related to the University providing secretarial services to the military on campus. Provost Marlin stated that the University provided secretarial support and well as some computer resources. Senator DeNault stated that the secretarial support was in the form of work study students. DeNault also indicated that students 'outside' the ROTC program take ROTC courses for academic credit. Provost Marlin stated that the ROTC program receives one-half time non-student secretarial support. Primrose stated that we conduct PAC reports on ROTC faculty and that the credentials of all ROTC faculty are reviewed prior to acceptance of the faculty into the program. Primrose noted that there is an effort to have all ROTC faculty to have a Master's Degree. Motion carried.
5. Docket Item 583 - DeNault stated that he is hesitant to address this item because it was docketed today and that there may need to get input from the faculty. Countryman moved (Gable seconded) to table Docket Item 583. DeNault moved (Jurgensen seconded) to amend to table Docket Item 583 until the November 10th Faculty Senate meeting. Motion to amend carried. The motion as amended carried.

Cooper moved (DeNault seconded) to adjourn.
Senate adjourned at 4:30 p.m.

Respectively submitted,
Richard A. McGuire, Senator

UNIVERSITY OF NORTHERN IOWA FACULTY SENATE

Calendar Number: 661

Docket: _____

Title: Report of the Senate Strategic Plan Committee (forthcoming)

Standard Motions

- ___ 1. Place at head of the docket, out of regular order.
- ___ 2. Docket in regular order.
- ___ 3. Docket because of special circumstances for _____
_ and notify sender(s).
- ___ 4. Refer to (standing committee) _____
- ___ 5. Refer to (administrative officer) _____
- ___ 6. Return to (ad hoc committee) _____
- ___ 7. Return to petitioner with request for a more specific proposal.
- ___ 8. Return to petitioner with request for additional information and documentation.
- ___ 9. Return to petitioner because of decision not to docket at this time.
- ___ 10. Other procedural disposition _____

NOTES

UNIVERSITY OF NORTHERN IOWA FACULTY SENATE

Calendar Number: 662

Docket: _____

Title: Request for Emeritus Status from Alan R. Orr, Department of Biology

Standard Motions

- ___ 1. Place at head of the docket, out of regular order.
- ___ 2. Docket in regular order.
- ___ 3. Docket because of special circumstances for _____
and notify sender(s).
- ___ 4. Refer to (standing committee) _____
- ___ 5. Refer to (administrative officer) _____
- ___ 6. Return to (ad hoc committee) _____
- ___ 7. Return to petitioner with request for a more specific proposal.
- ___ 8. Return to petitioner with request for additional information and documentation.
- ___ 9. Return to petitioner because of decision not to docket at this time.
- ___ 10. Other procedural disposition _____

NOTES

Request for Emeritus Status University of Northern Iowa

Date 10-3-97

1. Name Alan R. Orr 2. Department Biology

3. I wish to retire from my position as Professor of Biology
at the University of Northern Iowa, effective May 30 1998
(Month) (Day) (Year)

4. I have twenty or more years of creditable service in higher education. (List institutions and dates of employment.)

University of Northern Iowa 9-1-65 to 5-30-98

Purdue University 9-61 to 5-65

Simpson College 9-59 to 5-61

5. My desire in regard to part-time employment by the University is:

I wish to be considered for part-time employment next year.

I am not interested in part-time employment by the University for the next year, but may be at some future time.

I am not interested in part-time employment.

6. If I am employed by the University on a part-time basis, I understand that the period and nature of such employment shall be at the convenience of the University and shall be determined annually.

Alan Orr

(Signature)

Approved and Accepted:

Barbara Hedrick
Department Head

10-2-97
(Date)

Leslie W. Johnson
Dean of College

10-6-97
(Date)

R. B. Campbell
Chair of College Committee

11-06-97
(Date)

[Signature]
Vice President and Provost

10-17-97
(Date)

University Faculty Senate

(Date)

President

(Date)

Please prepare six (6) copies of this form; sign all six (6) and submit to your department head. When the form processing has been completed, a copy will be returned to you, your department head, College Dean, Vice President and Provost, President and Personnel Services.

UNIVERSITY OF NORTHERN IOWA FACULTY SENATE

Calendar Number: 663

Docket: _____

Title: Resolution on Class Scheduling from Professor Rajendran

Standard Motions

- ___ 1. Place at head of the docket, out of regular order.
- ___ 2. Docket in regular order.
- ___ 3. Docket because of special circumstances for _____
and notify sender(s).
- ___ 4. Refer to (standing committee) _____
- ___ 5. Refer to (administrative officer) _____
- ___ 6. Return to (ad hoc committee) _____
- ___ 7. Return to petitioner with request for a more specific proposal.
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- ___ 9. Return to petitioner because of decision not to docket at this time.
- ___ 10. Other procedural disposition _____

NOTES

RESOLUTION

Whereas

The University Strategic Plan calls for an intellectually demanding and stimulating environment for all members of the university community.

And Whereas

The University Strategic Plan emphasizes experiential learning, mentoring, continuous improvement, exploring appropriate technologies, professional development, and student involvement in research and creative activities (Subgoals 1A2d, 1A2f, 1B1c, 1B1f, 1B2e, and 1B2g).

And Whereas

The current class scheduling does not provide a sufficient block of common time to schedule necessary developmental, experiential and continuous improvement activities.

Be It Resolved

The University Faculty Senate recommend that:

No regularly scheduled classes meet between 8 a.m. and 5 p.m. on Wednesday (or some other weekday) to permit the scheduling of special/occasional classes that provide experiential learning opportunities, professional development activities, and other events that support our learning-centered community.

Ischem moved, ^{to avoid,} Cowetta seconded.

Amendment to the Policy for Responding to Allegations of Scientific Misconduct

A. Change the definition of Fabrication on page 4 to read as follows:

↪ Fabrication is the manufacture of false data^a, either partially or totally, for the purpose of deception.

B. Change the Institutional Administrative Actions on page 16 as follows:

1. add the words "with pay" following the word "suspension"
2. delete everything following the word "suspension" to the end of item (2).
3. add a new item as follows:
(3) Any Institutional Administrative Actions proposed to be taken against a member of the faculty shall be held in suspense until after the University has negotiated with United Faculty a faculty grievance procedure that applies to these actions.

C. Add the following item under the subheading Other Considerations on page 17:

- F. The conduct of any person that is the subject of inquiry or investigation under this policy shall not also be the subject of inquiry or investigation for violation of the Ethics (Professional) and Academic Responsibility provisions of the University of Northern Iowa Policy and Procedures Manual.

Country was dis tributed.

ACTION

United Faculty respectfully asks that the Faculty Senate request the Cabinet to delay approval of the "University of Northern Policy for Responding to Allegations of Scientific Misconduct" for faculty until the completion of current negotiations to develop a new disciplinary grievance procedure for faculty are completed.

We ask this because:

- 1) Section XIV of the proposed Policy, "Respondent's Right to Appeal," provides faculty respondents "the right to appeal a determination by the Provost that scientific misconduct has occurred." This section further states that "The University of Northern Iowa has established grievance procedures for faculty, staff, and students A respondent who wishes to appeal a determination by the Provost should select the appropriate grievance procedure and observe the requirements specified for the applicable grievance procedure" (p. 17).

The Provost initiated negotiations with United Faculty in May toward developing a revised Disciplinary Appeal Procedure. These negotiations should be completed this year, and would provide the grievance procedure and appeal mechanism upon which this Policy depends. At present, UNI lacks the "grievance procedure for faculty" mentioned in the Policy.

United Faculty would be most willing to meet in consultative session with the Faculty Senate, or with a committee of Senators, to receive Senate input as this procedure is developed.

2. The "administrative actions" indicated in Section XI.2 of the proposed Policy, "removal of the responsible person from the particular project, letter of reprimand, special monitoring of future work, probation, suspension, salary reduction, or initiation of steps leading to possible rank reduction or termination of employment," are working conditions and terms of employment covered by the Master Agreement. A provision on "salary reduction," for example, would have to be added to Article 8. Salaries. Article 11 deals with "Recommendations to Terminate a Tenured Faculty Member."

According to Iowa Law (specifically the Public Employment Relations Act, Section 20.9), "wages" are a mandatory subject of negotiations. The administration, therefore, cannot simply decide to reduce a faculty member's salary on its own; salary reduction (definition and process) must be negotiated with UNI's faculty. For the University to presume such a right is a violation of Iowa law.

Delay would thus allow the Administration time to negotiate any new provisions in the Master Agreement it wishes or requires (such as the ones listed in XI.2 above) with UNI's faculty.

Minutes of the University Faculty Senate Meeting
October 27, 1997

1525

Present: Basom, Blackwell, Cawelti, Cooper, Countryman, DeNault, Gable, Gilpin, Green (for Patton), Isakson, Jurgenson, McDevitt, McGuire, Primrose, Soneson, Shand, Terlip, Thomas, Weeg

Absent: None

CALL TO ORDER

Chair Isakson call the Senate to order at 3:17 p.m.

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Cooper moved (DeNault seconded) to adjourn.
Senate adjourned at 4:30 p.m.

Respectively submitted,
Richard A. McGuire, Senator

Ballot
Ad Hoc Community College Articulation Committee
October 13, 1997

Vote for one of the persons nominated within each unit below:

Faculty Senate

General Education

Enrollment Management Personnel

Academic Affairs Officials

Academic Advising

Jean Neubauer / Linda Cohen

FAC at Large

Fanny -
Leitenberger -
Jann Kelly

filled
by
Nominations

TO: Faculty Senators
FROM: Scott Caweti
DATE: 11-10-97
RE: Emeritus Status

In view of the fact that a new emeritus policy would require the support of the Faculty Senate and administrative officers in order to be approved by the Board of Regents, I would like to get your insights and feedback on this policy before proposing it as a resolution. It is based on ISU's current policy for emeritus status.

Thanks--get comments to me via e-mail, voice mail, phone, or in writing, and I'll prepare a resolution for our next meeting.

EMERITUS STATUS AT THE UNIVERSITY OF NORTHERN IOWA

Emeritus status is a recognition of a minimum of ten years of service to the University of Northern Iowa.

A tenured faculty member who has attained the rank of professor and who retires following a minimum of ten years of employment at UNI will automatically receive emeritus designation at the rank of Professor.

Tenured faculty members at other ranks may receive the emeritus designation at the last rank held upon retirement. Such faculty must be nominated for emeritus by the faculty of the individual's department and be approved by the appropriate college governance groups and the University Senate.

Administrators who retire may, at the discretion of the president, retain their administrative title with the emeritus designation added. A president, upon retirement, may be given the title "president emeritus" by the Board of Regents.

Emeritus faculty and administrators are listed by title in the university catalog, are maintained on university mailing lists, and are given regular faculty privileges with respect to all events, activities, and services sponsored by the university.

Koob Reply- 10-29-97

Our policy on "emeritus" designation quotes only 20 years of creditable service in a tenured or continuing service position in higher education. The Policy goes on to describe the process of application which includes "action" by the Faculty Senate, but makes no mention of whether that action is expected to be favorable. My interpretation of the policy is that faculty receiving an honorable termination from the University with the appropriate years of service is eligible for emeritus status if they apply or are nominated for it.

The endorsements on the UNI-Form 2 allow the signatories, including the Senate, to add their support, but failure to endorse does not constitute a veto power.

Reply Separator

Subject: Emeritus
Author: Scott Cawelti <S.Cawelti@uni.edu> at internet
Date: 10/27/97 7:07 AM

Hi Bob:

A couple of questions for you concerning emeritus status for faculty:

--in your approval of Mary Rohrberger for emeritus status, was your rationale that she had served the required time in higher education? Did you consider the Senate's negative vote?

Do you see any reason for ever denying an emeritus status request providing someone has served the required time? (In other words, should there even be a vote from the Senate or anyone else?)

We're trying to decide whether the Senate has any real need to vote on such requests if all they mean is time served.

Please let me know your thoughts on this.

Thanks--

S.

Return-path: <Bob.Koob@uni.edu>
Received: from ccmil.uni.edu ([134.161.224.4])
by uni.edu (PMDF V5.1-10 #24259) with SMTP id <01IPDHLWF29K8Y67V2@uni.edu> for
S.Cawelti@uni.edu; Wed, 29 Oct 1997 09:35:57 CDT
Received: from cc:Mail by ccmil.uni.edu id AA878146597; Wed,
29 Oct 1997 09:32:03 -0600 (CST)
Date: Wed, 29 Oct 1997 09:32:03 -0600 (CST)
From: Bob.Koob@uni.edu
Subject: Re: Emeritus
To: Scott Cawelti <S.Cawelti@uni.edu>
Cc: Nancy.Marlin@uni.edu
Message-id: <9709298781.AA878146597@ccmil.uni.edu>
Encoding: 39 Text