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MINUTES OF GRADUATE COLLEGE CURRICULUM COMMITTEE
October 11, 2013

Present: M. Boyd, S. Coon, J. Caswell, F. Fontana, P. MacKay, J. Marshall, J. Thorson, D. Wallace,
L. Walsh

Alternates: M. Bauman/F. Thompson, K. Clopton/R. Boody, J. Zhang/T. Abebe

Absent: K. East

Guests: P. Baker, B. Bass, C. Christopher, D. Hoffman, C. Juby, R. Martin, A. Petrov, R. Swazo,
C. Weisenberger

Meeting called to order by Chair Shoshanna Coon at 3:05 p.m. in Lang 115.

I. Introductions and Announcements

Chair Coon welcomed all present. Members and guests introduced themselves.

Chair Coon distributed updated Schedule of Activities and Assignments.

II. Approval of Minutes.

Chair Coon asked members to review GCCC Minutes from February 20, 2013.

Marshall moved, Boyd seconded to approve minutes. Question was called on motion to approve. Motion carried and minutes were approved.

Chair Coon asked members to review GCCC minutes from October 4, 2013.

Walsh moved, Caswell seconded to approved minutes. Question was called on motion to approve. Motion carried and minutes were approved.

III. Review of College of Social and Behavioral Sciences Curriculum Packet (Graduate)

Chair Coon asked Walsh to present the College of Social and Behavioral Sciences Curriculum Packet.

A. School of Applied Human Sciences

Walsh moved, Bauman seconded to approve the School of Applied Human Services Graduate Curriculum Packet.

- COUN 6291 *Internship* (change hours)
Swazo explained that COUN 6291 *Internship* is changing from 3-6 hours to 3-12 hours allowing students to earn up to 12 hours. He indicated that students typically take 6 hours for Clinical Mental Health Emphasis and 6 hours for School Counseling Emphasis. Swazo explained that students should be permitted to repeat this course up to 12 hours because this would allow them to meet licensing requirements for both Clinical Mental Health and School Counseling emphases.

After some discussion it was determined that since the course description for COUN 6291 *Internship* states the course may be repeated up to 12 hours, it was not necessary to change the credit hours. Credit hours will remain at 3-6 hours.

- FAM SERV 3175/5175 *Family Financial Counseling and Literacy* (new course)

Bass indicated that FAM SERV 3175/5175 *Family Financial Counseling and Literacy* has been previously offered as a topics course.

Coon inquired as to whom previously taught this course as it should not be taught always by an adjunct. Bass indicated that they have had an adjunct professor in the past, but they do have the appropriate faculty to teach in the future.

Coon called for any further questions. Members expressed no additional questions/concerns regarding the Applied Human Services Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the School of Applied Human Services Graduate Curriculum Packet was approved.**

B. Department of Geography

Walsh moved, Bauman seconded to approve the Department of Geography Graduate Curriculum Packet.

- GEOG 4360/5360 *Thematic Cartography* and GEOG 4520/5520 *Issues in the Teaching of Geography* (change the Terms Offered)

Coon explained that changing the term a course is offered is not considered curricular and therefore does not need GCCC action.

- CARTGIS-CERT: *Certificate in Cartography and Geographic Information Systems (GIS)* (change title)

Petrov presented a change in the title from *Certificate in Cartography and Geographic Information Systems (GIS)* to *Certificate in Geographic Information Systems (GIS) and Cartography*. Petrov indicated that this title change better identifies the emphasis of the certificate and it has been approved at the UCC level. He also indicated the desire to list the certificate as being available to both undergraduate and graduate students.

Petrov identified GEOG 3310 *Geographic Information Systems*, which is a required course for the certificate, would need a substitution at the graduate level. He asked if, by using GEOG 6286 *Studies in: GIS*, the department could identify a specific topic for use on the certificate. MacKay and Wallace confirmed that this course requirement could be met using a specific Course ID.

Petrov also indicated that GEOG 4390/5390 *GIS Programming* is a new elective being added to the *Certificate in Cartography and Geographic Information Systems (GIS)*.

Coon indicated that, in a future curriculum cycle, she would like to see a 5000-level cross listing for GEOG 3310 *Geographic Information Systems* in anticipation of system tracking of certificates.

Wallace asked if she had approval from everyone to add the specific GEOG 6286 *Studies in: GIS* course as a substitution for GEOG 3310 *Geographic Information Systemes*. All entities gave approval.

Coon called for any further questions. Members expressed no additional questions/concerns regarding the Department of Geography Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Department of Geography Graduate Curriculum Packet was approved.**

C. Department of Sociology, Anthropology, and Criminology

Walsh moved, Bauman seconded to approve the Department of Sociology, Anthropology, and Criminology Graduate Curriculum Packet.

- SOC 3100/5100 *Theory and Practice in Applied Settings* (change prerequisites)
Baker explained the proposal is to change prerequisite wording from “12 hours in sociology” to “12 hours in sociology including SOC 2010.”
- SOC 3120/5120 *Research Experience in Sociology* (change prerequisites)
Baker explained the proposal is to change the prerequisites from 15 hours to 12 hours and to change the wording from “15 hours in sociology including SOC 2020 and SOC 2010” to “12 hours in sociology including SOC 2010.”
- SOC 3170/5170 *Seminar in Sociology* (change prerequisites)
Baker explained the proposal is to change the prerequisites from 15 hours to 12 hours and to change the wording from “15 hours in sociology” to “12 hours in sociology including SOC 2010.”
- SOC 4071/5071 *Feminist Theories in the Social Sciences* (change prerequisites)
Baker explained the proposal is to add the option of WGS 1040 as one of the prerequisite options.

Coon called for discussion. Members expressed no concerns regarding the Department of Sociology, Anthropology, and Criminology Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Department of Sociology, Anthropology, and Criminology Graduate Curriculum Packet was approved.**

D. Social Science program

Walsh moved, Bauman seconded to approve the Social Science Graduate Curriculum Packet.

- SOCSOCI-MA: *Major in Social Science* (change in Electives)

Christopher explained that the proposal is asking that the maximum number of Electives from any one content area be increased from 6 hours to 12 hours. He explained that while the system does not identify HISUS, HIST, HISEUA, HISEUB, and HISNW as separate content areas these areas are very different content areas and students would benefit from having the option to choose from these areas without needing to complete a Student Request Form to exceed the current 6 hour maximum.

Coon called for discussion. Members expressed no concerns regarding the Social Science Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Social Science Graduate Curriculum Packet was approved.**

E. Department of Political Science

Walsh moved, Bauman seconded to approve the Department of Political Science Graduate Curriculum Packet.

- POL GEN 4175/5175 *Women in Politics* (new course)

Hoffman explained that POL GEN 4175/5175 *Women in Politics* has been previously taught under an experimental course number. The faculty person who taught the course left, however, a new faculty person was hired who will teach this course.

After a short discussion, Coon asked if there were any other questions or concerns. Members expressed no additional questions/concerns regarding the Department of Political Science Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Department of Political Science Graduate Curriculum Packet was approved.**

F. Public Policy program

Walsh moved, Bauman seconded to approve the Public Policy Graduate Curriculum Packet.

- MPP-MPP: *Master of Public Policy* (suspend program)

Weisenberger explained that the Master of Public Policy program is in a 2-year process to move to the Department of Political Science. Because of this move, the proposal is being made to suspend admission to the Master of Public Policy for one year.

Bass explained that this change will not impact any current student and they hope to begin admitting again to the Master of Public Policy for the Fall 2015 term.

Coon expressed concern of marketing issues related to suspending admission to a program. Weisenberger stated she would be corresponding with applicants to let them know about the anticipated admission date.

Coon asked if there were any other questions or concerns. Members expressed no additional questions/concerns regarding the Public Policy proposal to suspend admissions for one year. Question was called on the motion to approve. **Motion carried and the Public Policy proposal was approved.**

G. Department of Social Work

Walsh moved, Bauman seconded to approve the Department of Social Work Graduate Curriculum Packet.

- SOCWORK-MSW: *Major in Social Work* (restatement of program)

Juby distributed several handouts outlining the new structure for the Master in Social Work. Students may choose between the Two Year Program track and the Advanced Standing Program track.

Juby identified the following as proposed changes:

- Decreased the number of minimum 6000-level credits to 20 in both Two-Year and Advanced Standing programs.
- Increased the Two-Year program pre-concentration courses from 29 to 32 credits, divided into 26 Foundation credits and 6 credits of Advanced Core. Increased the Advanced Standing program pre-concentration courses from 7 to 9 credits.
- Decreased the concentrations from 31 to 28 credits.
- Dropped SW 6255 *Social Welfare Policy Analysis* and SW 6289 *Graduate Seminar in Social Work*. Added SW 6234 *Primary and Secondary Trauma*, SW 6235 *Systems Redesign & Community Collaborations*, and SW 6245 *Advanced Standing Research* (this last course is for Advanced Standing program only, replacing SW 6289).
- Split all Practicum courses into Practicum and Practicum Seminar courses. This will allow for separate grading basis. For example, Foundation Practicum (formerly 8 credits) will now be divided into SW 6220 *Foundation Practicum* (6 hrs) and SW 6221 *Foundation Practicum Seminar* (2 hrs).
- Allowed for a single semester Practicum or a two-semester Practicum. For example: *Advanced Social Administration (ASA) Practicum I and II* (SW 6260 and 6261, 5 credits each) are replaced by **EITHER** [SW 6252 *ASA Practicum* (8 cr) and SW 6253 *ASA Practicum Seminar* (2 cr)] **OR** [SW 6254 *ASA Practicum I* (4 cr) and SW 6255 *ASA Practicum I Seminar* (1 cr) and SW 6256 *ASA Practicum II* (4 cr) and SW 6257 *ASA Practicum II Seminar* (1 cr)].

A question was raised regarding the purpose of the extended enrollment option in the Two Year Program track and why there was language about it being for students who can take the classes in 3 hour blocks and also be available during business hours. Juby explained that it is an extended enrollment option for nontraditional students or students with full-time employment. The language about being available for classes and during business hours is to clarify for students that this cannot be an evening-only program, that the agencies in which they do their required practicum are typically only open during business hours.

Juby highlighted the proposal to change the title of the *Micro Practice Concentration* to *Trauma Informed Practice Concentration*.

Juby identified the total requirement for the *Advanced Standing Program* is being reduced from 38 hours to 37 hours, as one 4 hour course is being replaced by a 3 hour course. The Two Year Program will remain at 60 hours required.

Another change emphasized by Juby is the Elective wild-card option of 5000-level Social Work courses or any 6000-level MSW concentration course from the concentration the student isn't doing.

Marshall asked about the explanation in the degree statement regarding only graduate courses with course numbers 5000 or above applying toward graduate degree. Coon explained that because the system does not allow for separation of those course numbers being cross-listed, a statement is included in every major's degree statement.

Wallace will assist the Social Work department with the formatting of the program changes so the hours will add up appropriately.

Juby made the following Social Work course proposals:

- SW 4163/5163 *Diversity and Difference* (title change)
- SW 4164/5164 *Human Behavior and the Social Environment* (description change)
- SW 4171/5171 *Addictions Treatment* (description change)
- SW 4173/5173 *Social Services for Older Adults* (description change)
- SW 4193/5193 *Therapeutic Communication* (description change)
- SW 4196/5196 *Community and Organizational Practice* (description change)
- SW 6213 *Human Behavior and the Social Environment Macro* (description change)
- SW 6216 *Social Work Practice with Organizations and Communities* (description change)
- SW 6218 *Introduction to Social Work Research* (description change)
- SW 6219 *Social Welfare Policy and Services* (dropped course)
- SW 6220 *Foundation Practicum* (new course)
- SW 6221 *Foundation Practicum Seminar* (new course)
- SW 6222 *Foundation Practicum I* (course number & credit changes)
- SW 6223 *Foundation Practicum Seminar I* (new course)
- SW 6224 *Foundation Practicum II* (course number & credit changes)
- SW 6225 *Foundation Practicum Seminar II* (new course)
- SW 6234 *Primary and Secondary Trauma* (new course)
- SW 6235 *Systems Redesign & Community Collaboration* (new course)
- SW 6239 *Advanced Standing Graduate Seminar* (dropped course)
- SW 6242 *Advanced Social Work Practice with Individuals* (title & description changes)
- SW 6243 *Advanced Social Work Practice with Groups* (description change)
- SW 6244 *Advanced Social Work Practice with Families* (description change)
- SW 6245 *Advanced Standing Research* (new course)
- SW 6255 *Social Welfare Policy Analysis* (dropped course)
- SW 6263 *Grant Writing, Fund Raising, Contracting, and Marketing* (title change)
- SW 6265 *Advanced Social Work Research* (course number change)
- SW 6266 *Trauma Informed Practice Practicum* (new course)
- SW 6267 *Trauma Informed Practice Practicum Seminar* (new course)
- SW 6268 *Trauma Informed Practice Practicum I* (course number, title, credit, description changes)
- SW 6269 *Trauma Informed Practice Practicum I Seminar* (new course)
- SW 6270 *Trauma Informed Practice Practicum II* (course number, title, credit, description changes)
- SW 6271 *Trauma Informed Practice Practicum II Seminar* (new course)
- SW 6272 *Advanced Social Administration Practicum* (new course)
- SW 6273 *Advanced Social Administration Practicum Seminar* (new course)
- SW 6274 *Advanced Social Administration Practicum I* (course number, credit changes)
- SW 6275 *Advanced Social Administration Practicum I Seminar* (new course)
- SW 6276 *Advanced Social Administration Practicum II* (course number, credit changes)
- SW 6277 *Advanced Social Administration Practicum II Seminar* (new course)

- SW 6289 *Graduate Seminar in Social Work* (dropped course)

Coon identified that basically any changes in course title, description, and credit hours should result in the creation of a new course and emphasized that if the course number stays the same, or if a new course number is assigned to a course, students will not be able to repeat the course for the new title/content. Juby stated that students would not be repeating courses.

Juby had questions about the assigning of course numbers for sequencing. MacKay and Wallace will assist.

Coon expressed concern that with the addition of 16 new courses the question might arise as to what the department will be dropping. Juby explained that they are basically just breaking out courses or restructuring current courses.

Coon asked if there were any other questions or concerns. Members expressed no additional questions/concerns regarding the Department of Social Work Graduate Curriculum Packet. Question was called on the motion to approve. **Motion carried and the Department of Social Work Graduate Curriculum Packet was approved with reformatting to be done by MacKay and Wallace, in consultation with Juby.**

IV. Closing

Coon thanked everyone for attending and reminded everyone of the next meeting, October 18, 2013 at 3:00 in Lang 115 at which time the Graduate Curriculum Packets for CBA, COE Ed Psych, Special Ed, and Postsec Ed will be reviewed.

Meeting was adjourned at 4:20 p.m.

Respectfully Submitted,
Joy Thorson, GCCC Secretary