

12-17-2015

University of Northern Iowa Secondary Teacher Education Senate Meeting Minutes, December 17, 2015

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Secondary Teacher Education Senate Meeting
3:30-5:00 Thursday, December 17, 2015
319 CBB
Minutes

I. Welcome and Introductions

Present: Chad Christopher (Coordinator, Secondary Teacher Education), Scott Greenhalgh (Technology Education), Elizabeth Zwanziger (Modern Languages & TESOL), Kyle Gray (Science Education), Cathy Miller (Math Education), Rose Peterson (Student), Kevin Droe (Music Education), Kay Weller (Social Science Education), Danielle Cowley (Special Education), Nadene Davidson (Clinical Experiences), Nicole Skaar (Professional Sequence-ALT), J.D. Cryer (Coordinator, Elementary Education), Courtney Lubs (Teacher Practitioner), Katheryn East (Teacher Education Faculty Chair), Dianna Briggs (Business Education)

Absent: Marilyn Shaw (Speech & Theatre Education), Sheila Benson (English Education), Trey Leech (Physical Education/Health Education), Wendy Miller (Art Education), Ben Forsyth (Professional Sequence)

Guests: Cindy Diehl Yang (Director, Center for Educational Transformation), Rob Boody (Coordinator of Assessment)

II. Approval of November Senate Minutes

Nadene Davidson moved to approve the minutes and Kyle seconded. Minutes approved.

III. Governance Process

a. Process feedback

Provost Wohlpert and Executive Council wanted the secondary coordinator to emphasize with senate that when we make a major change to any of our practices, we should work towards broad ownership. Since there was not a consensus on this vote the Provost and Executive Council felt it was not in the best interests of the program to make a change now. If through the Teacher Education Strategic Initiative process the faculty come to a new decision then this issue can be revisited. The Executive Council also believes that the process has been a good one, demonstrating the strength of our governance system for Teacher Education.

The first time through the process the vote wasn't unanimous. Reflection was done on the process and there were new things that had to be done. A member added that J.D. and Chad managed the process well.

The Executive Council, Provost and Deans are not involved in the day to day operations of Teacher Education. If we were to tweak the process when do they get to be informed of the things we talk about here?

J.D., Chad, Cathy Miller, Deans and Provost read carefully everything that was shared with faculty. They were informed. Any correspondence that is sent through TEF-ALL and TEF-ADMIN list serves are sent to the Executive Council. They were set up in the event that there was a disagreement.

One member said they believe that the Provost is committed to elevating Teacher Education which will serve us well.

b. Call for Committee to Develop Program Performance Assessment

A member asked if we should select particular people or should this be open to anyone that wants to be part of the process. Another member feels that we should have a general call and then recruit people to fill in the gaps to have good representation.

Katheryn – general call and then recruit people to fill in gaps. Good representation.

Rob feels we should try to develop something that would have less of a writing load for students and in second placement rather than first. Supervising teachers would have the deadline issue.

We can change things as we go along as the information can be placed in a working, living document. We don't have to get state approval.

Rob mentioned the Provost and that it is seen that we should develop something with UNI's stamp on it.

IV. Update on matters arising at National/State-----Information

Chad mentioned that K-12 school report cards are now being released and rankings will be able to be viewed. Teacher preparation report cards are still a possibility.

How charter schools in other states have put competition on public schools was discussed.

Many K-12 schools could be closing or consolidating due to negative balances was also mentioned.

V. Secondary Methods Faculty Meetings-----Information

Items that have been discussed this semester have been: classroom management for TEACH 3128, Level III field experience and a secondary sequence curriculum pilot was done years ago.

Last meeting information:

- Commonalities of Level III field experience rubric
- Level III Field experience has wide range of between departments.
- Consensus was the secondary areas would try and get data reported to the assessment director.
- Data can be reported through the UNITED system – student list along with major is listed. Professor can enter placement information. The same system is in place for Level I and II.
- Goal – each department would have their own rubric
- Placement information is important because the TE program needs to make sure candidates are getting diverse placements.
- The form we decide on should be reviewed before being given to Masa. The Assessment Director would love to have Level III data.
- Information would need to be written by Chad and then given to Rob. Rob would then contact each new area coordinator and see what is wanted to report on rubrics. Then the data would go to Masa. It would be controlled by a class list like the rest of UNITED. Each professor's class would get their own rubrics.
- A member asked if cooperating teachers can enter an assessment. Per Rob, the answer is yes. They do for student teaching.
- It was mentioned that the placement system for Level I and II should be reconfigured for better linkage. Currently we have been keeping track of placement information using the Legacy system. Aaron Spurr built this many years ago and it is being transferred into UNITED.
- Level III is controlled by the department at this point.
- Secondary Senate hasn't made a motion that we find the common points and make part of everyone's.
- A member asked what decisions are being made by TESI and what are we deciding? Per Rob, the senates are the decision making bodies. TESI doesn't make these types of decisions.
- A member mentioned having a working meeting retreat with Secondary and Sequence people to see what is going on between the two groups – align assessment learning development.

VI. Update on Teacher Education Executive Council-----Information

- TESI reported – state reports have to be written – Executive Council will write governance
- Per Chad, some things within TE such as curriculum – comes through the Curriculum Committee and through the senates. Sometimes changes happen that effect TE but aren't tied to curriculum. We need to get people involved – way to get different perspectives on possible changes.
- Academies – the whole community should know about this.
- Weakness of governance structure - if curriculum is not involved we don't know about the details.
- Per Rob the senate should ask Terri Lasswell to come every semester to have a conversation within field experience and changes possibly being made.

- Rob mentioned one page summaries to share with students, faculty, and school partners.
- Professional Sequence could come in once per year. Cherin Lee had asked each sequence course to come in and talk so maybe a revisit would be good.

VII. Teacher Education External Advisory Board Feedback-----Information

Handout provided.

Nick and Cindy came and went through the TESI information.

Building of campus community was major point of emphasis – TE and all campus involvement.

Board will meet again in April 2016.

VIII. Teacher Education Strategic Initiatives (TESI) update-----Information

- The last group meeting was on Nov. 13th
- Next meeting is December 18th--What do we want our end grad to be? This needs to be part of our conceptual framework – 2017 accreditation visit is coming up and we want to keep this as part of our strategic initiative.
- President Ruud was pleased with the strategic initiative before he went to the Board of Regents (BOR).
- The BOR were positive towards the things on the list.
- Many people were engaged and of the magnitude they were hoping for.
- Information will be posted on the TESI web page: uni.edu/provost/tesi

IX. 2015 Employer Survey Data Report-----Information

- Rob worked with the CSBR to get this set up.
- Questions given us by the state
- In the past there wasn't a specific timeline on how often you need to do this or what you had to include. Last year the state said some part of your alumni have to be surveyed every year.
- 26 statements broken down
- Rob – state gave spreadsheets where our grads were within Iowa – we could also go to their principal.
- One survey for each – questions were common.
- Two years – validation – reminder that we need work on certain things
- Are students prepared and how are they doing is asked of the principals
- Information will be sent to whole faculty.
- Rob turns in report to state each year. Last year it was comprised of just numbers. The state finally said the information is in the PEDS report. The report was recrafted but Rob was on the committee. The data wanted is mainly focused on what are you doing to make your program better and what is it based on; how many alumni did you survey? What did you learn

from it? What are you going to do about it? What did you do about the things from last year – this is a loop – will go into the report – what will we work on? Information will need to be brought to senate before sending to state for vetting and approval. Part of what will be worked on next year – alumni survey – student teaching data and other data.

X. Coordinator Work Items

- NOC (Notification of Concerns)- Professional development and Procedures
- There will be a site visit in fall of 2017 for accreditation. Planning will be starting shortly.
- Teacher Education Orientation will done using videos during TEACH 2017.
 - Transfer students will need to be given this information.
- Department of Teaching is working with Special Education on proper placements during student teaching for K-12 Strategist II (Intellectual Disability) minors. Secondary majors not in Math or English who are doing the Strategist II minor need additional classes in Math and English to be quality teacher candidate in Special Education.

XI. Current Student Senator Rose Petersen will move on to student teach next semester. We thank Rose for her service and wish her well with her teaching. Our new student senator will be Allison Bogaard who is in Art Education and will begin in January.

XII. Upcoming Dates (subject to change)

Elementary Senate	Secondary Senate
January 14	January 28
February 4	February 11
March 3-----JOINT-----	March 3
April 7	April 14
April 28	May 5