

9-13-2004

University of Northern Iowa Faculty Senate Meeting Minutes, September 13, 2004

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Summary of Faculty Senate Meeting 9/13/04

CALL TO ORDER

The meeting was called to order by Chair Bankston at 3:20 P.M.

NEW BUSINESS

Chair Bankston requested that the Senate proceed with New Business. Melissa Heston, Faculty Senate Chair 2003-2004, presented Recognition plaques to former members of the Senate. (David Christensen, 1998-2004; Susan Moore, 2001-2004; Gayle Pohl, 2001-2004; Tom Romanin, 1998-2004; Katherine vanWormer, 1998-2004; Shah Varzavand, 1998-2004. Jesse Swan, 2002-2004, who was not present was also honored.)

CALL FOR PRESS IDENTIFICATION

Terry Hudson, Waterloo-Cedar Falls Courier, was present.

APPROVAL OF THE MINUTES

Motion to approve the minutes of the 4/26/04 meeting by Senator Chancey; second by Senator Heston.

Motion passed.

Carol Cooper updated the Senate on the condition of Glen Henry, who was awarded Emeritus Status at the 4/26/04 Senate meeting.

COMMENTS FROM PROVOST PODOLEFSKY

The Provost welcomed the Senate back, and thanked Melissa Heston and Carol Cooper for their work last year. He noted that this year got off to a good start with the Faculty Senate retreat Saturday morning (September 11).

Provost Podolefsky stated that he just had a presentation on the new Personalized Admissions Web Site (PAWS) and urged the senators to take a look at the site.

The Provost noted that Vice-Chair O'Kane approached him as he came in to today's meeting about the interlibrary loan issue that has recently been brought to the attention of the faculty. He has gotten clarification on this, reporting that 77% of interlibrary loans do not cost anything. He urged faculty to use their library photocopying punch card that is given to all

faculty. He checked with Marilyn Mercado, UNI Rod Library, on how much it would have cost UNI last year if this had been in place. It turns out it was not very much at all, about \$7,000 for the whole university. He will visit with the Deans to see how this should best be approached, maybe leave it as it is or possibly see if he can come up with the funds out of the budget.

The Provost noted regents universities must now reallocate monies from their budgets to keep up the library's materials budgets. He has been meeting with the Vice President for Administration of Finance to address this issue.

The Provost announced the Liberal Arts outcomes assessment report plan is due October 1st to the NAC from his office.

The Provost also reported that the Board of Regents met this summer at Lakeside Lab, a Regents' facility. He invited Jim Bodensteiner, Interim Dean of Continuing Education to the meeting to examine ways Continuing Ed could become involved in programs.

The Bioinformatics and Networking Systems Administration passed by the Senate last spring were both approved by the Board of Regents. The Software Engineering program was tabled.

Faculty Activity reports were also on the Board of Regents docket. UNI's report stated that faculty work an average of 54.6 hours per week.

The Provost stated that the university also reported to the Board of Regents that the unit cost for an undergraduate education for the 2002-2003 year was \$8,310 per student. This is what it cost the university of educate an undergraduate student.

The Board of Regents meets this Tuesday and Wednesday, with the Regents' Faculty Excellence Award winners being recognized. At the meeting the university will be addressing the new tuition policy, new strategy for seeking state appropriations, the new Philanthropy degree program that the Senate approved last spring, and academic program reviews.

In response to a question from Senator Cooper about Chuck Means' position, the Provost noted they are looking at reconfiguring the Associate Vice-President's job to include research and outreach, and taking grants and contracts sponsored programs and aligning them with DOP along with other outreach efforts, thus saving the university a full-time administrative position. This will also reduce Associate Provost Koch's responsibilities as acting Graduate Dean.

Senator Ogbondah noted the new Personalized Admissions Web Site could be of value to international students. Provost responded that there are a number of scenarios that this program can help students with.

CONSIDERATION OF CALENDAR ITEMS FOR DOCKETING

Chair Bankston noted that Michael Broshears, Chair of the Committee on Admission, Readmission and Retention had a previous commitment pending and needed to leave early. He suggested that the Senate address Calendar Item #865 at this time.

The motion from Senator Chancey to move Calendar Item #865 to the head of the docket as item #775 was seconded and passed.

CONSIDERATION OF DOCKETED ITEMS

#775 Annual Report from the Committee on Admission, Readmission and Retention

Michael Broshears, Chair of the Committee was present and reviewed the report for the Senate and answered questions.

The Senate received the 2003 Annual Report from the Committee on Admission, Readmission and Retention.

COMMENTS FROM FACULTY CHAIR POWER

Dr. Power commented that he is looking forward to this academic year and has several agenda items to address this year; looking at freshman retention, addressing the parking situation on campus, and relations with the Regents. He also plans to keep busy with the regular ceremonial and committee duties of the Faculty Chair.

COMMENTS FROM CHAIR BANKSTON

Chair Bankston thanked the senators that attended Saturday morning's retreat and thanked those that have provided insights in terms of how the Faculty Senate Chair position operates.

Chair Bankston noted that there are three initiatives that he would like to pursue this coming year. The first is to create a greater sense of history and pride for the Faculty Senate.

Second is to clarify in writing some of the ways the Senate operates so orientation materials can be passed down from chair to chair.

The third initiative is for the Senate to become more pro-active. When there are issues and matters that the Senate could be a good communication point for, he will bring them forward as a general item.

CONSIDERATION OF CALENDAR ITEMS FOR DOCKETING/CONSIDERATION OF DOCKETED ITEMS

866 Emeritus Status request for: David L. Morgan, Department of Philosophy and Religion, effective 5/04; Eldon Peters, Department of Educational Psychology and Foundations, effective 12/04; Bruce G. Rogers, Department of Educational Psychology and Foundations, effective 6/04

Motion to docket in regular order as item #776 by Senator Vajpeyi; second by Senator Pohl.

Motion to approve Emeritus Status for David L. Morgan by Senator Chancey; second by Senator Pohl. Motion passed.

Motion to approve Emeritus Status for Eldon Peters by Senator Heston; second by Senator Chancey. Motion passed.

Motion to approve Emeritus Status for Bruce Rogers by Senator Heston; second by Senator Chancey. Motion passed.

NEW BUSINESS

Bev Kopper, Chair of the Liberal Arts Core Committee (LACC), was present to update the Senate on the committee's work in relation to the Capstone course.

Dr. Kopper stated that at the end of last year the LACC reviewed and approved three courses, and since then have an additional eleven courses pending and under review, and has received calls from four additional faculty who are interested in submitting proposals.

Dean Julia Wallace, Dean of College of Social and Behavioral Sciences, was present to discuss the Capstone proposals from her College, noting that the new Capstone category is not only good for students to go back to the original intent of what Capstone was meant but has also been great for faculty development. She stated that her faculty really appreciated the opportunity to be able to develop these courses and she believes that students will be excited about them as well.

Discussion followed on how the LACC is expediting the process, faculty resources, number of offerings, and marketing and promotion of new Capstone offerings.

Chair Bankston stated that the Senate has a opportunity to provide input on ways to enhance faculty life at UNI. A task-force committee was formed to draft a plan for gathering input from the faculty. The task force committee will bring the plan back to the Senate with a timeline.

ADJOURNMENT

DRAFT FOR SENATORS REVIEW**MINUTES OF THE UNIVERSITY OF NORTHERN IOWA FACULTY SENATE MEETING
9/13/04
1608**

PRESENT: Ronnie Bankston, Karen Couch Breitbach, Cliff Chancey, Melissa Heston, Rob Hitlan, Sue Koch, Otto MacLin, Pierre Damien Mvuyekure, Chris Ogbondah, Steve O'Kane, Aaron Podolefsky, Dan Power, Laura Strauss, Dhirendra Vajpeyi, Donna Vinton, Barbara Weeg, Susan Wurtz, Mir Zaman.

Carol Cooper was attending for Cindy Herndon and Timothy Weih was attending for Denise Tallakson.

Absent: Phil Patton

CALL TO ORDER

The meeting was called to order by Chair Bankston at 3:20 P.M.

NEW BUSINESS

Chair Bankston stated that he would like the Senate to proceed with New Business at this time, the Presentation of Recognition Plaques, with Melissa Heston, Faculty Senate Chair 2003-2004, making the presentations.

Senator Heston noted that this was an honor for her as she had worked with all these people for about two years as Chair of the Faculty prior to serving as Chair of the Faculty Senate and she really appreciated all the work they have done.

The following people were awarded plaques honoring their service to UNI by serving on the Faculty Senate: David Christensen, 1998-2004; Susan Moore, 2001-2004; Gayle Pohl, 2001-2004; Tom Romanin, 1998-2004; Katherine vanWormer, 1998-2004; Shah Varzavand, 1998-2004. Jesse Swan, 2002-2004, who was not present was also honored.

CALL FOR PRESS IDENTIFICATION

Terry Hudson, Waterloo-Cedar Falls Courier, was present.

APPROVAL OF THE MINUTES

Motion to approve the minutes of the 4/26/04 meeting by Senator Chancey; second by Senator Heston.

Motion passed.

Carol Cooper updated the Senate on the condition of Glen Henry, who was awarded Emeritus Status at the 4/26/04 Senate meeting. Dr. Henry was in an accident three weeks into retirement and injured his neck. He is currently at Mayo Clinic. Those wishing to correspond can type "Glen Henry" into Google and can then access his web page where he is accepting comments. She noted that prior to his accident he had expressed concern that his Emeritus Status be approved, and she will contact him to notify that it was approved.

COMMENTS FROM PROVOST PODOLEFSKY

The Provost welcomed the Senate back, and thanked Melissa Heston and Carol Cooper for all their work last year. He noted that he has met with Dan Power, Faculty Chair, and Ronnie Bankston, Faculty Senate Chair, during the summer and enjoyed the Faculty Senate retreat Saturday morning (September 11).

Provost Podolefsky stated that he just had a presentation on the new Personalized Admissions Web Site (PAWS) which is a very impressive service for students put together by Student Services, Admissions, and ITS. He urged the senators to take a look at the site and passed out reminders stickers.

The Provost noted that Vice-Chair O'Kane approached him as he came in to today's meeting about the interlibrary loan issue that has recently been brought to the attention of the faculty. He has gotten clarification on this, reporting that 77% of interlibrary loans do not cost anything. He urged faculty to use their library photocopying punch card that is given to all faculty. He checked with Marilyn Mercado, UNI Rod Library, on how much it would have cost UNI last year if this had been in place. It turns out it was not very much at all, about \$7,000 for the whole university. He will visit with the Deans to see how this should best be approached, maybe leave it as it is or possibly see if he can come up with the funds out of the budget.

What many people do not understand, commented the Provost, was that until several years ago the library routinely received an inflationary materials cost increase. Now the Regents universities must reallocate monies from their budgets to keep up the library's materials budgets. He has been meeting with the Vice President for Administration of Finance on developing a strategy for considering mandatory increases for the library.

The Liberal Arts outcomes assessment report plan, noted the Provost, is due October 1st to the NAC from his office.

The Provost also reported that the Board of Regents met this summer at Lakeside Lab, which they do each summer. This year the Provost invited Jim Bodensteiner, Interim Dean of Continuing Education, to accompany him as the Board would like to have this wonderful facility used more for research projects. It is 150 acres on a lake with unique characteristics that present many opportunities for teaching there. It is not used as it should be and Dr. Bodensteiner is organizing a visit up there for the faculty at the end of this month. The revenue currently earned from it falls far short of the expenses to operate it and that is one of the reasons he is trying to get Continuing Ed involved, to increase tuition revenue so the institutions do not have to subsidize it to the degree we have.

The Senate approved the new degree programs in Bioinformatics, Networking Systems Administration and Software Engineering last spring, noted the Provost. The Bioinformatics and Networking Systems Administration programs were both approved by the Board; the Software Engineering program was tabled. There was a lot of sensitivity on the part of the other institutions about these programs; however, the President of the University of Iowa was quite eloquent in his support of UNI, adding that there was plenty of room at all the institutions for these fields of study.

Faculty Activity reports were on the Board's May docket, reporting faculty work an average of 54.6 hours per week. This month the Board is looking at alternative ways to present the data recording faculty activity. Other than to provide this information to the public, the Board is not really sure why this information is requested but that it has been ongoing for several decades.

The Provost stated that the university also reported this summer the unit cost for an undergraduate education for the 2002-2003 year was \$8,310 per student. This is what it cost the university to educate an undergraduate student.

The Board of Regents meets this Tuesday and Wednesday, with the Regents' Faculty Excellence Award winners being recognized. The Board will also be addressing the new tuition policy, new strategy for seeking state appropriations, the new Philanthropy degree program that the Senate approved last spring, and academic program reviews.

Carol Cooper stated that she understood Chuck Means' job description is being re-written and asked for clarification. The Provost responded that there is no search committee and as there were two open positions, the Dean of the Graduate College and Dr. Means' position, Associate Vice-President. Here at UNI the Dean of the Graduate College position has been two-fold, the graduate

part and overseeing the research endeavor, grants and contracts, institutional review board, and intellectual property. The research has expanded in the last several years from about \$10 million to \$22-\$24 million in external grants and we have the potential to gain even more. Dr. Means' position involved overseeing DOP programs including UNI-CUE, Student Support Services, Academic Achievement Center and the McNair Program, as well as Military Science, and he has been important in the collective bargaining process. Some of those tasks are not full-time activities for an associate vice-president. In this university our graduate programs are more aligned with and are extensions of our undergraduate programs rather than big-time research and science. It makes more sense to reconfigure the Associate Vice-President's job to include research and outreach, and take grants and contracts sponsored programs and aligning them with DOP making sure other outreach efforts are served by that person. The Provost also reported that he has met with the Graduate Council and suggested they give this a try and take some things away from Associate Provost Koch who is acting Graduate Dean. If this works, UNI will save an expensive administrator position.

Senator Ogbondah asked how the new admissions web site works, noting that international students often have the need to find out the status of their admission, financial aid, etc. The Provost responded that there are a number of scenarios that this program can help students with, such as what would a first year of study look like in a certain major, tracking students' interest to help them find a major. The systems allows them free access but once the student decides to save information, the portal asks questions that become part of UNI's database for follow-up.

CONSIDERATION OF CALENDAR ITEMS FOR DOCKETING

Chair Bankston noted that Michael Broshears, Chair of the Committee on Admission, Readmission and Retention had a previous commitment pending and needed to leave early. He suggested that the Senate address Calendar Item #865 at this time.

The motion from Senator Chancey to move Calendar Item #865 to the head of the docket as item #775 was seconded and passed.

CONSIDERATION OF DOCKETED ITEMS

#775 Annual Report from the Committee on Admission, Readmission and Retention

Michael Broshears, Chair of the Committee was present and reviewed the report for the Senate, noting that the committee focuses in on the readmission of suspended students. They meet prior to the start of each semester or session with suspended

students typically wanting to be readmitted for the next year. Mr. Broshears reviewed the data on the report for the Senate, noting that the Faculty Senate had recently passed a change in the standards on how students can be suspended, which impacted 30 students Fall 2003 that would not have otherwise been suspended.

He also noted that Doug Koschmeder, Assistant Registrar, is the one that actually makes this work, meeting individually with most of these students. He noted that the committee is working on a support system for students who have been readmitted.

Mr. Broshears reported that one of the challenges that the committee faces when working with students is that the policy for suspension is confusing, as it is not based on GPA but rather deficiency points. Faculty and advisors also have a difficult time understanding the policy. The committee has continued looking at various ways of dealing with that and may come to the Faculty Senate with alternative ways of recalculating the suspension policy. A concern that has been noted is that freshman and transfer students can be suspended after their first semester according to our current policy.

Chair Bankston asked if there has been any tracking to see what percentage of readmitted students graduate. Mr. Broshears responded that that information was not collected for the report but he will check with Doug Koschmeder on that and have him report back.

The Senate received the 2003 Annual Report from the Committee on Admission, Readmission and Retention.

COMMENTS FROM FACULTY CHAIR POWER

Dr. Power commented that he is looking forward to this academic year and has just a few agenda items to address this year. The first is to look at freshman retention, meeting with Phil Patton, Student Services and others for discussion, and will report back to the Senate on this. He also plans to address the parking situation on campus, noting that there is Urban Mass Transit monies available and will check to see if it can be used for a central parking facility. The third issue, Dr. Power noted, is relations with the Regents. He also plans to keep busy with the regular ceremonial and committee duties of the Faculty Chair.

COMMENTS FROM CHAIR BANKSTON

Chair Bankston thanked all the senators that attended Saturday morning's retreat, and thanked Melissa Heston, Dan Power, Carol Cooper, Laura Terlip and Dena Snowden for providing insights in terms of how the Faculty Senate Chair position operates.

Chair Bankston noted that there are three initiatives that he would like to pursue this coming year. The first is to create a sense of history and pride for the Faculty Senate. This year the Senate has provided binders for the senators as he feels there should be a specific place for senators to store and index their Senate materials. He worked with the University Archives and the Library over the summer and has obtained photographs of all most all of the former Faculty Senate Chairs. Senator MacLin, who updates the Senate web page, will be putting those photos on the Senate web page. Chair Bankston will also be working with the administration to try to get a permanent meeting site for the Senate and then have photos of the past Faculty Senate Chairs as well as the past Faculty Chairs displayed.

His second initiative is to clarify in writing some of the ways the Senate operates so there will something that can be passed down from chair to chair, in terms of what appointments need to be made, what the terms of the appointments are, and the relationship between committees and the senate. He will work with past leadership so that the transition from one chair to the next can be as efficient as possible.

Chair Bankston stated that his third initiative is for the Senate to become more pro-active. When there are issues and matters that he feels the Senate could be a good communication point for, he will bring them forward as a general item. One of the first things he asked the Provost this summer was relating to the SPAM technology that is being purchased for the campus. As a result, he was invited to a meeting with Gary Bozylinsky and he plans to invite Mr. Bozylinsky to the senate to report on what is being used, what phase the university is in, and where we will go next.

CONSIDERATION OF CALENDAR ITEMS FOR DOCKETING

- 867 Emeritus Status request for: David L. Morgan, Department of Philosophy and Religion, effective 5/04; Eldon Peters, Department of Educational Psychology and Foundations, effective 12/04; Bruce G. Rogers, Department of Educational Psychology and Foundations, effective 6/04

Motion to docket in regular order as item #776 by Senator Vajpeyi; second by Senator Pohl.

Chair Bankston noted that the practice of this body has been for a senator to speak on behalf of the person requesting Emeritus Status.

Senator O'Kane questioned if it was correct that David Morgan came to UNI in 1969; it was noted that he did.

Senator Cooper stated that Dr. Morgan has been in the Philosophy Department for a number of years. He is a good-hearted soul who

has always looked out for faculty wants and needs, and has supported all the faculty endeavors.

Motion to approve Emeritus Status for David L. Morgan by Senator Chancey; second by Senator Pohl. Motion passed.

Senator Heston stated that Eldon Peters served as an adjunct instructor for the Educational Psychology and Foundations Department for a very long time, working both full and part-time depending the assignments. He has taught a number of the departments undergraduate teacher education courses and has been quite active for an adjunct, coming to faculty meetings and putting forth input regarding curriculum. The students have always enjoyed his classes and reported good things about his teaching, and he is a very kind and gentle man.

Motion to approve Emeritus Status for Eldon Peters by Senator Heston; second by Senator Chancey. Motion passed.

Senator Heston noted that Dr. Bruce Rogers is an icon of the Educational Psychology Department. He is focused and concerned about student understanding of statistics. He has contributed his very best to this institution. She also noted that Dr. Rogers is continuing on in the Educational Psychology Department as an adjunct.

Motion to approve Emeritus Status for Bruce Rogers by Senator Heston; second by Senator Chancey. Motion passed.

NEW BUSINESS

Chair Bankston stated that Bev Kopper, Chair of the Liberal Arts Core Committee (LACC), was present to update the Senate on the committee's work in relation to the Capstone course. The Senate approved a three-year experimental expansion of the program to include other offerings.

Dr. Kopper stated that normally at this point the Senate would have the LACC's annual report. The committee has deferred that because they needed to respond to the Capstone proposals. She noted that this summer it was a lot fun talking with instructors about Capstone proposals. At the end of last year the LACC reviewed and approved three courses. Since then they have an additional eleven courses that are pending and under review, and she has received calls from four additional faculty who are interested in submitting proposals. They have found that it is helpful to invite the instructors to the LACC meetings when their course is being reviewed and this has resulted in some very good discussions.

Dean Julia Wallace, Dean of College of Social and Behavioral Sciences, was present to discuss the Capstone proposals from her College. She noted that they were very excited last year when the Faculty Senate approved the new Capstone category. It's not only good for students to go back to the original intent of Capstone but also great for faculty development. The College of SBS has been working hard as there are many details that need to be looked at and they would like these new courses to be available spring semester. Courses such as "Building Communities", "Developing Intentional Family Spaces", a course being offered by Interior Design and Family Services, "Creativity and the Transformation of Culture", "Analysis of Contemporary Social Issues" proposed by Sociology and is intended to be taught by both Sociology and History departments, "Medicine, Morality and Society; Social Construction of Health and Illness", and "Cult Democracies" being proposed by two individuals from Political Science and Geography who did not previously know each other. Dean Wallace stated that her faculty really appreciated the opportunity to be able to develop these courses and she believes that students will be excited about them as well, and thanked the Senate for the opportunity.

Dr. Kopper added that the LACC is extending their meeting time to have additional time to meet with the instructors of these courses as they have found this to be a rich dialog, and that they have been meeting weekly since the beginning of the semester to try to expedite this process.

Senator Heston asked if there is any sense of what impact these courses will have in terms of the department's ability to offer required courses, such as will it change enrollment in required major courses in order to free up a faculty member to teach a Capstone course. Dean Wallace responded that in some cases the faculty believes they can keep it in their own schedules. She has asked department heads to give her a tentative rotation of those courses over the next three years. In other cases it will require adjunct funds from the college to be able to replace that instructor from a required course. For spring semester she will provide adjunct funds so faculty will be able to offer these Capstone courses. The intent is to not take away from the required courses in any discipline.

Dr. Kopper noted that the instructors for the proposed courses from CHFA have indicated these courses will be a part of their normal teaching load.

Senator MacLin asked if there will be sufficient offerings. Dr. Kopper responded that at this point there are 14 Capstone courses in the system, with a few having multiple sections and she had heard from four other faculty that they will be presenting proposals. In response to Senator MacLin, Dr. Kopper also noted that these courses will be evaluated once they have been offered.

Chair Bankston asked if departments are planning to do any marketing or promotion of these new Capstone courses so students will be aware of them. Dean Wallace responded that she felt by being in the schedule book that would be sufficient marketing but if it looks like a course is a slow "goer" they will market it. Dr. Kopper noted that she had discussed ideas with the Registrar's Office on how they might be noted in the schedule book. For example, Capstone courses could be listed in the front of the schedule book so students can turn to that page and then refer to the regular listing. Dean Wallace commented that by also putting the course abstract on the departments web site would provide information for students.

Dr. Koch asked if these Capstone courses would also be listed on the page showing the Liberal Arts Core program. Dr. Kopper stated that this would be possible. This would give students three places where they could find this information.

In response to Senator Cooper's question, the regular Capstone course will still be offered.

Chair Bankston thanked Dr. Kopper for her update.

Chair Bankston stated that at the Senate retreat on Saturday one of the items of concern identified was ways to enhance faculty life here at UNI. It was also made apparent that they would be working on a timetable and they need to identify what types of information is needed and how to go about collecting that information. What instrument to use and how, enhancing professional advancement versus daily faculty existence, etc. was addressed. Chair Bankston noted that the instrument used needs to be consistent across the colleges.

Senator Cooper cautioned the Senate on the effect this may have on the collective bargaining contract. Senator Couch Breitbach commented that she felt any information collected would be helpful to the United Faculty's negotiating team.

Discussion followed and a task-force committee will work on a draft with plans to bring it back to the Senate along with a timeline.

ADJOURNMENT

Motion to adjourn by Senator Pohl; second by Senator Ogbondah.

The meeting was adjourned at 4:30 P.M.

Respectfully submitted,

Dena Snowden