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68 Update: Email - POSITION ANNOUNCEMENT: Assessment Co-Coordinator of UNI Foundational Inquiry (UNIFI) 2-25-22

University of Northern Iowa. General Education Re-envisioning Committee.

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Update #68: Email - POSITION ANNOUNCEMENT: Assessment Co-Coordinator of UNI Foundational Inquiry (UNIFI) 2-25-22

The University of Northern Iowa's Office of the Provost and the Office of Undergraduate Studies are pleased to announce the position of Assessment Co-Coordinator of the UNI Foundational Inquiry (UNIFI) general education program and invite interested, eligible faculty to apply.

Coordinator's Responsibilities

In conjunction with the Curriculum Co-Coordinator, the Assessment Co-Coordinator will oversee the new UNIFI general education program at UNI with administrative support provided by the Associate Director of the Office of Undergraduate Studies.

The Assessment Co-Coordinator will specialize in the areas of assessment and related faculty development. This position will facilitate annual committee assessment of selected UNIFI Student Learning Outcomes, maintain alignment with HLC standards and national best practices, and complete annual assessment reports. This Co-Coordinator will also serve as a general education representative on the University Assessment Council.

Together, the Co-Coordinators will chair the new UNIFI Committee; coordinate closely with the University Faculty Senate leadership; seek ways to promote the University's general education program through national conferences, workshops and/or publication opportunities; and will review and promote national best practices in general education and coordinate on- and off-campus professional development opportunities, in consultation with the Center for Excellence in Teaching and Learning (CETL).

Terms of Positions

The Assessment Co-Coordinator will report directly to the Executive Director of the Office of Undergraduate Studies. The successful applicant will receive an administrative stipend plus a summer stipend and be given a one-course release each semester. The Co-Coordinator's initial terms will be for five years and may be eligible for renewal pending successful review. The length of future terms may vary, depending on program needs and budget.

Qualifications:

Candidates for these positions must be tenured and at the rank of associate professor or professor. Associate professors should recognize that administrative assignments are not designed necessarily to contribute to their advancement to full professor. All applicants should be on full-time appointments and should have been employed at UNI for at least five years. Priority will be given to those candidates with experience teaching in the Liberal Arts Core.

Application Process:

Applicants who wish to be considered for this internal search should submit a completed application through the jobs.uni.edu portal, by Thursday, March 10, 2022. A completed application will include:

- Brief letter of interest focusing on the importance of general education within the college degree, and relevant skills the applicant would bring to the position
- Current Vita
- Three on-campus references

Questions can be sent to the Search Committee Chair, Dr. John Ophus, Associate Director, Office of Undergraduate Studies, john.ophus@uni.edu.