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**MINUTES OF
GRADUATE COLLEGE COMMITTEE ON CURRICULA**

August 30, 2016

Present: T. Abebe, S. Alborn-Yilek, B. Cutter, D. Cyphert, S. Golitsynskiy, S. Moore, S. Onken, G. Pohl, L. Terlip, D. Wallace, M. Wheeler

Absent: B. Forsyth, P. Mackay, M. Timmerman, P. Welter

Guests: L. (Rick) Christ

The meeting was called to order by Chair Barbara Cutter at 2:00 p.m. in Lang 115.

I. Welcome and Introductions

UCC Chair Cutter welcomed all present. Introductions followed.

II. Review of GCCC Procedures

Cutter led the group in a discussion of the GCCC Scope of Duties she outlined in an email to the committee. She demonstrated to the group how to work with the interactive spreadsheets compiled prior to each meeting that outline the programs and courses covered on that day. She also showed the members how to access the Curriculum Review Handbook and a PDF of the current catalog that is useful to check information against the proposals.

Cutter notified the committee that Social Work is withdrawing three of their proposals; Wheeler (Office of the Registrar) will shred them in LeapFrog and they will not appear on any handouts or agendas moving forward:

- SW 6260 *Program Evaluation and Outcome Measurement* (new course)
- SOCWORK-MSW: Major in Social Work (edited program)
- POLPRACTPROGDSGN-C: Certificate in Policy Practice and Program Design (new certificate)

III. Curriculum Review Procedures for CBA Curriculum Proposals

Cyphert moved, Pohl seconded to approve the CBA departmental proposals. Cutter called for discussion.

A. Department of Finance

- FIN 3065/5065 *Fixed Income Analysis* (prerequisite change)
- FIN 3160/5160 *Principles of Investments* (prerequisite change)
 - Cyphert noted that the department is removing ACCT 2130 as a prerequisite in an effort to help Actuarial Science double majors take this course; they do not have to take this course as part of their program, and Business majors will eventually still take ACCT 2130.
- FIN 3130/5130 *Corporate Finance* (title, description and prerequisite change)
 - Cyphert noted that there is a title change and ACCT 2130 was removed as a pre-requisite for the same reason as FIN 3065/5065 and FIN 3160/5160. There was discussion as to what the appropriate pre-requisites should be and how the department wants to enforce requisites behind the scene. Wallace questioned whether the pre-requisites required for Mathematics majors are supposed to include all mathematics majors or just Actuarial Science majors since those would be the students most likely to take this course. Cyphert requested that we approve this course proposal contingent on that Fred Abraham (department head of Finance) would work with the Office of the Registrar to clarify how they want the pre-requisites listed and coded behind the scenes.
- FIN 4150/5150 *Securities Analysis* (new course)
- FIN 4160/5160 *Options and Futures* (new course)

- Chair Cutter noted that we have not received any consults for either of these courses and that LIB consults are always required for new courses. Onken questioned if it was necessary to have consults since it was offered as a “Topics in” course for the previous 8 years. Wallace noted that that they must have the LIB consult because offering annually could require more resources than previously needed. Additionally, there is no information regarding the difference between the undergraduate requirements and graduate requirements for each course; the syllabus nor the LeapFrog proposal define the differences.

Cyphert amended her motion to approve FIN 3065 and FIN 3160 as they stand, and approve FIN 3130 subject to discussion between the department head and the registrar’s office about clarification on pre-requisite wording. Seconded by Pohl. **Motion carried.**

Cyphert moved that FIN 4150 and FIN 4160 be tabled to September 13, 2016 because no one from the department was present to answer the questions the committee posed. Pohl seconded. **Motion carried.**

Chair Cutter stated the next meeting would be **2:00 p.m., September 13** in **Lang 115**, at which time the CSBS curriculum packet will be reviewed along with the tabled courses from this meeting.

The meeting adjourned at 2:38 p.m.

Respectfully submitted,

Megan Wheeler
Office of the Registrar

mabw

cc: UCC
GCCC
Guests