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University of Northern Iowa Secondary Teacher Education Senate Meeting Minutes, February 16, 2017

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Secondary Teacher Preparation Senate Meeting
3:30-5:00 Thursday, February 16, 2017
CBB 319
Minutes

I. Welcome

Present:

Nicole Skaar (Professional Sequence), Dianna Briggs (Business Education), Cathy Miller (Math Education), Kyle Gray (Science Education), Sheila Benson (English Education), Kevin Droe (Music Education), Danielle Crowley (Special Education), Barb Bakker (PE/Health Education), Chad Christopher (Coordinator, Secondary Teacher Education), J.D. Cryer (Coordinator, Elementary Teacher Education), Kay Weller (Social Science), Allison Boggard (Undergraduate Student), Kyle Rudick (Speech & Theatre Education), Ben Forsyth (Chair, Teacher Education Faculty), Nadene Davidson (Clinical Experiences), Wendy Miller (Art Education), Elizabeth Zwanziger (Modern Language and TESOL)

Absent:

Courtney Lubs (Teacher Practitioner), Vickie Robinson (Assoc. VP of Ed. Prep.), Scott Greenhalgh (Technology Education)

II. January 19, 2017 Senate Meeting Minutes--electronic approval

III. Audit of Teacher Education Office—Results

Currently students are charged $20 which includes a $5 administrative processing fee for Teacher Ed. to run a SING background check.

There has been a cushion in this account to help support students. Equity has built up in this account and the Dean of the College of Education would like a plan to do something with those funds.

Excess funds in Background Check Account are used for:
- Public safety fingerprinting, for example
- Speakers and video for High Risk, Mandatory Reporter, Teacher Education Training
- Videos for OSHA
- New Copier/Printer for Office
- Mistakes on Praxis II
- Test Preparation for Praxis II

Suggestion was made to keep test materials in IRTS Lab so students can check them out. Would like to have this start in Fall 2017. Concern is that only one person purchases the test materials so how could they be transferred to another.

At what point should students take Praxis Core – as students are taking Level I or year before they take Level II? Per Chad, as they are taking Level I.

Can students take this the summer after they have graduated high school? Yes they can.

One members suggests to freshman when she is going over their schedules to take reading, writing and math this first year. Then take over the summer. Teacher Education Orientation will cover this.

Informational meeting for Praxis Core – J.D. and Chad are covering this in orientation to Teacher Education. Everyone will have to do this to be admitted into TE.

With regards to orientation to UNI advisors will need to know. When do students need to take Praxis II? Take soon after Ben's class. If they want to take the content class at same time they may not have enough content knowledge.

Concern is that students are still undecided at Level II. They want to invest their money after they are sure they are going to continue in the program.

Superintendents – if students haven't passed the needed Praxis II exam they don't look at the students for hire.

Students have been told a year in advance to take the Praxis II before student teaching.

Motion 1 from Elementary
That the decision of how much the administrative fee should be to cover the costs associated with the different background checks required by the UNI Educator Preparation Program be determined by the Associated Vice President for Educator Preparation, the Coordinator of Secondary Teacher Education, and the Coordinator of Elementary Teacher Education.

Motion 1 (Secondary)
That the decision of how much the administrative fee should be to cover the costs associated with the different background checks required by the UNI Educator Preparation Program be determined by the Associated Vice President for Educator Preparation, the Coordinator of Secondary Teacher Education, and the Coordinator of Elementary Teacher Education <mark>and approved by the Senates.</mark>

Kyle Rudick made the motion to accept Motion #1 from Elementary Senate with the amendment suggested by Dianna Briggs (highlighted in yellow). Kay Weller seconded.

We have $15,000 on hand at this point - what is a reasonable budget?

Early Childhood do SING every two years.
With regards to Teacher Ed. training and videos, who is being trained? Per Chad, OSHA training for field experience. High Risk Behavior training has been taped.

IV. Mandatory Reporter of Child Abuse and Dependent Abuse Training

- Not a licensure requirement--It is a requirement for employment
- Training is good for 5 years
- Heartland AEA charge for training--$25 (Due to the our number of students JD had negotiated a price for training--$20)
- Could the office of Teacher Education just charge students $35 at the beginning?
  - $20 for Child Abuse and Dependent Abuse Training
    $15 for background check
  -

Thoughts?

How many students would this effect? How many students are staying in Iowa to teach vs. out of state?

90% of grads stay in Iowa

Question regarding if this certification would transfer to other states for licensure.

Motion 2 from Elementary Senate
The UNI Teacher Education Program highly recommends, but does not require,

teacher candidates to complete an official training in Mandatory Reporter of Child Abuse and Mandatory Reporter of Dependent Abuse during their undergraduate studies.

Motion 2 (Secondary)

The UNI Teacher Education Program ~~highly recommends, but does not require,~~ requires teacher candidates to complete an official training in Mandatory Reporter of Child Abuse and Mandatory Reporter of Dependent Abuse ~~during their undergraduate studies~~ before completion of their degree.

Kyle Rudick made the motion to accept Motion #2 from Elementary Senate with the amendments listed in yellow and strikethroughs. Kay seconded.

Member asked if UNI doesn't require this could we get the cost for $20. No, per Chad, it would be $25. It would be online or nothing.

There's more than just teaching the training sessions. Assessments, logging data, follow up.

This is beneficial for student teaching – not ideal for those who drop out in the end.

Motion 3 from Elementary Senate
That Chad and J.D. create an ad-hoc committee to discover what specific information related to Child Abuse and Dependent Abuse content should our teacher candidates know and understand prior to entering different field experience. This committee should also determine when is the appropriate time during our Teacher Education Program for students to learn this content.

Motion 3 (Secondary)
That Chad and J.D. create an ad-hoc committee to discover what specific information related to Child Abuse and Dependent Abuse content should our teacher candidates know and understand prior to entering different field experience. This committee should also determine when is the appropriate time during our Teacher Education Program for students to learn this content and determine the most appropriate way to disseminate information to the Teacher Education program for students.

Kyle Rudick made the motion to accept Motion #3 from Elementary Senate with the amendments listed in yellow. Sheila Benson seconded.

One member feels it is our obligation to get this training to help protect the students in our school system. We could use our money ($6,000) to contract out our own training through AEA.

Student Teaching Coordinators thought it was important to have this information. The cooperating teacher would file any reports.

Do students pay online or here?

Concern that if we are doing this online and students aren't getting anything out of it. We need a program that trains our teachers more in depth – a better way than online.

If we want to stand out as Teacher Ed. program in state why wouldn't we get this set up as part of the program?

If we didn't do this students would have to do a background check at UNI. Once they were employed they would have to get Mandatory Reporter training completed.

Member asked if this training could be incorporated into our curriculum. We could create a certification program outside of the online option. Course release?

Ask Kerri Clopton if dealing with 400 is worth a course release? She has the knowledge right now.

We can create training at UNI but it won't be official. BOR has to sanction it. Count towards licensure – BOR has to sanction our content.

Suggestion to have a course where students receive training and then take the online course.

Should this be part of the TESI group – woven into everything we have to do already?

What is the purpose of the online training prior to student teaching? What does this add? Why during program instead of after? Can't students complete this training whenever they want to?

Who has been doing the paperwork when we have people coming in? No assessment – just a sign in sheet.

Before students do UNI field experience they have to have a SING background check completed per Chad.

How does affect transfer students?

Do this at the $20 through AEA since we require it

Child abuse and adult dependent abuse is good for 5 years – into first years of teaching.

Member mentioned that there is a mandatory reporter in the classroom even if students don't have the training yet.

Students must become a licensed teacher of record before they are a mandatory reporter per Chad.

The earlier the training the better in undergrad level so students are more aware of issues in the classroom.

One member has lost students during Level I so setting the training as a requirement for admission to TE is better. Students are committing at that point.

Some in Level I aren't going to absorb what they see as they are overwhelmed by so many requirements.

Make part of entrance into TE program or wait until employment?

Sheila seconded – motion passed
Alison felt it would have been beneficial

V. Field Experience Requirements- Revisited

Handout was provided.

In Nov. Drs. Lasswell and Lockhart presented placement numbers and quadrant

plan.

- Review Concerns
  - #2--ECE and written contract
    - Only K-12 placements (schools)
  - #3--Wanted more feedback from Dept. of Teaching
    - In November, Drs. Lasswell and Lockhart presented placement numbers and quadrant plan

  - #8--Background Checks-All students should be able to produce a copy, if needed
  - #9--Placement records gathered and maintained by home department

    - Changed to courses with field component must be documented with the Office of Teacher Education
  - #10--Concerns with Level III rubrics and evaluation done by outside person

    - Policy is about uploading to UNITED system, not about actual Level III rubric

VI. Secondary Methods Meeting- Update

- National Standards in Methods Courses
- Human Relations/ Diverse Learners Candidate Performances
- Syllabus for State Approval Report/Exhibits
    - Highlight Iowa Core
    - Highlight Reading in the Content Area
    - Highlight Classroom Management
- Resources to support quality clinical experiences for all educator candidates;
  - For all programs clinical faculty have access to:
    - Collaborative workspace/offices
    - Phones
    - Individual Computers
    - Individual or networked printers
    - Zoom technology
    - Software
    - UNITED system
- Professional Sequence

- Notification of Concerns

  Chad has everyone's syllabi and will send info out.
  What resources are available that support clinicals? Need more support for

providing good clinicals.

Handout provided.

Secondary Majors FAQ

1. Am I part of the College of Education?
2. Who is my advisor?
3. What grades am I certified in?
4. Can I get the dual middle school major? Is that recommended?
5. What is the difference between an endorsement and a major/minor?
6. When do I begin taking major classes?
7. As a teaching major, when do I begin taking courses with field experiences?
8. When do I declare a minor?
9. Approximately how many credits do I take per semester?
10. When should I seek full admission to the Teacher Education Program?
11. Should I explore involvement in professional organizations related to my major? If so, which ones?
12. Am I eligible to obtain a teaching job in another state with an Iowa teaching license?
13. Who do I walk with in graduation?
14. How does the PRAXIS II work?
15. My roommate talks about "Participation Week." What is that and do I have to do it?

16. Do I have two advisors, one in education and one in my major? Is there anything that needs to be added?
    Add more questions.

VII. Advocacy

UNI Day at the Capitol on Monday
IACTE Day at the Capitol on Wed.

Nadene was there – 16 institutions were represented – clear straight party vote – passed.

Need to educate our candidates and advise them on how it will impact teaching directly and our candidates. How should we proceed? We need to help students understand and be aware of these changes.

Updates from the State
SSB 1047 – Computer science education standards and work group

COMMITTEE ACTION:

requires computer science education standards, computer science instructor endorsements and authorizations, and alternative ways to obtain endorsements and authorizations. The bill establishes a computer science professional development incentive fund for schools that adopt the standards and directs the Department of Education to convene a computer science education work group.

It is the Legislature's intent that each high school offer at least one high-quality computer science course, middle schools offer exploratory computer science, and elementary schools offer the basics of computer science. The Legislature intends to appropriate money for the professional development incentive fund for 2018. The money would be disbursed to school districts or accredited nonpublic schools for tuition reimbursement for teachers seeking computer science endorsements. The Department of Education will convene a computer science education work group, which will submit recommendations by November 1. Danielle – are we going to receive guidance on how to take them through this? Feels we are left hanging – need direction - prof. to student level? How can we get some guidance? Will my teach grant be discontinued? How to answer.

VIII.   Accreditation—Update
● Currently, we have collected vitae and syllabi
● We are in process of sending out reminders regarding the 40 hour Team Teaching reports
● Still need individuals to complete the Google Form related to professional information.
● Goal is still to have full draft of Institutional Report to faculty by Spring Break.
● Curriculum Changes--Reminder

IX.   Upcoming Dates (subject to change)
● UNI Convocation—Wednesday, March 22, 2017
● UNI Hosting IACTE Spring Meeting--Thursday, March 23 and Friday, March 24

Elementary Senate	Secondary Senate
March 9 (Joint) CBB1 & 3	March 9 (Joint) CBB 1 & 3
April 6 CBB 319	April 20 CBB 319
April 27 CBB 319	May 4 CBB 319