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University of Northern Iowa Secondary Teacher Education Senate Meeting Minutes, January 28, 2016

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Secondary Teacher Education Senate Meeting
3:30-5:00 Thursday, January 28, 2016
319 CBB
Minutes

I. Welcome

Present: Elizabeth Zwanziger (Modern Languages & TESOL), Kyle Gray (Science Education), Allison Bogaard (Student), Kay Weller (Social Science Education), Danielle Cowley (Special Education), Nadene Davidson (Clinical Experiences), J.D. Cryer (Coordinator, Elementary Education), Katheryn East (Teacher Education Faculty Chair), Dianna Briggs (Business Education), Sheila Benson (English Education), Ben Forsyth (Professional Sequence), Trey Leech (Physical Education/Health Education), Wendy Miller (Art Education), Karen Sabey (Math Education-ALT), Kyle Rudick (Speech & Theatre Education-ALT)

Absent: Chad Christopher (Coordinator, Secondary Teacher Education), Marilyn Shaw (Speech & Theatre Education), Courtney Lubs (Teacher Practitioner), Scott Greenhalgh (Technology Education), Cathy Miller (Math Education), Kevin Droe (Music Education)

Guests: Cindy Diehl Yang (Director, Center for Educational Transformation), Rob Boody (Coordinator of Assessment), Becky Hawbaker (Coordinator, Student Field Experiences), Nick Pace (Dept. Head, Educational Leadership & Postsecondary Education)

Announcements:

- JD reminded everyone about process for proposed curriculum changes
- A call went out for a secondary representative to serve on
 - The Teacher Education Clinical subcommittee
 - The search committee for Barb Hill's replacement.
- Chad and JD have completed a Teacher Education Program Orientation video. These will be placed on the TE website to help transfer students

II. Approval of December Senate Minutes

Kyle R moved to approve the minutes and Elizabeth Z seconded. Minutes approved.

III. TESI Update

Nick Pace explained that before winter break a meeting was held on 12/17, which focused on the TE mission and vision. 36 people met and discussed key concepts of our TE Program. Based on the meeting a draft document was created that highlighted

1. UNI Teacher Education (who we are)
2. Vision (Who we aspire to become)

3. Mission (How will we get there?)

There will be a TEF Meeting on February 8 in the Maucker Union to continue the collective work needed to establish the TE mission, vision, and core values that will be used for the Conceptual Framework of the program

In March, the six main focus area committees will continue working to develop the beginnings of a strategic action plan for program improvement. This work will continue throughout the summer and be supported by the Provost's Office.

In April: TESI will visit locations across the state to share with teachers, student teachers, administrators about the work of TESI in order to receive further feedback and ideas. They are looking for TESI volunteers to go on the road.

JD explained that based on all the work that has been done by faculty for this TESI process the Elementary Teacher Education Senate passed a motion to "Endorse the process of TESI to provide direction and leadership for the UNI Teacher Education Program, and the continued shared conversations about Teacher Education across campus."

Ben made a motion to "Endorse the process being utilized by TESI." Kyle R seconded the motion. Vote passed.

IV. Annual Report Process

Rob Boody explained that the State has required, in addition to our Institutional Report ever 7 years for accreditation purposes, that each institution also start completing an "Annual Report" to show progress on meeting goals and continuous improvement. This requirement came into effect during the spring of 2015.

In April of 2015, Rob, Chad, and J.D. worked together to complete this report. Rob provided this report to each Senator. Discussion took place regarding the different goals and action plans that were developed.

J.D. explained that the Elementary Senate had also received the report at their January meeting and charged him to complete two surveys: An analysis of TEF knowledge and perception of the new TE Governance system, and an analysis of the TEF perception on class size and ability to sustain our TE program with the faculty resources currently in place.

With the influx of enrollment, has anything changed? Elementary said faculty hasn't been hired. J.D. asked how faculty (all faculty) feels. Elementary made the motion but it is for all faculty.

Rob will be presenting this report and the findings from the Employer and Alumni surveys at the scheduled Data Day on Monday, March 29, 2016. It is the goal to have the TEF identify goal areas for continuous improvement, and tell Rob what to put into the 2016-2017 Annual Report that is due May 1, 2016.

V. Update from Executive Council

The TE Executive Council is also the Governance Subcommittee for the Teacher Education Program. They continue to discuss and work on the Chapter 79 Standard for Governance.

The council looked at the data from the Employer survey and the data from the Alumni survey.

The council charged Chad and J.D. to contact the State to confirm the Self-study process that will be used as we start working towards our Accreditation visit in the fall of 2017.

VI. Mandatory Reporter of Child Abuse Training Question

Currently, Mandatory Reporter of Child Abuse and Mandatory Reporter of Dependent Abuse is a requirement for employment. We have offered the Mandatory Reporter of Child Abuse training as a service to our students through a face-to-face/on campus training. However, we don't offer the Mandatory Reporter of Dependent Abuse training.

During the past year, Iowa Public Television has offered a free-online training for both areas to students. We have had our students complete this option so they receive both training options.

In December, IPTV cancelled their free-online training. We need to decide what we want our program to do in regards to this training.

After much discussion, it was decided that we want to offer the training to our students; however, we don't want our students to have to pay an additional fee for this training. The State advised that we have our students receive the training through the AEA. The cost is \$25.00.

Senators decided that a small committee be put together to look into options that are available for us to provide this training for students.

VII. TEACH 2017

Discussion took place around the decision of the Department of Teaching to start offering Level 1 field experience as a scheduled block of time rather than a student decided block of time.

Because of this decision, advisors, both elementary and secondary, need to know the blocking time for Level 1's. This will continue into fall.

VIII. Campus Wide use of Notification Of Concerns

We received NOC questions from around campus. Can other professors outside Teacher Education write a NOC? There have been concerns in LAC courses related to students who are education majors not showing professional dispositions in these courses. So, the question presented to the senate was is this something we want to do? Should we open up the NOC system to other departments?

Kyle Gray indicated that if we did allow others outside TE, we'd have to have a lot more people involved on the administrative end working to help resolve the NOCs. Chad and J.D. cannot be expected to do this for the entire UNI faculty

Katheryn stated that if faculty outside of TE wanted a NOC system they could present this idea to the University Senate. This might move into more of a Dean of Students role than the Office of Teacher Education.

Wendy believed it would not be a good idea. If the NOC option was open to those outside of TE our students will be scrutinized more. This would not be fair for only our TE students to be held to this extra standard.

IX. Chair of Teacher Education Faculty Election

J.D. informed the senate that an election would need to take place for a new Chair of the Teacher Education Faculty. Katheryn East has served two consecutive terms, so according to the TE Bylaws she is unable to serve another term. Chad and J.D. will be sending out a call for nominations. Please let your colleagues know that they can self nominate or nominate other person for this important position.

Meeting adjourned at 5:02.

X. Upcoming Dates (subject to change)

Elementary Senate

February 4

March 3-----JOINT-----

April 7

April 28

Secondary Senate

February 11

March 3

April 14

May 5