

10-13-2011

University of Northern Iowa Secondary Teacher Education Senate Meeting Minutes, October 13, 2011

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Secondary Teacher Education Senate Minutes
Thursday Oct. 13, 2011
3:30
McCullum Science Hall 124

I. Roll and Introductions

Present: Cherin Lee (Coordinator, Secondary Teacher Education), Melissa Heston (Coordinator, Elementary Teacher Education), Ben Forsyth (Professional Sequence), Terri Laswelle (Clinical Experiences), Dianna Briggs (Business Education), Larry Escalada (Science Education), Tammy Gregersen (Modern Languages & TESOL), Katherine Lavelle (Speech & Theatre), Andrew McCormick (Art Education), Chris Curran (Special Education), Barb Bakker (Physical Education/Health Education), Becky Hawbaker (Teacher Education Faculty Chair), Barry Wilson (Director of Assessment), Doug Hotek (Technology Education), Kevin Droe (Music Education), Chad Christopher (Social Sciences)

Absent: Rick Vanderwall (English), Jihwa Noh (Mathematics Education)

Lori Wurtz was introduced as the new Teacher Education Secretary

A new senate list was distributed – please review the data. When complete, a pdf will be distributed.

II. Approval of Sept. 15 minutes

A correction to the minutes was noted.

Dianna Briggs moved to approve the Sept. 15 minutes and Tammy Gregersen seconded.

III. Previous business continued

- *Terms of service on the Secondary Senate – staggered membership*

Cherin distributed the new Secondary Senate list and asked everyone to review the information and terms of office.

Cherin asked for any objections to terms of office

- *Finalizing Standing Committees - involvement of Senate alternates*

The Curriculum and the Assessment committees are yet to be completed. She asked for any alternates willing to serve. Ben Forsyth, Tammy Gregersen, Doug Hotek and Barry Wilson volunteered.

An email will go out to the Teacher Education list serve to see who is willing to participate as Senate representatives on the Teacher Education Program Improvement Advisory Board. This advisory board is a practitioner-oriented board and is required to meet once per semester per the Dept. of Education. The Teacher Education Program Improvement Advisory Board may meet yet this fall. No notifications have been sent yet. Cherin will be contacting administrators and teachers. Meeting via conference calls may be possible after the first in-person meeting.

A separate advisory board, the Teacher Education Advisory Board, provides a state perspective. This advisory board is chaired by Dr. Nadeen Davidson.

- *Voting for Senate Members*

The Bylaws don't indicate who is eligible to vote should there need to be Senate elections. The question is how do we want to go about getting people on the Senate? For this initial Senate, Cherin went to Dept. heads. The group members gave several suggestions as to how they thought the process could/should work. At the November meeting we will continue this discussion with the intent of making a decision by motion. Melissa and Cherin will work on the wording.

The question of who each Senate member represents was posed. Per Melissa, each member should represent what is in the best interest of Teacher Education. The Elementary TE Senate has already been asked to think about this.

IV. New Business

A. Attendance at IACTE next Thursday/Friday in Coralville

If you are interested in attending the IACTE meeting, you may still register. The fee is \$25.00 per person. Cherin and Melissa will both be attending. The IACTE is the primary organizing body for Teacher Education programs in Iowa – the voice for all teacher education programs collectively. It is consulted by state legislators with regards to teacher education. UNI should be represented so that the voice of IACTE is not that of only the small liberal arts colleges.

B. Teacher Education representation on the University Diversity Committee
Kerri Clopton was the CTE rep to the University Diversity Committee.

Cherin posed the question - Do we want a separate voice on the University Diversity Committee or are the people already on it that are in Teacher Education sufficient? Melissa will talk with Cathy Miller and Alison Beharka who represent the Secondary Senate on the Teacher Education Diversity Committee.

C. Educational initiatives - sent prior to the meeting
(explanation - Dianna Briggs)

Dianna sits on the Advisory Board for Waterloo schools. She sent the composite list of initiatives from the Waterloo school system prior to this meeting because we need to understand initiatives in which school systems are involved. This is also important information for students as they prepare to work in school systems. The suggestion was made to place the initiative document on Google Docs and then link the Teacher Education site to it. If we link to a site that is evolving and changing then students can see what is going on in the districts.

D. Teacher Education Bylaws - needed edits

Melissa, Cherin and Becky will edit the Bylaws based on feedback received thus far. Please contact Cherin with any issues such as fonts, spelling or wording. The table of contents will be added when complete. The intention is to bring the revised Bylaws to the next meeting for formal approval prior to UNI's presentation to the DOE and the Board of Education on the current status of the new governance structure. It was suggested that the organizational chart should be appended to the Bylaws and also placed online.

Cherin asked if there were any comments about Teacher Education voting. The Bylaws state under Article II (3) that twenty percent of the voting members of the Teacher Education Faculty shall be present to constitute a quorum for voting. Voting may also be conducted electronically with no minimum number of votes. One of the members asked if there is a time frame in place for voting. If a quorum is not present what should the reasonable length of time be for members to vote electronically? It was suggested by several members that a minimum of 10 calendar days should be written into the Bylaws. A quorum is considered 1 over 50% for Teacher Education Senate and 20% for Teacher Education Faculty meetings.

E. Informational - Role of the Senate and Teacher Education Coordinators in the UNI Strategic Plan - Goal 3 Action Plan

The University Strategic Plan has been adopted and Sharon Silva has been hired to guide progress on the strategic plan. Becky, Melissa, Cherin and Dianna have been identified as point people for sub categories. Cherin and Melissa have written an Action Plan and placed it on Google Docs.

Cherin will send this to the Secondary Teacher Education Senate. Please let Cherin know of suggested changes. A report on Strategic Plan progress will be generated in May 2012 and sent to the Board of Regents for their Fall 2012 meeting.

V. Continued Discussion

- DCI/SING checks –further discussion

The Elementary Senate has discussed this. Melissa has contacted Beth Meyers for guidance as to what is used by the BOEE. Per Melissa, the BOEE doesn't license students with forcible felonies (child abuse). Recency is an issue and is handled on a case-by-case basis. If a student has an OWI close to student teaching they will not be licensed by the BOEE and UNI Teacher Education will not know this. The Executive Council should discuss. The university attorney should also be involved.

- Transferring in Level I Field Experiences from Community Colleges - further discussion

The discussion continued from the September meeting on dual credit field experience courses. Before decisions are made, all Senators need to understand the current requirements in Level I in order to make an informed decision as to what is being counted from community colleges. Becky Hawbaker will advise what is going on in Level I at the next meeting. What does UNI want to happen with regards to transferring in Level 1 before we tell community colleges what they need to do? There is a meeting with community college advisors coming up. A group member asked Melissa the percent of students that enter Teacher Ed. with a GPA between 2.5 and 3.00. The answer is 18%.

- The 2nd UNIted conference is scheduled for Dec. 5th at AEA 267 from 4:30-6:30. There will be a large group and break out opportunities.

Tammy Gregersen motioned to adjourn and Terry Laswelle seconded. Meeting adjourned at 5:07 p.m.