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## University of Northern Iowa Elementary Teacher Education Senate Meeting Minutes, November 3, 2011

University of Northern Iowa. Elementary Teacher Education Senate.

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**Elementary Teacher Education Senate Minutes**  
**Thursday, November 3, 2011**  
**3:30**  
**Location: CBB 319**

**I. Roll and Introduction**

Present: Cherin Lee (Coordinator, Secondary Teacher Education), Melissa Heston (Coordinator, Elementary Teacher Education), Tony Gabriele (Professional Sequence), Linda Fitzgerald (Early Childhood Education), Chris Curran (Special Education-Alt), Rip Marsten (Physical Education & Health Education), Deirdre Heistad (Liberal Arts Core), Becky Hawbaker (Teacher Education Faculty Chair), Denise Tallakson (Elementary Education), Michelle Swanson (Music Education), Sarah Vander Zanden (Literacy Education-Alt),

Absent: Amy Lockhart (Clinical Experiences-no Alt sent), Jean Schneider (Middle Level Education-no Alt sent), Wendy Miller (Art Education-no Alt sent), Susan Brennan (Special Education-sent Chris Curran as Alt), Deb Tidwell (Literacy Education-sent Sarah Vander Zanden as Alt)

**II. Approval of the Minutes for Oct. 6, 2011**

Tony Gabriele moved for a motion to approve the October 6th minutes and Michelle Swanson seconded. Minutes were approved.

**III. Old Business**

- a. Senate Roster (alternates, contact information, term expires dates). Heston sent around roster for review
- b. Teacher Education Program Assessment Committee (Elementary Senate Representative) The members of this committee are Barry Wilson, Melissa Heston and Cherin Lee. Volunteers are needed to serve as the Elementary and Secondary Senate Representatives. Michelle Swanson volunteered to serve as the Elementary Senate Representative.
- c. Bylaws. Report on discussion by Secondary TE Senate on Election Process: The question is who should be allowed to vote for specific Senate seats. Only those who teach in a given area? All Teacher Ed Faculty? All Elementary Education related faculty for elementary Senate seats, and all Secondary related faculty for secondary Senate seats? There are a few areas (professional sequence, special education, K-12 majors) with representatives on both Senates – can they vote twice? Suggestion: A Allow depts. to decide who would be their elective group. For instance, Science Ed. could decide how they get to elect their representative. You wouldn't be allowed to vote on positions in both Senates. Heston asked that additional ideas be sent to her as soon as possible.
- d. Update on Program Improvement Board (Cherin). Work is continuing on this.

- e. Progress toward completion of State Program Review Process
  - i. Go before the Board of Education on November 16, 2011. Department of Education has recommended change to “continuing approval” status from “conditional approval” status. Continuing approval status would mean that all licensure programs (undergraduate and graduate) would be approved through the next review cycle (2016-2017).
  - ii. We are in the final stages of uploading curriculum exhibits into the Board Educational Examiners online exhibit system. Both Professional Sequence exhibits have been fully approved, as have about 19 of our various endorsements. About 45 more endorsements remain to be reviewed. The BoEE reviewer determines whether or not our exhibit meets the requirements for a given endorsement.
  
- f. Transferring in Level I Field Experiences from Community Colleges --- process for establishing a policy/review of all courses routinely transferred in for appropriateness
  - i. Is there a preference between TE Curriculum Committee, Clinical Preparation Committee or an Ad Hoc committee? Currently when a student submits a student request to transfer in a course for Level 1 Field Experience, Barry Wilson as Head of the Educational Psychology and Foundations department reviews the request and says yes or no. The request is then reviewed by Heston to ensure compliance with Chap. 79 in terms of needed field experience hours. Some community college courses currently transfer in as 017 but some do not. There are other courses that have not yet been reviewed yet to make a standard determination of acceptance. A suggestion was made to ask that the TE Curriculum Committee review all courses that are being transferred in and also to look at articulation agreements.

Motion was suggested by Heston that the Teacher Education Curriculum Committee undertake a review of all coursework transferring in on a regular basis for Professional Sequence and Teacher Education majors for equivalency in consultation with departmental faculty to determine whether or not a course should be accepted. Linda Fitzgerald so moved and Tony Gabriele seconded the motion. The motion was carried to convene this committee.

Curriculum Committee Co-Chair is Cherin Lee  
Curriculum Committee Co-Chair is Melissa Heston  
Elementary Teacher Education Senate Rep. - Professional Sequence is Elana Joram  
Secondary Teacher Education Senate Rep. - Professional Sequence is Ben Forsyth.  
Elementary Teacher Education Senate Representative is Michelle Swanson  
Secondary Teacher Education Senate Representative is Chad Christopher

Additionally, the Teacher Education Curriculum Committee could review all professional sequence courses, and the Teacher Education Clinical Preparation Committee could review all field experiences for developmental sequencing.

#### **IV. New Business**

- a. Chapter 79 and UNI's Professional Sequence (Handouts/Heston)
  - i. Professional Core Templates
  - ii. Human Relations and Exceptional Learners excerpt from Chap. 79

When the state says something about compliance we need to know what the state has put into Administrative Code. She asked that everyone please read and review the Professional Sequence Core Template – graphic was passed around by Heston.

- b. EDPSYCH 2017 Exploring Teaching (aka 200:017/Level I field experience) (Becky Hawbaker)

Becky reviewed a handout on the above course. She previously met with the Ed Psych Faculty who have taught this course in past. The first page under Pre-2007 shows the staffing pattern. Under the Structure and Curriculum column, the 1 hour of Exploring Teaching was not scheduled as an additional 1-hour course. The requirements varied depending on instructor but the students usually met in small group conferences. The UNI PDS Pilot was launched in 2007. Not all sections of 017 were involved in PDS and this was received as not inclusive or transparent by some instructors. Mentoring courses for in-service teachers were set up which resulted in new tools to facilitate active interactions, better communicate expectations and teach mentoring strategies. In the spring of 2009, Exploring Teaching was scheduled as three large sections taught on a weekly basis by Heston with Dynamics professors and others. In the spring of 2010 Exploring teaching was scheduled with PLS teachers and Level 1 Supervisors leading small group discussions as well. In the fall of 2011, Exploring Teaching was scheduled as three large sections taught on a weekly basis by Becky Hawbaker. Three small-group discussion sections were scheduled throughout the experience, meeting at Price Lab School and facilitated by PLS teachers and Level 1 Supervisors. There was new curriculum/instruction on The Education Blueprint, Teaching in an Era of Accountability. Expectations are rising for new teachers. The Interactions Matrix and Professional Dispositions challenge students to think about themselves. We need to define what will help students in Level 1, also discuss how Level 2 fits in with Level 3. We should discuss with Development Team.

- c. Barry Wilson asked that everyone come and bring a friend to review the Teacher Work Samples.
- d. Ethics Course Proposal will be going before the Board of Educational Examiners

#### **V. Other Business for the Good of the Order**

## **VI. Upcoming Dates**

- |               |  |                   |
|---------------|--|-------------------|
| a. Nov. 4 & 5 | Teacher Work Sample Scoring            | 8:30-11:30 SEC    |
| b. Nov. 8     | Teacher Education Executive Council*   | 4-5 Seerley 119   |
| c. Nov. 16    | State Board of Education Meeting       | Des Moines        |
| d. Nov. 17    | Secondary Teacher Education Senate3:30 | 319 CBB           |
| e. Dec. 1     | Elementary Teacher Education Senate    | 3:30 319 CBB      |
| f. Dec. 5     | Field Experience Meeting               | 4:30-6:30 AEA 267 |
| g. Dec. 6     | Community College Advising Meeting     | Maucker Union     |
| h. Dec. 13    | Teacher Education Executive Council*   | 4-5 Seerley 119   |
| i. Dec. 15    | Secondary Teacher Education Senate3:30 | 319 CBB           |
| j. Dec. 17    | Commencement                           |                   |

\*Indicates a closed meeting

Meeting adjourned at 5:10