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Preparing for in-person operations this fall, April 26, 2021

University of Northern Iowa

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University of Northern Iowa

Preparing for in-person operations this fall

Dear Campus Community,

As the university plans for a safe, in-person return to events, activities, and classroom instruction, departments and offices should also be preparing in-person operations beginning this summer. All offices and departments should be open with in-person staffing by **Monday, July 19, 2021**. To protect the health and safety of our campus community, UNI will continue to uphold face mask and social distancing requirements and maintain Covid-19 sanitation protocols.

UNI will always prioritize the health and safety of our students, employees, and broader community. We recognize the need for continued, flexible telework arrangements and encourage supervisors to maintain flexibility with employees in the coming months as vaccination levels increase and employees may be readjusting to a new schedule at home. This will include the use of the university's [telework policy](#), process, and forms. The UNI Remote Work Task Force is reviewing options for flexible teleworking arrangements that allow offices to be open and staffed to meet the needs of our students this fall. Review the [Summer 2021 Protocols](#) document on the [Forward Together](#) site for additional details

Next week, **Merit and Professional & Scientific staff** will receive an email inviting their participation in a survey about remote work experiences. Please complete the survey as it will guide the university's planning for in-person and telework arrangements. Based on the survey results, public health guidelines, and other sources of information, the task force will submit their recommendations for in-person and telework arrangements to university administration early in the summer. Resulting telework protocols and guidance for supervisors will be communicated in early June. You may contact Joseph Rayzor by email at joseph.rayzor@uni.edu with any questions about this process or suggestions for consideration by the full task force.

If you missed getting a vaccination at one of last week's Student Health Center clinics, UNI will host a clinic with limited vaccinations this week. If you are unable to secure an appointment in the UNI clinic, we encourage you to seek a vaccination through your preferred provider. Vaccines are currently available locally per [Black Hawk County Public Health](#). We will provide information about additional vaccines through the Student Health Center when they become available.

University of Northern Iowa

Thank you for your continued care for the success of our students and the health and safety of our community.

Thank you,

Mark A. Nook
President