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MINUTES OF GRADUATE COLLEGE CURRICULUM COMMITTEE
November 15, 2013
CORRECTED

Present: M. Boyd, S. Coon, F. Fontana, P. MacKay, J. Marshall, J. Thorson

Alternates: M. Bauman/F. Thompson, K. Clopton/R. Boody, A. Gilpin/L. Walsh, J. Zhang/T. Abebe

Absent: J. Caswell, K. East, D. Wallace

Guests: A. Butler, C. Christopher, F. Dolgener, S. Etscheidt, M. Herring, J. Klein, J. Uhlenberg, M. Waggoner, E. Wallingford, L. Zeitz, C. Zeman

Meeting called to order by Chair Shoshanna Coon at 3:00 p.m. in Lang 115.

I. Introductions and Announcements

Chair Coon welcomed all present and gave instructions regarding today's procedure. Guests introduced themselves.

II. Approval of Minutes.

Chair Coon asked members to review GCCC Minutes from November 1, 2013. Marshall made motion to approve the minutes as amended with Chair Coon's corrections. Motion carried and minutes were approved.

GCCC Minutes from November 8, 2013 will be distributed and available for review at the next GCCC meeting.

III. Review of Computer Science portion of the College of Humanities and Sciences Graduate Curriculum Packet

Bauman moved, Gilpin seconded to approve the Computer Science portion of the College of Humanities and Sciences Graduate Curriculum Packet.

Wallingford explained that these proposals are being made because of requested program changes.

Coon asked about dropping the "II" from CS 3650/5650 *Computational Biology* and whether students who took this course previously as *Computational Biology II* would want to take it now thinking it was a new course. Wallingford explained that because there are very few remaining graduate students in Computer Science and there would be no chance a student would take this in confusion.

Wallingford explained that the proposal to reduce the hours required for CS 3730/5730 *Project Management* is because the new course content is a subset of what was previously taught. Students who took the 3 credit version would satisfy the prerequisite requirement for the project courses that are proposed to have this as a pre- or co-requisite.

Course Proposals:

- CS 3120/5120 *User Interface Design* (description, prerequisite changes)
- CS 3650/5650 *Computational Biology* (title, description, prerequisite changes)
- CS 3730/5730 *Project Management* (credit hour change)
- CS 3750/5750 *Software Verification and Validation* (title, description, prerequisite changes)
- CS 4550/5550 *Translation of Programming Languages* (pre- corequisite change)
- CS 4620/5620 *Intelligent Systems* (pre- corequisite change)
- CS 4740/5740 *Real-Time Embedded Systems* (pre- corequisite change)
- CS 4880/5880 *Topics in Computer Science* (description change)

Coon called for any discussion or questions. Members expressed no more questions or concerns regarding the Computer Science portion of the College of Humanities and Sciences Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the computer Science portion of the College of Humanities and Sciences Graduate Curriculum Packet was approved.**

IV. Review of the Health Education portion of the College of Education Graduate Curriculum Packet

Bauman moved, Zhang seconded to approve the Health Education portion of the College of Education Graduate Curriculum Packet.

Coon asked Zeman to summarize the proposals presented. Zeman explained that the academic review process required some consolidation. They are proposing to drop one hour of the Seminar requirement from the Community Health Education and School Health Education Emphases of the Health Education MA program. Zeman indicated that this had recently been done by advising. Coon reviewed all emphases to be sure they each had the correct hours based on reducing the one hour of Seminar.

Coon reviewed the current major and compared to the proposed major. She identified there are two course proposals for course number HPE 4393/5393. Coon will advise Wallace to change the course number for New Course proposal HPE 4393/5393 *Implementing and Advocacy for Public Health and Health Promotion Programs* to HPE 4383/5383. It was also confirmed that an editorial change in the title to *Implementation of and Advocacy for Public Health and Health Promotion Programs* would be made by Wallace.

Coon identified two New Course proposals currently at the COE Dean approval level that the GCCC may wish to review at this time. HPE 4373/5373 *Planning and Evaluation of Public Health/Health Promotion Programs* and HPE 4383/5383 (new number) *Implementation of and Advocacy for Public Health and Health Promotion Programs* were reviewed and were approved by GCCC pending COE Dean's approval.

Coon also identified two Course Drop proposals currently at the COE Dean approval level. HPE 4256/5256 *Implementing Public Health and Health Promotion Programs* and HPE 4376/5376 *Planning Public Health/Health Promotion Programs* are being dropped per GCCC advice and being added as the two new courses listed above. GCCC approves these two Course Drop proposals pending the College of Education Dean's approval.

Coon called for further discussion or questions. Members expressed no more questions or concerns regarding the Health Education portion of the College of Education Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Health Education portion of the College of Education Graduate Curriculum Packet was approved pending approval from the College of Education Dean.**

V. Review of Physical Education portion of the College of Education Graduate Curriculum Packet

Bauman moved, Zhang seconded to approve the Physical Education portion of the College of Education Graduate Curriculum Packet.

Course proposal:

- PEMES 6285 *Reading in Physical Education* (description change)
Coon clarified that a student may take this course for up to 4 credit hours at any one enrollment and Dolgener confirmed.

Coon asked for a summary of the Major in Physical Education changes. Dolgener stated that the Practicum is changing from 3 to 2 credit hours, the Electives have changed from 6-10 to 7-11 credit hours, and PEMES 6289 *Seminar in Physical Education* may be repeated for up to 12 credit hours in the Teaching/Coaching Emphasis. Fontana explained that this major is for current teachers or those who already have their license.

Coon called for further discussion or questions. Members expressed no more questions or concerns regarding the Physical Education portion of the College of Education Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Physical Education portion of the College of Education Graduate Curriculum Packet was approved.**

VI. Review of the Social Science portion of the College of Social and Behavioral Sciences Graduate Curriculum Packet

Bauman moved, Zhang seconded to approve the Social Science portion of the College of Social and Behavioral Sciences Graduate Curriculum Packet.

Christopher explained that the Program Change proposal to the MA in Social Science was changing the Electives statement from “may not exceed 6 hours from any one content area” to “may not exceed 12 hours from any one content area.” This had already been approved at the October 11, 2013 GCCC Meeting. The addition to the proposal is to allow for wildcards for any 6289 and any 6299 courses in the College of Social and Behavioral Sciences to automatically substitute for SOC SCI 6289 and SOC SCI 6299. This program is offered in cohorts, so students take only the available offerings and this will eliminate the need for student requests for these substitutions.

Coon called for discussion or questions. Members expressed no questions or concerns regarding the Social Science portion of the College of Social and Behavioral Sciences Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Social Science portion of the College of Social and Behavioral Sciences Graduate Curriculum Packet was approved.**

VII. Review of the Psychology portion of the College of Social and Behavioral Sciences Graduate Curriculum Packet

Bauman moved, Zhang seconded to approve the Psychology portion of the College of Social and Behavioral Sciences Graduate Curriculum Packet.

Coon indicated there were no course changes for Psychology. The only proposal before the GCCC was the Program Change proposal to change the Industrial and Organizational Psychology Certificate to be

labeled as a graduate certificate and to add additional possibilities for electives, namely some 6000-level and 7000-level courses. Coon explained that graduate students could still obtain this certificate without the “graduate” designation and because undergraduate courses are used in the certificate, it cannot be designated as a graduate certificate. Coon will ask Wallace to remove the “GR” designation. Butler explained that most students who earn this certificate are from Psychology and Management and they do not anticipate an increased enrollment in the additional electives.

Coon advised they review the Electives in the Industrial and Organizational Psychology Certificate as some areas include only 6000 or 7000-level courses and undergraduates may not take 6000 or 7000-level courses. Coon indicated she had already asked that a statement to this regard be added to the certificate description and it has been done.

Coon called for further discussion or questions. Members expressed no additional questions or concerns regarding the Psychology portion of the College of Social and Behavioral Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Psychology portion of the College of Social and Behavioral Sciences Graduate Curriculum Packet was approved.**

VIII. Review of the Postsecondary Education portion of the College of Education Graduate Curriculum Packet

Bauman moved, Zhang seconded to approve the Postsecondary Education portion of the College of Education Graduate Curriculum Packet.

Waggoner identified that POSTSEC 6272 *College Effects on Students* should be listed as an Elective; however, Coon noticed that it is still listed as a required course in the Program Change proposal for Postsecondary Education: Student Affairs MA. Coon compared the other requirements in the current Program Change proposal to the previously rolled-back proposal. It was also noted that POSTSEC 7397 *Practicum: Postsecondary Education* was listed as an Elective; however, a doctoral course cannot be listed as an option for a Master’s program. The Program proposal will need to be rolled-back again to make these corrections.

Course proposals:

NOTE: GCCC approval cannot be given at this point because proposals are in CourseLeaf as “Changes saved but not submitted”

- POSTSEC 6271 *Portfolio Development* (new course)
- POSTSEC 6290 *Practicum in Postsecondary Education* (description change)
- POSTSEC 6291 *Internship in Postsecondary Education* (credit hour, description changes)

Bauman changed the motion to table all of the current Postsecondary Education proposals, Zhang seconded and motion passed. Coon outlined what the department needs to do regarding the above issues and explained the procedure necessary to get these proposals back to the GCCC’s final meeting on November 18th.

IX. Review of the Special Education portion of the College of Education Graduate Curriculum Packet

Bauman moved, Zhang seconded to approve the Special Education portion of the College of Education Graduate Curriculum Packet.

Etscheidt identified one New Course proposal at the GCCC approval level and reviewed the Program Change proposals for the MAE in Special Education.

Course proposal:

- SPED 4181/5181 *Creating and Sustaining Positive Inclusive Learning Environments (K-12)* (new course)

Coon reviewed the Program Change proposal for the MAE in Special Education currently at the COE Senate Chair approval level. **Upon review of this proposal, Etscheidt noticed that the Special Education section of the Core should be SPED 6289 Seminar or SPED 4180/5180 Interdisciplinary Study of Disability. Coon will advise Wallace to make that correction.**

Etscheidt indicated that the total required hours for the degree should be 30 credits and each of the three emphasis areas should total to 18 credit hours. Coon noted that these changes did not seem to be done. Coon asked if there were any changes to the Teacher of Students with Visual Impairments major. Etscheidt indicated that all of the changes would be implemented for the three emphasis areas as well as the TVIS major. Coon noted that there was not a Program Change proposal submitted for TVIS-MAE and if these changes were to also be applied toward the TVIS program, the department would need to initiate that proposal. After some discussion Coon asked if the changes to TVIS needed to be completed during this curriculum cycle and Etscheidt indicated that it did not. The department will only work on the Special Education MAE: Field Specialization, Special Education Consultant, and Career/Vocational Programming and Transition emphases at this time. **Coon will work with Wallace to determine if we can work with the emphases adjustments without rolling the proposal back to the department.**

Coon called for further discussion or questions. Members expressed no additional questions or concerns regarding the Special Education portion of the College of Education Graduate Curriculum Packet. Question was called on the motion to approve the Program Change proposal as amended by Wallace to reach 30 credit hours for each emphasis. **Motion carried and the Special Education portion of the College of Education Graduate Curriculum Packet was approved.**

Chair's Note: On later review, it was discovered that the Special Education Consultant emphasis would not contain enough elective hours for the 6 hours of SPED 6299 required for the thesis option, such that the thesis option on this emphasis would have to be more than 30 hours. The department asked for the proposal to be rolled-back for this to be corrected. The proposal will return to GCCC level for approval.

X. Review of the Curriculum & Instruction portion of the College of Education Graduate Curriculum Packet

Bauman moved, Zhang seconded to approve the Curriculum & Instruction portion of the College of Education Graduate Curriculum Packet.

A. CIELEMED-MAE: Curriculum and Instruction: Elementary Education

Uhlenberg noted two courses that had previously been rolled back and for which corrections had been made:

- ELEMECML 6289 *Seminar in Education* (credit hour, repeatability changes)
- ELEMECML 7389 *Seminar in Curriculum and Instruction* (credit hour, repeatability changes)

She also presented the corrected Curriculum and Instruction: Elementary Education MAE proposal. The only two courses still appearing in the Professional Core requirements are: EDPSYCH 6214 *Foundations of Instructional Psychology* and MEASRES 6205 *Educational Research*. Wallace will adjust the courses editorially so the credit hours will appear correctly

B. CISPECFOC-MAE: Major in Curriculum and Instruction: Specialty Area Focus Professional Core
Uhlenberg stated that the Program Change proposal for CISPECFOC-MAE: Major in Curriculum and Instruction: Specialty Area Focus Professional Core is no longer needed. This was only Professional Core information and not a major. **Now that this information is included within each major Coon will ask Wallace to shred this proposal.**

C. CITECH-MA: Major in Curriculum and Instruction: Instructional Technology
Discussion regarding Instructional Technology began with Coon noting the changes for this program had been saved but not yet submitted. The GCCC reviewed the Program Change proposal as it currently stands. MacKay noted that the credit hours do not appear correct and that is because when courses are indented LeapFrog thinks the courses are in an “or” situation. Additionally, Coon noted that INSTTECH 4131 *Exploring Issues and Trends in Instructional Technology* is currently listed as a required course and as an optional elective. Zeitz stated that INSTTECH 4131 should only be listed as a required course.

Because the proposal has not yet been submitted and moved to the GCCC approval level, the GCCC could not vote on the corrections; however, Coon noted that she understands what the proposal should look like and the committee could vote on this proposal via email. Zeitz submitted the proposal immediately and would work with Uhlenberg to make the necessary adjustments, so no roll-back would be necessary.

Zeitz stated that the department was creating a New Course proposal for INSTTECH 4110/5110 *Developing and Designing Online Learning* however; it did not appear as a New Course proposal in the GCCC queue for approval. The initial proposal was to change INSTTECH 6210 *Distance Education* to this new number and description, but with Coon’s direction the department is going to propose to drop INSTTECH 6210 and create a new course, INSTTECH 4110/5110. Wallace will roll-back the Course Change proposal for INSTTECH 4110/5110 submitted on 10/09/2013.

Course proposals:

- INSTTECH 4186/5186 *Studies in Instructional Technology* (Changes saved but not submitted)
- INSTTECH 6205 *Enhancing Learning Through Action Research* (Changes saved but not submitted)
- INSTTECH 6289 *Writing a Graduate Paper/ePortfolio* (Changes saved but not submitted)

Zeitz stated he had proposed new courses for INSTTECH 6208 *Enhancing Learning Through Action Research* and for INSTTECH 6250 *Writing a Graduate Paper/ePortfolio*, as directed by GCCC during the first review. GCCC located those proposals, which had not yet been submitted. These will be coming through for an email vote.

Bauman modified his motion to approve the two ELEMECML course proposals and the Elementary Education MAE proposal as well as the drop of Major in Curriculum and Instruction: Specialty Area Focus Professional Core. Because the Major in Curriculum and Instruction: Instructional Technology and the INSTTECH course proposals were not in the GCCC queue no roll-back or vote was necessary.

Coon called for any further discussion or questions. Members expressed no additional questions or concerns regarding the Curriculum and Instruction portion of the College of Education Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Curriculum and Instruction portion of the College of Education Graduate Curriculum Packet was approved.**

XI. Review of the Doctor of Education portion of the College of Education Graduate Curriculum Packet

Bauman moved, Zhang seconded to approve the EdD portion of the College of Education Graduate Curriculum Packet.

Herring distributed an update on the EdD proposal and summarized some changes.

- 45 required hours at UNI, which includes the Professional Common Core
- Rewording of “Credit from other Institutions” section
- Removal of statement regarding some ISAs may require more 6000 or 7000-level course work.
- Changing “Examinations” to “Assessments”

Coon explained that the INTDEPED course numbers will be different than what is listed and will ask Wallace to make that adjustment.

Regarding the composition of the dissertation committee, Herring mentioned that the language is essentially the same; “one member outside the student’s department(s)” on the newly created Dissertation Form, the chair of the committee will define the primary department(s), which will make it clear to the student, and others looking at the form, what departments are “inside” for a given student.

Discussion ensued regarding the order of the Doctoral requirements presented in the text. It was determined that it will remain as the College of Education has presented it and, if possible, links from the mention of the ISAs to the required courses will be inserted. Coon called for any further discussion or questions. Members expressed no additional questions or concerns regarding the Doctor of Education portion of the College of Education Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Doctor of Education portion of the College of Education Graduate Curriculum Packet was approved.**

XII. Closing

Coon thanked everyone for attending. She reminded everyone of the next meeting, November 18, 2013 at 8:30 am in Lang 115 at which time the remaining clean-up graduate curriculum proposals will be reviewed.

Meeting was adjourned at 5:10 p.m.

Respectfully Submitted,
Joy Thorson, GCCC Secretary