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## University of Northern Iowa Graduate College Curriculum Committee Minutes, September 6, 2019

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**MINUTES OF  
GRADUATE COLLEGE COMMITTEE ON CURRICULA**

**September 6, 2019**

Present: G. Olivares, S. Moore, S. Onken, D. Cyphert, C. Nielsen, E. Sutton, R. Al-Mabuk, D. Wallace, R. Kidwell

Absent: J. Smothers, G. Pohl

The meeting was called to order by Chair Gabriela Olivares at 11:00 a.m. in Lang 115.

**I. Welcome, Introductions, and Approval of Minutes**

Chair Olivares welcomed all present.

Chair Olivares confirmed the August 23, 2019 GCCC minutes had been approved, with minor revisions, 9/4/2019 through an online vote.

G. Olivares discussed possibly changing the meeting format, which would start with next year's curriculum cycle. She proposed having the pre-meeting and regular meeting in one, which would cut the number of meetings in half and would streamline meetings.

D. Cyphert inquired if we would have time to discuss with departments as needed if we combined the meetings.

C. Nielsen inquired if we would do more online voting. G. Olivares answered possibly.

D. Cyphert inquired if guests would need to come to both the pre-meeting and regular meetings if we combined them. G. Olivares responded guests would only need to be present for the pre-meeting portion.

E. Sutton expressed that it was a great idea, and commented that the pre-meeting would essentially become the regular meeting.

D. Cyphert stated we would still need official readers. G. Olivares agreed.

G. Olivares stated another idea to streamline meetings would be items with very minor changes (example, minor wording in description) not even be considered on consent agenda, and would essentially be automatically approved if changes are very small.

S. Onken clarified the pre-meeting would be the first hour, and the regular meeting would be the second hour.

R. Al-Mabuk also asked about having time for discussion if pre-meeting and regular meeting are combined into one. G. Olivares stated since she does extensive review of all proposals in the Summer, there would be time to get answers from departments.

G. Olivares will work with Provost Office on changes. G. Olivares indicated she has sent her ideas for streamlining to Patrick Pease. G. Olivares will inform us of any changes.

**II. Consent Agenda**

S. Onken moved and E. Sutton seconded to approve all proposed CSBS consent agenda.

### **A. School of Applied Human Sciences -- Courses**

- › COUN 4103 Professional Orientation and Ethics in Counseling (deleted)
- › FAM SERV 3175 Family Financial Counseling and Literacy (deleted)
- › FAM SERV 4153 Family Relationships in Crisis (deleted)

### **B. Sociology, Anthropology, Criminology – Courses**

- › SOC 3102 Culture, Disease, Healing / ANTH 3102 (deleted)
- › SOC 3411 Gender in Cross-Cultural Perspective / ANTH 3104 / PSYCH 4608 (deleted)
- › SOC 4036 Program and Policy Evaluation (editorial – course number change)

Members had no questions.

The question was called on the motion to approve CSBS items on the consent agenda. The motion carried unanimously.

## **III. CSBS Curriculum Review (Regular Agenda Items)**

### **A. School of Applied Human Sciences**

S. Onken moved and E. Sutton seconded the motion to approve Counseling regular agenda items within the School of Applied Human Sciences.

Discussion was as follows.

#### **› COUN 4100 Introduction to Professional Counseling (added)**

At the pre-meeting, D. Davis-Gage indicated this course should be deleted from GCCC agenda, as there is no graduate version of the course. Need to remove 5100 course number and “offered at graduate level” indication in Leepfrog on COUN 4100 proposal.

S. Onken explained that COUN 4100 will be used as a recruitment tool for undergraduate students to explore counseling degree.

#### **› COUN 6103 Professional Orientation and Ethics in Counseling (added)**

S. Onken explained the Counseling department is dropping COUN 4103 Professional Orientation and Ethics in Counseling and splitting the course into an undergraduate version (COUN 4100) and graduate version (COUN 6103).

R Al-Mabuk commented “ethics are ethics” and questioned what had been added to the content of the graduate component of COUN 6103. S. Onken responded the graduate level courses provide the opportunity to delve deeper into ethics and an array of other topics.

D Cypert asked if there is accreditation at the undergraduate level for Counseling. C. Christopher responded “no”, and indicated only the graduate program leads to accreditation.

#### **› MA Counseling (edited, dropping COUN 4103, adding COUN 6103)**

S. Onken explained the Counseling course changes were for accreditation and licensing requirements. He indicated the changes in the program are a result of the School of Applied Human Sciences splitting the dropped course COUN 4103/5103 into graduate course COUN 6103 and undergraduate course COUN 4100.

D. Wallace clarified COUN 4100 should be removed from Counseling program proposal.

The question was called on the motion to approve School of Applied Human Sciences Counseling regular agenda proposals. The motion carried unanimously.

## **B. Department of Sociology, Anthropology and Criminology**

S. Onken moved and E. Sutton seconded the motion to approve Sociology, Anthropology, and Criminology regular agenda items.

- › **SOC 3087 Society and Mental Illness (added)**
- › **SOC 4005 Refugees and Humanitarianism (added)**

G. Olivares stated the consultation from Social Work was added to Leapfrog for SOC 3087.

S. Onken explained these are new courses, and both are offered as electives. He indicated the SOC 3087 course, in particular, can be used in the Mental Health minor. These courses add to students choices of elective options. D. Cyphert commented they are deleting a couple electives and adding these new courses.

S. Onken explained these are faculty research specialty areas, and are relevant to current issues going on in our world.

E. Sutton stated there was good discussion at the pre-meeting about conversations the Sociology faculty had with other departments. S. Onken mentioned he had encouraged the Sociology faculty that were present at the pre-meeting to create a minor or certificate related to the refugees topic, and that there are other departments who are also interested in this topic.

D. Cyphert inquired if both courses were cross listed, and S. Onken confirmed. He said they do have enhanced graduate requirements in the syllabus. E. Sutton stated it's very explicit in the syllabi that graduates have more requirements than the undergraduate counterparts.

R. Mabuk stated these are important topics, and offering courses on these topics is long overdue.

The question was called on the motion to approve Sociology, Anthropology, and Criminology regular agenda proposals. The motion carried unanimously.

## **IV. Next meeting September 20, 2019, 11am, Lang 115**

Chair Olivares stated the next meeting would be **September 20, 2019 in room 115 Lang Hall.**

## **V. Next pre-meeting September 13, 2019, 11am, Lang 115**

Chair Olivares stated the next pre-meeting would be **September 13, 2019 in room 115 Lang Hall.**

College of Education and interdisciplinary agenda will be discussed.

The meeting adjourned at 11:25 a.m.

Respectfully submitted,

Rachelle Kidwell  
Office of the Registrar

cc: UCC  
GCCC  
Guests