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University of Northern Iowa Faculty Senate Meeting Agenda, October 25, 1999

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Summary of October 25, 1999 Faculty Senate Meeting

CALL TO ORDER

APPROVAL OF THE MINUTES

CALL FOR PRESS IDENTIFICATION

ANNOUNCEMENTS

- 1. Call for press Identification**
- 2. Comments from Chair McDevitt**
- 3. Comments from Chair Kelly**
- 4. Comments from Provost Podolefsky**

CONSIDERATION OF CALENDAR ITEMS FOR DOCKETING

- 726 Request that the senate consider scheduling a May Term**
Nelson moved (Jurgenson seconded) to refer the Request that the senate consider scheduling a May Term to an ad hoc committee consisting of at least two people that would be formed by the senate to explore the issue and report back to the Faculty Senate. Motion carried. Docketed in regular order as item 642.
- 727 Request that the senate consider the proposal for review of the curriculum process, including the consultation schedule.**
Nelson moved (Utz seconded) to docket the Request that the senate consider the proposal for review of the curriculum process, including the consultation schedule for the February 14, 2000 Faculty Senate meeting to provide time for consultation. Motion carried. Docketed as item 643.
- 728 Request that the senate review the policy on Ethics and Academic Responsibility**
Cooper moved (Weeg seconded) to docket the Request that the senate review the policy on Ethics and Academic Responsibility in regular order. Motion carried. Docketed as item 644.

OLD BUSINESS

Election of senate representative to Military Science Liaison Committee

The Senate had before it the nominations of Robert Dise, Department of History and Jim McCullagh, Department of Social Work. Cooper nominated Bud Bowlin. A paper ballot was conducted. Jim McCullagh was elected.

Update on Strategic Planning

Al Hays and Laura Terlip updated the Faculty Senate on the Strategic Plan.

CONSIDERATION OF DOCKETED ITEMS

- 642 Request that the senate consider scheduling a May Term**
Motion carried to accept Lauren Nelson and Lyn Countryman as volunteers to serve on an ad hoc committee to explore the possibility of scheduling a May Term.

644 Request that the senate review the policy on Ethics and Academic Responsibility Nelson moved (Romanin seconded) that the policy on Ethics and Academic Responsibility be referred to the Educational Policies Commission and include the document provided from the Policy Review Coordinator and the addendum provided by Carol Cooper and that the names of the subcommittee be forwarded to the Educational Policies Commission if they wish to consult with them. Motion carried.

ADJOURNMENT

Basom moved (East seconded) to adjourn.

Motion to adjourn carried

Meeting was adjourned at 5:04 p.m.

**Minutes of the University Faculty Senate Meeting
October 25, 1999
1548**

PRESENT: Kenneth Basom, Michael Blackwell, Bud Bowlin, Karen Couch Breitbach, Carol Cooper, Lyn Countryman, Phil East (for Syed Kirmani), Jim Jurgenson, Jim Kelly, Suzanne McDevitt, Lauren Nelson, Chris Ogbondah, Dan Power, Tom Romanin, Laura Terlip, Richard Utz, Katherine van Wormer, Shahram Varzavand, Barbara Weeg.

ABSENT: David Christensen.

CALL TO ORDER: Chair McDevitt called the Senate to order at 3:19 p.m.

APPROVAL OF MINUTES

Van Wormer moved (Cooper seconded) that the minutes of October 11, 1999 be approved.

Corrections were made. Minutes of October 11, 1999 were approved as corrected.

CALL FOR PRESS IDENTIFICATION: Jeff Scudder of the Northern Iowan was in attendance.

COMMENTS FROM FACULTY SENATE CHAIR McDEVITT:

Chair McDevitt discussed the agenda for the coming year including (1) the curriculum process, (2) review of policies in preparation for the North Central Accreditation process, (3) the NCA document in the second half of the year, and (4) the new strategic plan.

In addition, Chair McDevitt proposed four agenda items for this year: (1) Faculty Governance Review, (2) project to collect and survey all the promotion and tenure documents across the University and report to United Faculty, (3) task force to encourage and prepare women for

administrative roles, (4) task force on professional development to look at what motivates people over their careers to remain active and innovative in teaching, scholarship, and service.

In discussion, Cooper questioned whether these agenda items should be ranked. McDevitt stated that The Faculty Governance Review has already been assembled but the members have not been selected. McDevitt asked for the discretion to be able to appoint. Cooper asked that the names be brought to the Faculty Senate and entered in the minutes.

Further discussion ensued and McDevitt restated that she welcomed input.

COMMENTS FROM FACULTY CHAIR KELLY:

Faculty Chair Kelly again announced the next faculty meeting which will be held November 15, 1999 at 3:30 p.m. in Strayer-Wood Theatre. President Koob will address the faculty. Kelly stated that the topic of governance was discussed at the fall faculty meeting of the College of Education. Kelly encouraged all the Senators to keep the Senate apprised of issues of importance in their respective colleges. Kelly encouraged the Senate to find ways to get more people involved with the aspects of the University.

COMMENTS FROM PROVOST PODOLEFSKY:

In reference to the agenda item to encourage and prepare women for administrative roles, Provost Podolefsky announced that he would be serving on a panel at the Way Up Conference being held in Cedar Rapids this week. Provost Podolefsky also announced that his address to the faculty will be made available in the near future. Podolefsky also stated that he has already talked with Darrel Davis, Chair of the General Education Committee, to begin working on how to motivate students to realize the importance of general education. Beginning November 1, Podolefsky also announced that the Office of Information and Management Analysis will move from the President's Office to the academic division. Podolefsky further stated that a 4.3% tuition increase was approved at the meeting of the Board of Regents.

CONSIDERATION OF CALENDAR ITEMS FOR DOCKETING

726 Request that the senate consider scheduling a May Term.

Provost Podolefsky commented that in the past, a few courses have been offered in May without it being considered a May Term. Considering the number of courses offered last May and the number of students taking advantage of these courses, there is a definite interest in May courses. If a May Term is to be considered, it would have to be considered by the calendar committee and be approved by the Board of Regents. The calendar committee could bring together a strong constituency of people to discuss whether a May Term is feasible taking into consideration the need for library services, computer centers, Academic Advising center, and the Health Center at that time.

Nelson moved (Jurgenson seconded) to refer the Request that the senate consider scheduling a May Term to an ad hoc committee consisting of at least two people that would be formed by the senate to explore the issue and report back to the Faculty Senate.

Discussion followed.

Motion to refer the Request that the senate consider scheduling a May Term to an ad hoc committee consisting of at least two people that would be formed by the senate to explore the issue and report back to the Faculty Senate carried. Docketed in regular order as item 642.

- 727 Request that the senate consider the proposal for review of the curriculum process, including the consultation schedule.

Nelson moved (Utz seconded) to docket the Request that the senate consider the proposal for review of the curriculum process, including the consultation schedule for the February 14, 2000 Faculty Senate meeting to provide time for consultation.

Discussion followed. It was decided that the Curriculum Committee should be added to the Consultation Schedule.

Nelson asked for a volunteer to work with McDevitt on this consultation process. Cooper volunteered to do this. McDevitt and Cooper will consult with the College Senates, Registrar, Council of Heads, Academic Affairs Council, Provost, Assistant Provost, and the Curriculum Committee concerning the proposal for review of the curriculum process.

Motion carried to docket the Request that the senate consider the proposal for review of the curriculum process, including the consultation schedule for the February 14, 2000 Faculty Senate meeting to provide time for consultation. Docketed as item 643.

- 728 Request that the senate review the policy on Ethics and Academic Responsibility

Cooper moved (Weeg seconded) to docket the Request that the senate review the policy on Ethics and Academic Responsibility in regular order.

Motion carried. Docketed as item 644.

OLD BUSINESS

Election of senate representative to Military Science Liaison Committee

The Senate had before it the nominations of Robert Dise, Department of History and Jim McCullagh, Department of Social Work. Cooper nominated Bud Bowlin. A paper ballot was conducted. Jim McCullagh was elected.

Update on Strategic Planning

Al Hays and Laura Terlip updated the Faculty Senate on the Strategic Plan. Terlip reported that the committee is now meeting for 2 hours from 3 p.m. - 5 p.m. on Friday afternoons. The committee is now reflecting on the vision/mission, values remain the same as the old strategic plan. The committee will then consider celebrations and aspirations and how to proceed with that. Hays expressed a need to initiate a consultation process with the faculty and stated that the members of the committee will need to initiate intra college consultation as well as consultation with the Faculty Senate. Terlip reported that the committee debated whether to have a reductive or deductive process and a decision on this will need to be made soon.

Provost Podolefsky asked if this committee has seen the Faculty Senate's Strategic Planning Committee's report from last year. Podolefsky stated that this report suggested that the strategic plan should contain primarily items that cut across divisions and should not be concerned with particular programs. The report will be made available to committee members.

East strongly suggested that the committee set as a jury and that there be criteria by which the committee could judge the proposals.

Terlip and Hays voiced their agreement with East's statement.

Power asked that Podolefsky give a history of the Strategic Plan.

Podolefsky outlined the format that the Board of Regents requested. The Strategic Plan was to consist of Mission, Vision, Values, Culture Statement, Goals with the next layer consisting of Outcomes, Objectives, and Performance Indicators. Podolefsky stated that lengthy conversation was held deciding whether the performance indicators should measure whether the action was taken, whether an objective was achieved, or whether an outcome was achieved because of the difficulty of measuring these.

In discussion East stated that the University Strategic Planning Committee needs to stay at the university level and not judge on implementation but rather on the goals identified and how this particular plan will help reach that goal.

Romanin added that the current plan has so much that one can't guide behavior, actions, or decisions. The effort now is to compile a more focused plan which will give direction.

CONSIDERATION OF DOCKETED ITEMS

642 Request that the senate consider scheduling a May Term

Chair McDevitt asked for two volunteers to serve on an ad hoc committee to explore the possibility of scheduling a May Term. Lauren Nelson and Lyn Countryman volunteered.

Motion carried to accept Lauren Nelson and Lyn Countryman as volunteers to serve on an ad hoc committee to explore the possibility of scheduling a May Term.

644 Request that the senate review the policy on Ethics and Academic Responsibility

Nelson moved (Romanin seconded) that the policy on Ethics and Academic Responsibility be referred to the Educational Policies Commission and include the document provided from the Policy Review Coordinator and the addendum provided by Carol Cooper and that the names of the subcommittee be forwarded to the Educational Policies Commission if the Commission wishes to consult with them.

Discussion followed. Motion carried to refer the policy on Ethics and Academic Responsibility to the Educational Policies Commission and include the document provided from the Policy Review Coordinator and the addendum provided by Carol Cooper and that the names of the subcommittee be forwarded to the Educational Policies Commission if the Commission wishes to consult with them.

Basom moved (East seconded) to adjourn.

Motion to adjourn carried

Meeting was adjourned at 5:04 p.m.

Prepared by Debra Laneville