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11-18-2013

## University of Northern Iowa Graduate College Curriculum Committee Minutes, November 18, 2013

University of Northern Iowa. Graduate College Curriculum Committee.

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### Recommended Citation

University of Northern Iowa. Graduate College Curriculum Committee., "University of Northern Iowa Graduate College Curriculum Committee Minutes, November 18, 2013" (2013). *Documents - Graduate College Curriculum Committee*. 24.

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**MINUTES OF GRADUATE COLLEGE CURRICULUM COMMITTEE**  
**November 18, 2013**

Present: J. Caswell, S. Coon, F. Fontana, P. MacKay, J. Marshall, J. Thorson, D. Wallace

Alternates: M. Bauman/F. Thompson, K. Clopton/R. Boody

Absent: M. Boyd, K. East, L. Walsh, J. Zhang

Guests: K. Baughman, R. Boody, J. Byrd, J. Husband, S. Ingles, S. Kirmani, E. Lange, D. Mupasiri, L. Nelson, D. Rich, V. Robinson,

Meeting called to order by Chair Shoshanna Coon at 8:34 a.m. in Lang 115.

**I. Introductions and Announcements**

Chair Coon welcomed all present.

**II. Approval of Minutes.**

Chair Coon noted that no minutes were available for approval at this time due to a delay in reviewing them.

**III. Review of the Jacobson Center Certificates portion of the Curriculum & Instruction Department's proposal in the College of Education Graduate Curriculum Packet**

Fontana moved, Clopton seconded to approve the Jacobson Center Certificates, Literacy Coach Certificate and Reading Recovery Teacher Leader Certificate.

Coon asked Rich to give the GCCC an overview of the Literacy Coach Certificate and the Reading Recovery Teacher Leader Certificate. Rich stated that these certificates were approved in the expedited process last year and the Literacy Coach Certificate included a 3-credit elective until such time New Course proposals could be presented. New Course proposals for LITED 7310 *Coaching in the Comprehensive Literacy Model* and LITED 7320 *Coaching in the Comprehensive Intervention Model* were approved at the November 1, 2013 GCCC meeting and a choice of one of those two courses is now proposed to replace the elective course in the Literacy Coach Certificate. Coon asked Wallace to adjust the formatting of this Program Change proposal. Clopton inquired about the use of "or" between several courses and Rich explained the structure of the program, that this was originally planned as two certificates and was combined into one certificate with two course choices. Coon asked how students could be employed full-time and be a full-time graduate student pursuing one of these certificates. Rich explained that the Literacy Coach Certificate is field based and the Reading Recovery Teacher Leader Certificate is coordinated with the student's school district. Participants may need to be released from their duties for half of each day.

Coon called for any further discussion or questions. Members expressed no additional questions or concerns regarding the Jacobson Center Certificates portion of the Curriculum & Instruction Department's proposal in the College of Education Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Jacobson Center Certificates portion of the Curriculum & Instruction Department's proposal in the College of Education Graduate Curriculum Packet was approved.**

#### IV. Review of the Theatre portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet

Fontana moved, Clopton seconded to approve the Theatre portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet.

Lange noted that the Theatre Department is only proposing Course Changes as follows:

- THEATRE 3050/5050 *Theatre Production* (description, repeatability changes)
- THEATRE 3080/5080 *Advanced Theatre Studies* (title, description, prerequisite changes)
- THEATRE 3120/5120 *Acting Styles* (prerequisite changes)
- THEATRE 3125/5125 *Acting Studio* (prerequisite changes)
- THEATRE 3135/5135 *Stage Combat* (credit hour, description, prerequisite changes)
- THEATRE 3155/5155 *Topics in Theatre Design and Production* (description, prerequisite changes)
- THEATRE 3180/5180 *Theatre Management* (prerequisite changes)
- THEATRE 3190/5190 *Stage Management* (prerequisite changes)
- THEATRE 3195/5195 *Playwriting* (prerequisite changes)

Coon called for any discussion or questions. Members expressed no questions or concerns regarding the Theatre portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Theatre portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet was approved.**

#### V. Review of the Educational Psychology and Foundations portion of the College of Education Graduate Curriculum Packet

Fontana moved, Clopton seconded to approve the Educational Psychology and Foundations portion of the College of Education Graduate Curriculum Packet.

Coon asked Boody to explain why the department is proposing to drop the Development & Learning and Research & Evaluation emphases from the Educational Psychology MAE program. Boody explained that many of the courses are no longer offered and these two emphases are no longer needed or used. Coon questioned whether they still want to include the emphasis title “Context and Techniques of Assessment Emphasis” or not since it is now the only emphasis in the Educational Psychology MAE program. Clopton indicated that they would like to keep the label as it explains what the students have studied. **Wallace will remove the term “Emphasis” editorially.**

Course proposals:

- EDPSYCH 6288 *MAE Practicum in Education and Psychology* (new course)
- EDPSYCH 6290 *Ed.S. Practicum in Education and Psychology* (title, description, repeatability changes)

Coon asked if there should be a repeat limit added and Clopton indicated that they do not wish to include a limit.

- **SOCFOUND 4234/5234 *Philosophy of Education* (course number, prerequisite changes) Rolled back to include graduate student additional requirements.**

Fontana inquired as to the absence of credit hours on the Educational Psychology MAE proposal. Wallace indicated that she will be able to correct this editorially.

Coon called for any additional discussion or questions. Members expressed no further questions or concerns regarding the Educational Psychology and Foundations portion of the College of Education Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Educational Psychology and Foundations portion of the College of Education Graduate Curriculum Packet was approved.**

#### **VI. Review of the Art portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet**

Fontana moved, Clopton seconded to approve the Art portion of the College of Humanities and Sciences Graduate Curriculum Packet.

Byrd was present to expound on the New Course proposal for ARTHIST 4608/5608 *Arts in Africa*. Byrd explained that this course has previously been offered three times as an experimental course. There has been good enrollment and a new faculty person is available to teach this course.

Coon called for any discussion or questions. Members expressed no questions or concerns regarding the Art portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Art portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet was approved.**

#### **VII. Review of the Mathematics portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet.**

Fontana moved, Clopton seconded to approve the Mathematics portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet.

Coon requested Mupasiri to summarize the proposals. Mupasiri indicated there are only Course Change proposals.

Course proposals:

- MATH 4420/5420 *Advanced Calculus I* (title, prerequisite changes)
- MATH 4421/5421 *Advanced Calculus II* (title change)
- MATH 4500/5500 *Modern Algebra I* (prerequisite change for undergraduates only)
- MATH 6370 *Applied Linear Statistical Methods* (title change)
- MATH 6371 *Probability and Statistical Inference* (title change)

Coon asked if the removal of “Secondary Mathematics Teachers” from the titles of MATH 6370 *Applied Linear Statistical Methods* and MATH 6371 *Probability and Statistical Inference* were to broaden the potential audience and Mupasiri concurred.

Kirmani explained the Program Change proposals for Industrial Mathematics PSM include removing the Actuarial Science Core and moving those courses to Electives, and removing the Actuarial Science emphasis from the degree, since there is now only one emphasis and the intent is to broaden the elective options for students interested in other areas of industrial mathematics.

Kirmani indicated that the department has submitted a Program Deactivation proposal for the Certificate in Continuous Quality Improvement. Coon asked if there are any students still working on this certificate and Kirmani responded that there is no longer any student pursuing the certificate. **Because the administration eliminated the Continuous Quality Improvement and Mathematical Computing and Modeling Options there is no longer an emphasis and a new plan code should be assigned.**

Coon called for any further discussion or questions. Members expressed no questions or concerns regarding the Mathematics portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Mathematics portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet was approved.**

**VIII. Review of the Biology portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet.**

Fontana moved, Clopton seconded to approve the Biology portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet.

Ingles noted that the New Course proposal for BIOL 4108/5108 *Biodiversity Conservation Policy* had been rolled back to the department for inclusion of the graduate student additional requirements. This has now been included in updated proposal.

Regarding the Program Change proposal for the Biotechnology PSM, Coon noted that the New Course proposal for BUSINESS 6010 *Business Fundamentals* has been withdrawn so this course cannot be included as a requirement for the Biotechnology PSM. The department had already included a statement referring to a “comparable business fundamentals course approved by advisor.” **Wallace can remove the BUSINESS 6010 requirement editorially from the Biotechnology PSM Program Change proposal and change the requirement to “a business fundamentals course approved by advisor”.**

Coon called for further discussion or questions. Members expressed no additional questions or concerns regarding the Biology portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Biology portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet was approved.**

**IX. Review of the Communication Sciences and Disorders portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet.**

Fontana moved, Clopton seconded to approve the Communication Sciences and Disorders portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet.

Nelson summarized that some of the changes found in the Program Change proposal for the Speech Language Pathology MA were made because upon review, the department could not directly relate student outcomes to the specific course where that information was taught. The department is increasing the number of credit hours in clinicals, but is not increasing the total number of credit hours required for the MA. Coon inquired about text in the MA description that states, “Requirements for this **major** include both graduate and undergraduate courses...” **Nelson agreed with Coon that that statement should read, “Requirements for certification and licensure include both graduate and undergraduate courses...” Wallace can make this change editorially.**

Course Change proposals being presented for GCCC approval at this time:

- CSD 3130/5130 *Neuroscience and the Study of Communication Disorders* (credit hour, prerequisite changes)
- CSD 3140/5140 *Introduction to Neurogenic Disorders* (credit hour, prerequisite changes)
- CSD 3200/5200 *Language of School-aged Children* (prerequisite change)
- CSD 3250/5250 *Speech Science* (credit hour, prerequisite changes)
- CSD 3260/5260 *Hearing Science* (prerequisite change)

- CSD 3270/5270 *Introduction to Audiology* (prerequisite change)
- CSD 3700/5700 *Communication Disorders and Differences Across the Lifespan* (prerequisite change)
- CSD 3900/5900 *Aural Rehabilitation* (prerequisite change)
- CSD 4150/5150 *Developmental Neurology in Communication Sciences and Disorders* (prerequisite change)
- CSD 6500 *Advanced Clinical Practice: Full Semester* (title, credit hours, description changes)
- CSD 6510 *Advanced Clinical Practice: 8 Week* (new course)
- CSD 6660 *Advanced Diagnostics in Communication Disorders* (credit hour, description changes)

There was some confusion regarding whether a Course Change proposal was required for other graduate CSD courses needing and addition of or change in prerequisites regarding graduate student enrollment only being allowed for students admitted to the graduate program. Wallace will roll back those Course Change proposals and will work with the department to adjust or initiate Course Change proposals to include the necessary prerequisites. The GCCC will be requested to work via email to approve these courses. At the time these minutes were prepared the following Course Change proposals have been adjusted and are in the GCCC queue for approval:

- CSD 4100/5100 *Augmentative Communication*
- CSD 4200/5200 *Current Problems in Speech-Language Pathology and Audiology*
- CSD 6000 *Research Methods in Speech-Language Pathology and Audiology*
- CSD 6100 *Professional Issues*
- CSD 6200 *Advanced Study of Craniofacial Disorders* (title, description changes)
- CSD 6230 *Structural Disorders – Craniofacial and Head & Neck Cancer* (new course)
- CSD 6289 *Seminar in Speech-Language Pathology* (prerequisite change)
- CSD 6300 *Treatment of Child Language Disorders* (prerequisite change)
- CSD 6400 *Disorders of Voice* (prerequisite change)
- CSD 6450 *Motor Speech Disorders* (prerequisite change)

It was noted that original proposal included an undergraduate prerequisite and Coon stated that a graduate course cannot enforce an undergraduate prerequisite.

- CSD 6560 *Diagnostics in Communication Disorders* (prerequisite change)
- CSD 6580 *Internship in Clinical Settings*
- CSD 6600 *Dysphagia* (prerequisite change)
- CSD 6650 *Aphasia and Related Disorders* (prerequisite change)
- CSD 6700 *Clinical Phonology* (credit hour, prerequisite changes)
- CSD 6800 *Fluency Disorders* (prerequisite change)

Coon asked about the increase in total required hours for the Speech Language Pathology MA and Nelson explained that it was a more honest representation of the actual requirements. The current 39 hours minimum was an error, and students always took more than 39 credits to graduate for licensure purposes.

Coon called for further discussion or questions. Members expressed no more questions or concerns regarding the Communication Sciences and Disorders portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet. **Question was called on the motion to approve conditional of getting the correct prerequisites added to the 6000-level Course Change proposals. Motion carried and the Communication Sciences and Disorders portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet of was approved conditional of getting the correct prerequisites added to the 6000-level Course Change proposals.**

**X. Review of the Languages and Literatures portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet.**

Fontana moved, Clopton seconded to approve the Languages and Literatures portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet.

Husband distributed a handout summarizing the current updates for ENGLISH, LANG, and TESOL courses and the restatements of the MA programs.

Per GCCC advice, the department has submitted a Course Drop proposal for ENGLISH 4710 *The Personal Essay* and a New Course proposal for ENGLISH 3710/5710 *Craft of Creative Nonfiction*. These two proposals were not at the GCCC approval level yet, and the department was still able to add the “junior standing” prerequisite to ENGLISH 3710/5710. As of the writing of these minutes, these proposals are at the CHAS Dean approval level and will need to be approved by the GCCC via email.

Husband explained that the department had originally submitted a New Course proposal for LANG 4750/5750 *Assessment in Language Learning*, but have since decided to not include the 5000-level option. The New Course proposal has been adjusted and it does not require GCCC action.

The New Course proposal for ENGLISH 3772/5772 *Technical Writing for Engineering Technologists* was to be rolled back for the addition of graduate student requirements. Post-meeting Wallace found that there was a description of the additional graduate student requirements within the course syllabus. Coon concurred that it was not necessary to roll back this New Course proposal. No additional GCCC approval necessary.

Baughman asked that the course title for Course Change proposal for LANG 4093/5093, currently at “Saved but not submitted” stage, be changed from Technology in Foreign Language Education to Technology in Language Education. Since this proposal is not actually submitted yet, the department can make the change as well as change the prerequisites before submitting. As of the writing of these minutes the Course Change proposal is still at the “Saved but not submitted” stage.

CHAIR’S NOTE: Baughman later informed the UCC and GCCC Chairs that the course LANG 4093 was being put forward without the 5000-level that it has had. GCCC will review by email for dropping the graduate level.

At the time these minutes were prepared the following proposals had been rolled back to the department for addition of the graduate student requirements and are currently at the CHAS Dean approval level. At the appropriate time they will need to be approved by GCCC via email:

- ENGLISH 4110/5110 *Environmental Literature* (new course)
- ENGLISH 4730/5730 *Creative Nonfiction Workshop* (new course)

Discussion ensued regarding the Program Change proposal for TESOLMODLANG-MA: Major in TESOL/Modern Languages. Coon noted that there still does not appear to be any updates to the French or German emphases, and this major was designated “suspend/restructure”. Husband was under the impression that the curriculum process was moving to a yearly cycle and that these emphases could be updated beginning in March. Coon and Wallace indicated that a yearly curriculum cycle had not been officially announced to their knowledge. Coon suggested that, since the changes to the Spanish emphasis were minor, the department put the Program Change proposal for the TESOL/Modern Languages MA on hold and use substitution requests for any TESOL/Spanish students who take the LANG course instead of the required TESOL course. The department agreed and Wallace will shred this proposal. The major will

remain in its current form in the catalog and in its current status of suspend/restructure, with students only being able to be admitted to the TESOL/Spanish major. Clopton expressed the opinion that she was uncomfortable with the committee's prime consideration being whether the Board would approve a proposal.

Coon called for any further discussion or questions. Members expressed no other questions or concerns regarding the Languages and Literatures portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet. Question was called on the motion to approve pending the following items move to the GCCC level for approval:

**Course Drop proposal**

- ENGLISH 4710 *The Personal Essay*

**New Course proposals**

- ENGLISH 3710/5710 *Craft of Creative Nonfiction*
- ENGLISH 4110/5110 *Environmental Literature*
- ENGLISH 4730/5730 *Creative Nonfiction Workshop*

**Course Change proposal**

- LANG 4093/5093 *Technology in Language Education*  
(CHAIR'S NOTE: this will be only a review of the dropping of the 5093 number.)

**Motion carried and the Languages and Literatures portion of the College of Humanities, Arts and Sciences Graduate Curriculum Packet were approved pending the above items move to the GCCC approval level.**

**XI. Review of the LYHS and HPELS portions of the Health, Physical Education, and Leisure Services proposal in the College of Education Graduate Curriculum Packet.**

Fontana moved, Clopton seconded to approve the Health, Physical Education, and Leisure Services portion of the College of Education Graduate Curriculum Packet.

Lankford identified the following rolled back course proposals as having prerequisite adjustments made and ready for GCCC approval.

- LYHS 3991/5991 *Principles of Therapeutic Recreation II*
- LYHS 4265/5265 *Leisure, Youth and Human Services Field Experience*
- LYHS 4623/5623 *Field Experience in Camp Counseling*
- LYHS 4625/5625 *Camp Management*
- LYHS 4778/5778 *Community Based Tourism*

LYHS 4265/5265, 4623/5623, 4625/5625, and 6295 Course Change proposals have had the statement regarding applicability to a student's degree program removed from the justification.

Lankford also indicated that the repeatability statement has been added to the following New Course proposals and are ready for GCCC consideration:

- HPELS 7365 *Field Experience*
- HPELS 7395 *Internship*

Coon called for discussion or questions. Members voiced no questions or concerns regarding the LYHS and HPELS portions of the Health, Physical Education, and Leisure Services proposal in the College of Education Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Health, Physical Education, and Leisure Services proposals in the College of Education Graduate Curriculum Packet was approved.**

## **XII. Review of remaining items proposed for GCCC approval not requiring departmental physical representation.**

Fontana moved, Clopton seconded to approve the remaining items proposed for GCCC approval not requiring departmental physical representation.

### Department of Geography

*Certificate in Geographic Information Systems (GIS) and Cartography* (title change and addition of GEOG 6286 *Studies in: GIS* as option)

### Department of Sociology, Anthropology, and Criminology

ANTH 3412 *Ritual and Symbolism* (dropped course)

### Department of Technology

TECH 4110/5110 *Manufacturing Process Planning* (new course)

Resubmission of a New Course proposal which had been rolled back for graduate students' additional requirements statement.

### Department of Chemistry & Biochemistry

Resubmission of Course Change proposals which had been rolled back for graduate students' additional requirements statement:

- CHEM 4150/5150 *Advanced Inorganic Chemistry*
- CHEM 4250/5250 *Advanced Organic Chemistry*
- CHEM 4350/5350 *Advanced Analytical Chemistry*
- CHEM 4450/5450 *Advanced Physical Chemistry*
- CHEM 4550/5550 *Advanced Biochemistry*
- CHEM 4620/5620 *Special Problems in Chemistry*
- CHEM 4630/5630 *Research Methods and Chemical Literature*
- CHEM 4650/5650 *Corporate Chemistry*

### Department of Management

MGMT 3974/5974 *Business, Ethics, and Society* (title, description change)

This change is in response to the changes to PHIL 1540/REL 1540 Ethics in Business courses which were formerly numbered 3540/5540 and were cross listed with the MGMT course.

Coon called for discussion or questions. Members expressed no questions or concerns regarding the remaining items proposed for GCCC approval not requiring departmental physical representation. Question was called on the motion to approve. **Motion carried and the remaining items proposed for GCCC approval were approved.**

## **XIII. Closing**

Coon thanked everyone for attending and for all of their hard work during this GCCC term. She reminded everyone that there will be some outstanding items that will require their approval via email in the near future. Meeting was adjourned at 10:53 a.m.

Respectfully Submitted,  
Joy Thorson, GCCC Secretary