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MINUTES OF
GRADUATE COLLEGE COMMITTEE ON CURRICULA
August 23, 2019

Present: G. Olivares, J. Smothers, D. Wallace, R. Kidwell, S. Moore, S. Onken, G. Pohl

Absent: R. Al-Mabuk, D. Cyphert, C. Nielsen , E. Sutton

Guest: O. Grybovych Hafermann, J. Gassman, S. Roberts-Dobie

The meeting was called to order by Chair Gabriela Olivares at 11:00 a.m. in Lang 115.

I. Welcome and Introductions

Chair Olivares welcomed all present. Introductions followed. Chair Olivares announced since four voting members (R. Al-Mabuk, D. Cyphert C. Nielsen, and E. Sutton) are absent, and there is not a quorum, GCCC members present will still have discussion and take the vote of those present; Chair Olivares will send a summary of this 8/23 meeting to those four members not present for an online vote. Members concurred with this process.

II. Consent Agenda

G. Pohl moved and S. Onken seconded to approve all proposed CBA and HRCS consent agenda.

A. CBA -- Courses

- MKTG 3178/5178 Global Trade Practices (substantive – change in term offered)
- FIN 4140/5140 Topics in Financial Management (deleted)

B. HRCS -- Courses

- AT 6130 General Medical Assessment & Intervention (editorial – changing a word in the title)
- AT 6255 Health Assessment & Preventive Practices (editorial, renaming course)
- AT 6260 Gross Human Anatomy & Orthopedic Surgical Interventions (editorial – rewording title and description)
- PH 4125 Aging and Health (editorial – prefix change)
- PH 4161 Global Service Mission (editorial – prefix change and one word change in description)
- PH 4162 Introduction to Women’s Health (editorial – prefix change)
- PH 4167 Cultural Competency for the Helping Professions (editorial – prefix change)
- PH 4247 Minority Health (editorial – prefix change)
- PH 4328 Selected Topics in Women’s Health (editorial – prefix change)
- PH 4353 Public Health Theory (editorial – prefix change)
- PH 4373 Planning and Evaluating Health Promotion Programs (editorial – prefix change)
- PH 4383 Health Promotion Implementation and Advocacy (editorial – prefix change)
- PH 4393 Epidemiological Methods, Research Design, and Analysis (editorial – prefix change and term offered)
- PH 4431 Worksite Health Promotion (editorial – prefix change)
- PH 4438 International Health (editorial – prefix change)
- PH 4551 Nutrition for Health Promotion (editorial – prefix change)
- PH 4580 Environmental Health, Field Methods, Technology, and Laboratory Applications (editorial – prefix change)

- › PH 4663 Human Diseases (editorial – prefix change)
- › PH 4665 Environmental Health Science (editorial – prefix change)
- › PH 4666 Environmental and Occupational Health Regulations (editorial – prefix change)
- › PH 4667 Human Toxicology for Environmental and Occupational Health: Principles and Applied Case Studies (editorial – prefix change)
- › PH 6220 Health Determinants (editorial – prefix change)
- › PH 6245 Internship in Health Education (editorial – prefix change)
- › PH 6271 Cardiovascular Physiology (editorial – prefix change)
- › PH 6285 Readings (editorial – prefix change)
- › PH 6289 Seminar (editorial – prefix change)
- › PH 6297 Practicum (editorial – prefix change)
- › PH 6390 Philosophy and Ethics of Public Health and Health Promotion (editorial – prefix change)
- › PH 7320 Theoretical Foundations of Community and Public Health Education (editorial – prefix change)
- › PH 7389 Health Promotion and Education Seminar (editorial – prefix change)
- › RTNL 3777 Special Events Management (editorial – prefix change)
- › RTNL 3778 Community Based Tourism (editorial – prefix change)
- › RTNL 3991 Philosophical Ideologies of Therapeutic Recreation (editorial – prefix change)
- › RTNL 4210 Nonprofit Leadership Practicum, Level II (editorial – prefix change and few words in description)
- › RTNL 4290 Recreation, Tourism, and Nonprofit Leadership Field Experience (editorial – prefix change, title rewording, and few words in description)
- › RTNL 4310 Areas and Facilities in Recreation, Tourism, and Nonprofit Leadership (editorial – prefix change and title rewording)
- › RTNL 4330 Research and Evaluation in Recreation, Tourism, and Nonprofit Leadership (editorial – prefix change, title rewording, few words in description)
- › RTNL 4552 Theory and Practice of Outdoor Education (editorial – prefix change)
- › RTNL 4553 Trends and Issues in Outdoor Recreation (editorial – prefix change)
- › RTNL 4554 Managing Recreation Impacts on the Natural Environment (editorial – prefix change)
- › RTNL 4556 History of Outdoor Recreation (editorial – prefix change)
- › RTNL 4621 Camp Staff Development (editorial – prefix change)
- › RTNL 4623 Field Experience in Camp Counseling (editorial – prefix change)
- › RTNL 4625 Camp Management Systems (editorial – prefix change)
- › RTNL 4776 Eco, Adventure, and Sport Tourism (editorial – prefix change)
- › RTNL 4779 Community Planning Workshop (editorial – prefix change)
- › RTNL 4995 Assessment, Programming, and Evaluation in Therapeutic Recreation (editorial – prefix change)
- › RTNL 4996 Intervention Techniques in Therapeutic Recreation (editorial – prefix change)
- › RTNL 4997 Administrative Practices in Therapeutic Recreation (editorial – prefix change)
- › RTNL 6200 Historical and Philosophical Foundations of Recreation, Tourism, and Nonprofit Leadership (editorial – prefix change, title rewording, description rewording, terms offered)
- › RTNL 6201 Social Policy and Issues in Recreation, Tourism and Nonprofit Leadership (editorial – prefix change, title rewording, description rewording)
- › RTNL 6202 Social Psychology of Leisure (editorial – prefix change, description update)
- › RTNL 6203 Philanthropy and Nonprofit Development: An Overview (editorial – prefix change)
- › RTNL 6285 Readings (editorial – prefix change)
- › RTNL 6295 Internship (editorial – prefix change, description rewording)
- › RTNL 6402 Strategic Program Management (editorial – prefix change)
- › RTNL 6404 Marketing the Youth/Human Service Agency (editorial – prefix change)
- › RTNL 6406 Fundraising and Grant Seeking for Nonprofit Agencies (editorial – prefix change)

- › RTNL 6408 Financial Decision Making for Youth/Human Service Agencies (editorial – prefix change)
- › RTNL 6410 Evaluation, Research, and Accountability (editorial – prefix change)
- › RTNL 6412 Management Issues in Recreation, Tourism, and Nonprofit Leadership (editorial – prefix change, title rewording, description rewording)
- › RTNL 6414 Models and Intervention With Youth (editorial – prefix change)
- › RTNL 6416 Youth Development in Nonprofit Organizations (editorial – prefix change)
- › RTNL 6418 Personnel Management and Supervision in Youth/Human Services (editorial – prefix change)

C. HRCS – Programs

- › AT-MATR Masters of Athletic Training (editorial, removal of one pre-req course and listing one pre-req in psychology category)
- › PHILNOPRF MA Major in Philanthropy and Nonprofit Development (editorial – changes in course offerings due to prefix changes)

Members had no questions.

The question was called on the motion to approve CBA and HRCS items on the consent agenda; the three voting members present voted “yes”. G. Olivares requested an online vote from the four voting members not present and there were four “yes”. The motion carried unanimously.

III. Board of Regents Approval

G. Pohl moved, S. Onken second to approve HRCS Board of Regent proposals.

Discussion was as follows.

A. HRCS -- Programs

- › Major in Community Health and Recreation (edited – change in title, LYHS and HPE will be creating a new joint MA program)
- › Major in Health Education (deleted program)

G. Pohl asked guests to explain the changes to the Major in Community Health and Recreation and the deletion of the M.A. Major in Health Education.

S. Roberts-Dobie explained the Department of Health, Recreation and Community Services currently has two masters programs in the department (M.A. Health Education; M.A. Leisure, Youth and Human Services) in which graduate students have similar career paths and interests. The department decided combining the M.A. Leisure Youth and Human Services and the M.A. Health Education majors into this one restated M.A. Major in Community Health and Recreation would be more reasonable, and faculty will work more as a whole with this combined major. With this combination of these two majors, the M.A. Major in Health Education will be dropped.

There were no further questions from members.

The question was called on the motion to approve HRCS Board of Regents proposals. The three voting members present voted “yes”. G. Olivares requested an online vote from the four voting members not present and there were four “yes”. The motion carried unanimously.

IV. HCRS Curriculum Review (Regular Agenda Items)

G. Pohl moved and S. Onken seconded the motion to approve HCRS regular agenda items.

Discussion was as follows.

A. HRCS -- Courses

- HRCS 6000 Foundations of Community Health/Recreation (new course – combination of two existing courses LYHS 6200 “Historical and Philosophical Foundations of Leisure Youth and Human Services” and HPE 6390 “Philosophy and Ethics of Public Health and Health Education” to be utilized in the new MA “Community and Health Recreation”)

Chair Olivares asked for more information regarding new course HRCS 6000.

S. Roberts-Dobie explained the course is proposed as “new” but the existing courses LYHS 6200 (currently proposed with prefix RTNL 6200) and HPE 6390 (currently proposed with prefix PH 6390) are very similar. S. Roberts-Dobie indicated HRCS 6000 is essentially not a “new” course, but the combination of the two courses LYHS 6200 and HPE 6390. The combination of these two courses into one course will benefit department faculty resources by avoiding teaching two courses every fall.

Chair Olivares inquired why they are not deleting LYHS 6200 and HPE 6390 since they are adding HRCS 6000.

S. Roberts-Dobie responded if GCCC feels the two courses LYHS 6200 and HPE 6390 should be deleted, the department would be in agreement with that decision. She stated the reason they did not delete LYHS 6200 and HPE 6390 from this curriculum cycle is as a precaution in case HRCS 6000 did not get approved.

Oksana Grybovych Hafermann, Department Head for Health, Recreation and Community Services, indicated they would do blanket substitutions for LYHS 6200 and HPE 6390.

D. Wallace indicated if the decision is made to drop LYHS 6200 and HPE 6390, these courses would not be deleted until Summer 2020, so could be taught until then. D. Wallace indicated if they do not intend to teach LYHS 6200 and HPE 6390 after Spring 2020, it would be “cleaner” to delete LYHS 6200 and HPE 6390 and create the new HRCS 6000 course.

S. Roberts-Dobie confirmed the two deleted courses in question are not offered in any other program.

G. Pohl inquired if any students would have taken one course and not the other course. S. Roberts-Dobie said they take them independently so this wouldn’t affect any students.

GCCC members present were in agreement that HPE 6390 and LYHS 6200 should be deleted.

D. Wallace confirmed Registrar’s Office would enter the proposals to drop both HPE 6390 and LYHS 6200 in Leapfrog.

- RTNL 6420 Critical Thinking in Philanthropic and Nonprofit Issues (substantive – prefix change, title rewording, description rewording, decrease from 3 to 2 hours)

G. Poyle asked why the course was decreasing from 3 to 2 hours.

J. Gassman explained this is a required course in a cohort for the M.A. Major in Philanthropy and Nonprofit Development. She indicated the total number of hours for the MA Philanthropy and Nonprofit Development program is 30, and will remain 30. She indicated there was an increase in

student requests to accommodate the need for a 2 hour course. With the change in hours for RTNL 6420, the program will be in alignment with what is needed.

D. Wallace indicated the department can approve changing a student to the new curriculum year, to avoid student requests, if this change is in the best interest of the student.

S. Onken asked that appropriate clean up be done in description. D. Wallace confirmed this will be done.

- HRCS 6299 Research (added course)
- RTNL 6299 Research (edited – **change in prefix from LYHS 6299**)
- PH 6299 (edited - **change in prefix from HPE 6299**)

G. Olivares inquired whether the department wanted HRCS 6299 to be an added course, or whether they wanted to change the existing course, LYHS 6299 (currently being proposed to change prefix to RTNL) to the prefix HRCS 6299.

S. Roberts-Dobie explained there are different paths we can take. We can delete two prefixes from the 6299 courses (LYHS proposed as RTNL; HPE proposed as PH) and make one new one (HRCS) or can switch pre-fixes on the courses.

O. Grybovych Hafermann stated it would make sense to switch current LYHS 6299 (proposed with new prefix RTNL) to HRCS 6299 and delete HPE 6299 (proposed with new prefix PH). The department would do a blanket substitution for past students.

S. Roberts-Dobie indicated she was comfortable with the following:

- deleting HPE 6299 (currently in proposal as editing prefix to PH 6299)
- changing LYHS 6299 (currently in proposal as editing prefix RTNL 6299) to prefix HRCS 6299;
- removing the new HRCS 6299 course

S. Onken said there wasn't a clear syllabus attached for HRCS 6299.

S. Roberts-Dobie explained 6299 is not a "class" and is the generic course number for research.

D. Wallace asked about hours for the HRCS 6299 course, which is indicated as 3 or 6 hours.

S. Roberts-Dobie explained if student writes a research paper they take 3 credits, if they do a thesis they take 6 credits.

D. Wallace indicated if the number of hours for the course is blank, the department would then be able to offer the course on a semester basis for hours as needed. S. Roberts-Dobie concurred and indicated the hours should be left blank for HRCS 6299.

D. Wallace confirmed the proposal to add the course HRCS 6299 will be removed from Leepfrog; the current LYHS 6299 course (proposed with new prefix RTNL 6299) will be changed to HRCS 6299, and the HPE 6299 (proposed with the new prefix PH 6299) course will be removed from Leepfrog.

The question was called on the motion to approve HRCS regular agenda proposals, with edits as noted. The three voting members present voted "yes". G. Olivares requested an online vote from the four voting members not present and there were four "yes". The motion carried unanimously.

V. Next meeting September 6, 2019, 11am, Lang 115

Chair Olivares stated the next meeting would be **September 6, 2019 in room 115 Lang Hall.**

VI. Next pre-meeting August 30, 2019, 11am, Lang 115

Chair Olivares stated the next pre-meeting would be **August 30, 2019 in room 115 Lang Hall.**

The meeting adjourned at 11:35 a.m.

Respectfully submitted,

Rachelle Kidwell
Office of the Registrar

cc: UCC
GCCC
Guests
Record Analysts