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**MINUTES OF
GRADUATE COLLEGE COMMITTEE ON CURRICULA**

August 28, 2017

Present: T. Abebe, R. Al-Mabuk, D. Cyphert, B. Forsyth, S. Moore, G. Olivares, S. Onken, M. Perry, A. Petersen, G. Pohl, J. Smothers, E. Sutton, D. Wallace

Absent:

Guests: M. Christ

The meeting was called to order by Chair Gabriela Olivares at 10:00 a.m. in Lang 115.

I. Welcome and Introductions

GCCC Chair Olivares welcomed all present. Introductions followed.

II. Approval of Minutes

Chair Olivares asked members to review GCCC Minutes dated August 21, 2017.

Chair Olivares noted that there was an update to the August 21 meeting minutes to remove Laura Terlip from "Absent." She was incorrectly listed on the GCCC committee members list, and will be removed.

Moore moved, Cyphert seconded to approve minutes as corrected. The motion was voted on; motion carried and August 21, 2017 minutes were approved unanimously.

III. Curriculum Review Procedures for CBA Curriculum Proposals

A. Department of Accounting

Cyphert moved, Pohl seconded to approve the Department of Accounting curriculum packet. Olivares called for discussion.

- ACCT 4162/5162 *Advanced Auditing* (added course)
- ACCT 6140 *Business Analytics in Accounting* (edited course – title, description, offering frequency)

Christ provided an overview of the two courses. She noted that ACCT 6140 *Business Analytics in Accounting* is an update to better reflect the evolving content of the course.

Christ noted that ACCT 4162/5162 *Advanced Auditing* is a course that the department believes will be largely beneficial to their students as an elective; many of their students end up going into auditing. In Christ's opinion, the proposal did not include enough of an explanation for the difference between undergraduate and graduate work expectations. Christ noted that there will be a leadership expectation of graduate students to lead the case study work, and they will be graded on their leadership capabilities as well as how well their group does, whereas undergraduate students will be graded on how well their group does as well as their individual contributions.

She has updated the syllabus to include a more robust statement of difference between undergraduate and graduate requirements. She will send this to Perry to attach to the current proposal.

Chair Olivares called for a vote on the motion to approve the Department of Accounting curriculum packet. Motion carried and the Department of Accounting curriculum packet was approved unanimously.

B. Certificate in Business Administration (New Program)

Cyphert moved, Pohl seconded to approve the Certificate in Business Administration. Olivares called for discussion.

Cyphert noted that Allen College initially reached out to the College of Business Administration to see if there was a possibility of offering a Certificate for their currently enrolled MSN students who are interested in more administrative roles. Cyphert noted that there would be a slight increase in enrollment for each of these courses, and each of these courses is already being offered.

Cyphert explained that the last listed requirement within the program (MGMT 6260 *Strategic Management of Human Resources* OR Allen College NU667 *Human Resources for the Health Care Manager*) will be re-written to broaden the alternative class. The requirement will be written to say something more like “OR elective determined by the MBA Program Director” so students outside of Allen College are able to pursue this certificate as well.

Chair Olivares called for a vote on the motion to approve the Certificate in Business Administration. Motion carried and the Certificate in Business Administration was approved unanimously.

Chair Olivares stated the next meeting would be **10:00 a.m., September 11 in Lang 115**, at which time the CSBS curriculum packet will be reviewed.

The meeting adjourned at 10:24 a.m.

Respectfully submitted,

Megan Perry
Office of the Registrar

mabp

cc: UCC
GCCC
Guests