University of Northern Iowa Graduate College Curriculum Committee Minutes, October 14, 2011

University of Northern Iowa. Graduate College Curriculum Committee.
The meeting was called to order by Chair Shoshanna Coon at 3:30 p.m. in Lang 115.

I. Introduction and Announcements

Chair Coon welcomed all present, and members and guests introduced themselves.

II. Approval of Minutes

Chair Coon asked members to review GCCC Minutes #025, October 7, 2011.

Etscheidt moved, Boody seconded

Question was called on motion to approve minutes. Motion carried and minutes were approved.

III. Follow Up Items from Previous GCCC Meetings

Chair Coon indicated distributed updates from M. Wartick pertaining to the MAcc restatement (attached).

Boody moved, Etscheidt seconded to approve these revisions to the MAcc restatement. Motion carried. Chair Coon indicated this finalized the Accounting graduate curriculum packet.

IV. Review of Curriculum Review Procedures

Chair Coon stated College curriculum packets would be reviewed by department as follows: Motion to approve the specified department, a second to that motion, discussion, and vote.

Chair Coon indicated to members that college-approved proposals would be reviewed and evaluated for university-wide impact and compliance with curriculum policies and procedures.

V. Review of College of Education Curriculum Packet (Graduate)

Chair Coon asked R. Boody to present the College of Education graduate curriculum packet.

A. Department of Special Education

Boody moved, Etscheidt seconded to approve Department of Special Education graduate curriculum packet.

Etscheidt summarized pertinent graduate curriculum questions/issues within the Department of Special Education curriculum packet, and motions, discussion, and voting was as follows:

- SPED 4176/5176 Issues and Applications for Students with Mild Moderate Disabilities (new course)
  S. Etscheidt stated students would be taking this new course SPED 4176/5176 instead of 200:176 in the Instructional Strategist I K-8 and 5-12 emphases.

  Members expressed no further questions/concerns regarding the above new course.
SPED 4180/5180 Interdisciplinary Study of Disability (new course)
S. Etscheidt indicated this course had been offered experimentally. She indicated this course is not a requirement on any program but will be more of a multidisciplinary offering.

Chair Coon asked if department would have enough faculty to continue offering this course and still accommodate majors. S. Etscheidt responded "yes".

SPED 4187/5187 Teaching Elementary School Students with Severe Disabilities (change title)
S. Etscheidt indicated the change in title better reflects the purpose and content of the course.

Discussion concluded. Question was called on the motion to approve. Motion carried and Department of Special Education graduate curriculum was approved.

B. Department of Educational Psychology and Foundations

Boody moved, Etscheidt seconded to approve Department of Educational Psychology and Foundations graduate curriculum packet.

Boody summarized pertinent graduate curriculum questions/issues within the Department of Educational Psychology curriculum packet, and motions, discussion, and voting was as follows:

- EDPSYCH 4151/5151 Current Approaches to Classroom Discipline (change title, description)
- MEASRES 6283 Academic Assessment and Intervention (change hours)
- MEASRES 6205 Educational Research (change description)
- MEASRES 6284 Advanced Psychodiagnostics (change title, hours)
- MEASRES 6282 Individual Intellectual Assessment (change hours)

Boody indicated the changes to the courses above were primarily housekeeping and meeting the needs of the new PeopleSoft system, rather than substantive changes.

Chair Coon indicated the hours for courses MEASRES 6282, 6283, and 6284 were increasing from 3 hours to 4 hours, and questioned how that will be handled in the program.

Boody responded students are already doing 4 hours of course work in their program - 3 hours through each of the courses 6282, 6283, and 6284 and a 1-hour Studies In course through student request.

- M.A.E. - Major in Educational Psychology (restatement)
  Boody indicated students typically take 200:232 and 200:176g as electives in the Context and Techniques of Assessment Emphasis, and these courses were added as electives to that emphasis to avoid the need for individual student requests.

- Ed.S. - Major in School Psychology (restatement)
  Boody indicated these changes were being made to better define and clarify the courses taken for the Master's level and the Specialist level.

Chair Coon questioned how the major remained at 36 hours with the increase in hours for MEASRES 6284.

Boody responded students completed 1 hour of elective for the major, typically with Studies In course, but with this restatement there are no electives so the total hours remain the same.

Mackay questioned whether MEASRES 6284 was intended to be listed in both the MAE in Educational Psychology and Specialist in Education Major in School Psychology.

Boody responded "yes" since MEASRES 6284 is only listed as an elective, not a requirement, in the MAE and subsequently a student may not have taken that course.

Question was called on the motion to approve. Motion carried and Department of Educational Psychology and Foundations graduate curriculum was approved.
C. Department of Educational Leadership and Postsecondary Education

Boody moved, Etscheidt seconded to approve Department of Educational Leadership and Postsecondary Education graduate curriculum packet.

N. Pace summarized pertinent graduate curriculum questions/issues within the Department of Educational Leadership and Postsecondary Education curriculum packet, and motions, discussion, and voting was as follows:

- EDLEAD 6225 *Activities Administration I* (new course)
- EDLEAD 6226 *Activities Administration II* (new course)
- EDLEAD 6235 *Community Connections I* (new course)
- EDLEAD 6236 *Community Connections II* (new course)
- EDLEAD 6206 *Orientation to Educational Leadership* (change title, description, add prerequisites)
- EDLEAD 6245 *Leadership* (change title, add prerequisites)
- EDLEAD 6247 *Organization Management: School and Community* (change title, description, prerequisites)
- EDLEAD 6249 *Curriculum and Assessment* (change title, description, prerequisites)
- EDLEAD 6282 *Change and Transformation* (change title, description, prerequisites)
- EDLEAD 6292 *Internship - Capstone* (change title, hours, description, prerequisites)

N. Pace indicated the four new courses are part of the restructuring of the Principalship program. Pace indicated through student outcomes data and feedback, many graduates seek and obtain entry level positions as assistant principals/activities directors, and it has been identified that activities and academics are important areas of knowledge and skill needed for new principals.

Pace indicated the department re-evaluated the program to meet those needs, and determined they were allocating more hours to internship than may have been needed. He indicated the current program includes 9 hours of EDLEAD 6291 Internship (5 hours) and EDLEAD 6292 Capstone (4 hours), while the proposed program will include 9 hours reallocated as EDLEAD 6289 Seminar (2 hrs), EDLEAD 6292 Capstone ISSL (1 hr), EDLEAD 6291 Internship (2 hrs.) and EDLEAD 6225 (2 hrs.) and 2 hours of electives from EDLEAD 6226 or 6235 or 6236.

Pace indicated the clock hours for the internship will remain the same (425 hours) and these clocks hours still exceed state requirements (400 hours).

Boody questioned the drop in hours for EDLEAD 6292 Capstone from 4 hours to 1 hour and whether there were clock hours involved.

Pace responded through the reallocation of hours described above, the application of skills and knowledge developed during the principalship program will result in a truer "capstone" culminating experience. Pace indicated there are no clock hours for course EDLEAD 6292.

F. Dolgener asked if there is a university policy regarding clock hours related to internship hours.

Chair Coon responded she was not aware of one, but indicated there very well could be the need for one in the future since there is a new ruling from Department of Education on what constitutes a credit hour.

J. Marshall questioned whether there is a prerequisite change for course EDLEAD 6245 since there is no mention/justification for adding prerequisites. It was indicated in the current 2010-2012 catalog EDLEAD 6245 had no prerequisites.

N. Pace responded the only change to EDLEAD 6245 was a title change and there are no prerequisites for this course. D. Wallace will change in abstract.

- Advanced Studies Certificate (restatement)
  It was noted a clarified copy listing courses and hours for the restatement had been submitted by department and D. Wallace will update abstract accordingly.
M.A.E. - Major in Principalship (restatement)
It was noted a clarified copy listing courses and hours for the restatement had been submitted by department and D. Wallace will update abstract accordingly.

Name Change for Educational Leadership, Counseling and Postsecondary Education
[Note from GCCC secretary: It was indicated in the abstract the department changed named from Educational Leadership, Counseling and Postsecondary Education to Department of Educational Leadership and Postsecondary Education. This confirms this name change was approved by Board of Regents 2/3/2011.]

Question was called on the motion to approve as corrected. Motion carried and Department of Educational Leadership and Postsecondary Education graduate curriculum was approved as corrected.

D. Department of Curriculum and Instruction

Boody moved, Etscheidt seconded to approve Department of Curriculum and Instruction graduate curriculum packet.

Representatives from each of the areas below, within the Department of Curriculum and Instruction, summarized pertinent graduate curriculum questions/issues within the Department of Curriculum and Instruction curriculum packet. Motions, discussion, and voting was as follows:

1. Instructional Technology

L. Zeitz indicated many of the changes to courses pertained to changing the terminology Media to Technology, and reflecting more up-to-date terminology in content.

- INSTTECH 4170/5170 The Principles of Publication (change title, description)
  J. Marshall questioned the new title for INSTTECH 4170/5170 eWeb-based Instructional Development, and inquired whether "eWeb-based" was a new term. L. Zeitz indicated this was a typographical error and should be corrected to "Web-based". D. Wallace will correct abstract.

- INSTTECH 6260 Advanced Media Projects (change title, description, prerequisites)
  J. Marshall questioned the listing of prerequisites for various sections within the course INSTTECH 6260. D. Wallace indicated the prerequisites for this course vary by section, and are currently listed in the 2010-2012 catalog by section. J. Marshall noted Section 02 is listed as Digital and questioned whether that was correct. L. Zeitz responded Section 02 should be listed as Digital Imaging. D. Wallace will correct abstract.

- INSTTECH 6289 Seminar (change title, hours, description)
  Chair Coon noted INSTTECH 6289 was changing from 1 hour to 2 hours, and questioned how students who took the course previously for 1 hour were going to be handled in the program.

L. Zeitz responded previously this course had been taught as two 1-credit courses (1 hour reading and 1 hour writing). Zeitz indicated INSTTECH 6289 now merges those 2 hours of reading and writing into one 2-hour course. Zeitz indicated that if a situation should arise in the future that a student needed one of the components (reading or writing) for 1 hour, it would be handled through a Studies In 6286 number.

- INSTTECH 4150/5150 Digital Instructional Television Production (change title)
- INSTTECH 6232 Selection and Integration of Instructional Technology (change description)
- INSTTECH 6240 Instructional Development (change title, description)
- INSTTECH 6297 Practicum (change title)
- INSTTECH 4139/5139 Media Planning and Production (change title and description)
- INSTTECH 4147/5147 Digital Imaging (change description)
- INSTTECH 4140/5140 Using Databases in Education (change title, description)
- INSTTECH 6285 Readings in Media (change title)
- INSTTECH 6286 Studies in Media (change title)
Members expressed no additional questions/concerns regarding the above courses changes.

2. School Library Studies

- **SLS 4114/5114 Introduction to the School Library Program** (change description, prerequisites)
  Krueger indicated this course is a prerequisite to all courses in the program, and this change will give the instructor the opportunity to discuss enrollment with students who are not in the standard cohort for the program.

- **SLS 4115/5115 Organization of Information** (change description, prerequisites)
  [Note from UCC secretary: Per email correction from department, "...collection management projected..." was changed to "...collection management project..." in abstract.]

- **SLS 6250 Reference Services and Information Retrieval** (change description)
  It was indicated the description for SLS 6250 course needed to be clarified regarding the content. Chair Coon indicated Krueger should send the clarified description to D. Wallace and Wallace would update abstract.

  [Note from UCC secretary: Per 10/17/11 email from K. Krueger to D. Wallace, the abstract should be updated to reflect the following description "Collection management for print and electronic reference resources in elementary and secondary schools. Question-negotiation, search strategies, evaluation of information delivery systems in the context of inquiry based learning.". Wallace has updated abstract.]

- **SLS 6289 Seminar** (change hours, description, prerequisites)
  Krueger stated SLS 6289 is an elective course and is not a required course in the Master's program. The change in hours offers the flexibility to offer the course from 2-6 hours rather than 3-6 hours, as needed, depending on the topic.

  Chair Coon inquired whether there is still a need to have the Seminar SLS 6289.

  Krueger responded that although SLS 6289 is not required for the major, this course is needed for students who had a School Library Studies minor and would take the Seminar for course substitution. Krueger stated the course may also be offered as an in-service course for teacher librarians and licensure renewal.

- **SLS 6290 Practicum** (change hours, description, prerequisites)
  Krueger indicated changing the course to 3 hours fits into the required hours for the student's program of study (using 3-hour increments).

- **SLS 4132/5132 Library Resources for Children** (change description, prerequisites)
- **SLS 4134/5134 Library Resources for Young Adults** (change description, prerequisites)
- **SLS 6223 School Library Curriculum Development** (change description, prerequisites)
- **SLS 6225 Administration of the School Library Program** (change prerequisites)
- **SLS 6230 Library Automation Systems and Networks** (add prerequisites)

Members expressed no additional questions/concerns regarding above course changes.

- **M.A. - Major in School Library Studies** (restateement)
  Krueger indicated the School Library Studies major is decreasing hours from 36 hours to 33 hours. Krueger stated the endorsement for the state requires a minimum of 30 hours, and so this major still meets that requirement.

  There was discussion regarding the listing of 1-3 hours for the non-thesis option, rather than 3 hours, to total 33 hours for non-thesis option. After a brief discussion, it was agreed by members and Krueger that the Research: 350:299 should be changed to "3 or 6 hours" (rather than "1-3 or 6 hours") and "non-thesis option (3 hours)" rather than "non-thesis option (1-3 hours)". Chair Coon indicated D. Wallace will update abstract to reflect this change.

  Boody asked whether there was a Research Methods course included in this major. Krueger responded 350:295 is the Research Methods course.
3. Literacy Education

- LITED 7304 Reading Recovery Teacher Leadership I (change title, description, prerequisites)
- LITED 7305 Reading Recovery Teacher Leadership II (change title, description, prerequisites)
- LITED 7306 Reading Recovery Theories of Reading Difficulties (change title, description, prerequisites)
- LITED 7307 Reading Recovery Theories of Reading and Writing Processes (change title, description, prerequisites)

R. Traw indicated all four of these courses are part of the Reading Recovery Program. Traw indicated the description/prerequisite changes reflect the Reading Recovery Program and also include the Partnerships in Comprehensive Literacy (PCL). He stated students taking this course are practicing teachers with Master's degree who will be trained as literacy coaches.

R. Traw stated Salli Forbes is the only faculty member on campus with the qualifications to teach these courses.

- LITED 7308 Reading Recovery Teacher Clinical I (new course)
- LITED 7309 Reading Recovery Teacher Clinical II (new course)

Traw indicated the field instructors will be Reading Recovery teacher leaders who have completed graduate courses to prepare for this role. Traw indicated these courses would be offered through the AEA.

There was a lengthy discussion as follows:

Chair Coon questioned whether these teacher leaders would be employed by others across the state. Traw responded "yes" and indicated the UNI course offerings would probably be offered through Continuing Education.

The question was raised as to whether these teachers would be paid by UNI. Chair Coon indicated she would need to follow up with Continuing Education to see how a course like this would be handled. Chair Coon emphasized that if they are not graduate faculty members employed by UNI, they need to apply to have associate faculty graduate status each year.

Chair Coon questioned why it was not realized two years ago that these courses were needed for the Reading Recovery Program. Coon stated UNI does not accept these courses from other colleges/universities because they are offered through the AEA's and the instructors of record do not have graduate faculty status at an accredited institution. Coon stated the issue is not the rigor of the courses, but rather that we have no information on the faculty who will teach them and the courses are not being taught through the place that "transcripts" them. Chair Coon stated Salli Forbes is teaching the teacher leaders for the current courses. Coon stated for these two new courses Forbes will not be the instructor, and instead the students who previously participated in reading recovery courses will be the instructor of record.

Mackay asked who the audience would be for these courses, and asked if these courses would be offered for B.A. students. Traw responded the participant must have a minimum of a bachelor's degree conferred.

Mackay asked whether these two new courses could be more appropriately offered on a different level (i.e., 6000-level).

J. Marshall mentioned that no library consultations were done for the two new courses LITED 7308 and LITED 7309. Subject specialist librarian for Reading (Y. Hood) has quickly looked at the forms and said informally that it appears that library resources should be adequate to support the courses. Marshall noted that on Form D it is stated that the students will not use library resources at all. However, distance learning students often do use library electronic resources and also request special services that the library provides to distance learners.

Discussion concluded. Chair Coon stated there would need to be further discussion regarding these two new courses, and discussion would be postponed to November 3 clean-up meeting.
4. Elementary Education/Early Childhood Education

- **ELEM ECML 6210 Diversity in Early Childhood Education: Theory and Practice (new course)**
  G. Kirkland Holmes indicated Iowa is becoming more diverse. Kirkland Holmes stated student outcomes indicates that teachers working with diverse groups in their classrooms and other settings need support and resources on how to work effectively to meet children needs, and the course ELEM ECML 6210 supports and responds to that need.

- **ELEM ECML 6236 Assessment in Early Childhood (new course)**
  G. Kirkland Holmes indicated ELEM ECML 6236 is designed to meet the needs of teachers of young children regarding when formal/informal assessment of young children is appropriate or not appropriate. Kirkland Holmes indicated this course replaces the outdated course 210:220.

  J. Marshall indicated the library had not been consulted on the new course ELEM ECML 6236. J. Marshall indicated T. Kessler, Library, had consulted with the bibliographer regarding this course. The bibliographer reviewed indicated, informally, that it appears that library resources should be adequate to support the courses since the course had been offered before.

- **ELEM ECML 4121/5121 Infant and Toddler Care and Education (change title and description)**
  Kirkland Holmes indicated the changes are to reflect the trend and update/clarify the content of this course.

- **ELEM ECML 4149/5149 Child, Family, School and Community Relationships (change prerequisites)**
  Kirkland Holmes indicated by requiring admission to Teacher Education, students who are not planning for an education major will not take seats from declared majors.

  Chair Coon asked if students from other departments also take this course. Kirkland Holmes responded Social Work and Speech Pathology majors occasionally may take this course. Chair Coon inquired if teacher education and the other departments who take this course have been consulted. Kirkland Holmes responded they had not.

  Chair Coon requested Kirkland Holmes to follow up with a consultation to the other departments who take this course so they are informed of the change in prerequisite.

- **ELEM ECML 4151/5151 Early Childhood Curriculum Development and Organization (change prerequisites)**

- **ELEM ECML 4143/5143 Applications in Elementary Social Studies Teaching (change title)**
  Members expressed no additional questions/concerns regarding the above course changes.

- **M.A.E. - Curriculum and Instruction: Early Childhood Education (restatement)**
  Members expressed no additional questions/concerns regarding this restatement of major.

Question was called on the motion to approve the Department of Curriculum and Instruction graduate curriculum as corrected, with the exception of the two new courses LITED 7308 and LITED 7309. **Motion carried and Department of Curriculum and Instruction graduate curriculum was approved as corrected, with the exception of the two new courses LITED 7308 and LITED 7309 which will be moved to the clean-up meeting.**

E. School of HPELS

Boody moved, Etscheidt seconded to approve School of HPELS graduate curriculum packet.

F. Dolgener was present for the Division of Physical Education, but representatives from the other divisions were not present.
1. Division of Physical Education

F. Dolgener summarized pertinent graduate curriculum questions/issues within the School of HPELS curriculum packet, and motions, discussion, and voting was as follows:

- **PEMES 6289 Seminar in Physical Education** (change description)
  There was discussion as to the wording of "May be repeated for credit up to 12 hours." as it related to a student's overall credit and for the major.

It was confirmed the intent was to be able to repeat this course on different topics up to a maximum of 12 hours. Chair Coon asked Dolgener to submit a revised Form C to D. Wallace to reflect this change, and D. Wallace would insert in abstract.

[Note from UCC secretary: Form C 8940.1 was received from F. Dolgener and inserted in abstract to replace previous description. Description now states "Special topics as indicated in the Schedule of Classes. May be repeated when topics vary up to a maximum of 12 units." ]

- **PEMES 6260 Laboratory Instrumentation and Test Interpretation** (change hours)
- **M. A. - Major in Physical Education** (restatement)

F. Dolgener indicated the hours for PEMES 6260 is increasing by 1 hour but the M.A. Major in Physical Education total hours will remain the same since the electives in that major will be decreased by 1 hour.

Based on discussion regarding PEMES 6289, it was agreed by F. Dolgener that the M.A. Major in Physical Education need to be corrected as follows where PEMES 6289 is listed:

- Teaching Coaching Emphasis - Electives - after PEMES 6289 indicate (maximum 6 hrs. on different topics)
- Kinesiology Emphasis - Required Physical Education - after 420:289 indicate (on different topics)
- Kinesiology Emphasis - Electives - after PEMES 6289 indicate (maximum 6 hrs. on different topics)
- Sport and Exercise Psychology Focus - Electives - after PEMES add (maximum 6 hrs. on different topics)

This concluded discussion for the Division of Physical Education.

Chair Coon stated with the absence of other representatives from the remaining divisions (Health Promotion and Education; Athletic Training; Leisure, Youth and Human Services; HPELS - Interdepartmental) to respond to questions pertaining to their proposals, those divisions would not be discussed/approved.

Boody moved, Etscheidt seconded to amend the original motion to approve the Division of Physical Education graduate curriculum, within the School of HPELS. Question was called on the motion to approve. **Motion carried and Division of Physical Education, within the School of HPELS, graduate curriculum was approved.**

Chair Coon indicated the remainder of the HPELS curriculum packet (Health Promotion and Education; Athletic Training; Leisure, Youth and Human Services; HPELS - Interdepartmental) would be moved to the clean-up meeting.

2. Department Name Change

[Note from UCC secretary: It is listed in abstract that School of Health, Physical Education and Leisure Services is requesting a name change to School of Health, Physical Education, Leisure Services and Athletic Training and this was in the abstract as a matter of information. This name change needs to be approved by both Faculty Senate and the Board of Regents and it was confirmed it had not yet been docketed at Faculty Senate level as of this meeting.]

This concluded review/approval of the College of Education graduate curriculum packet, with the exception of postponed items listed below.
VI. Curricular Items Tabled/Postponed/Pending/Deferred

(Originally discussed at October 7 meeting)
P
cology Department
PSYCH 6409 and PSYCH 6410
[library consultation needed]

PSYCH 6410 Child and Adolescent Psychopathology and Evidence-Based Treatment
PSYCH 3603/5603 Child and Adolescent Psychopathology
[Review and revise the titles for one or both of these courses to more clearly differentiate the courses/level of the courses.]

M.A. Major in Psychology - Individualized Study Emphasis
[revise emphasis to reflect appropriate minimum hours needed for this emphasis]

(Originally discussed at October 7 meeting)
School of Applied Human Sciences
TEXDSGN 4016/5016 Apparel Product Development, Merchandising, and Buying (change title, description, prerequisites)
[further clarification from department regarding changes in this course]

(Moved to November 3 clean-up meeting)
Marketing Department - All graduate curriculum proposals
[Chair Coon indicated in the absence of a representative, the Department of Marketing would be moved to the clean-up meeting Thursday November 3.]

(Moved to November 3 clean-up meeting)
Sociology, Anthropology, and Criminology Department - all graduate curriculum proposals
[Note: At department request, the Department of Sociology, Anthropology, and Criminology graduate curriculum packet will be postponed until clean-up meeting Thursday November 3.]

(Moved to November 3 clean-up meeting)
Curriculum and Instruction Department
LITED 7308 Reading Recovery Teacher Clinical I (new course)
LITED 7309 Reading Recovery Teacher Clinical II (new course)
[Needs further discussion]

(Moved to November 3 clean-up meeting)
School of HPELS
[Chair Coon indicated in the absence of a representative from the Divisions of, the following divisions within HPELS would be moved to the clean-up meeting Thursday November 3.]

Division of Health Promotion and Education

• HPE 4125/5125 Aging and Health (change description)
• HPE 4431/5431 Worksite Health Promotion (change description)
• HPE 4161/5161 Global Health Corps Mission (change title)
• HPE 4162/5162 Introduction to Women's Health (change description)
• HPE 4378/5378 Health Advocacy, Social Action and Policy Development (change description)
• HPE 4297/5297 Global Health Domestic Practicum (drop course)
• HPE 4328/5328 Selected Topics in Women's Health (change description)
• HPE 6245 Internship in Health Education (change prerequisites)
• Doctor of Education: Community Health Education Intensive Study Area (drop intensive study area)
Chair Coon announced the next meeting will be Thursday, **October 20, 2:00 p.m., Lang 115**, at which time the **College of Humanities and Fine Arts** graduate curriculum packet will be reviewed.

There being no further business, meeting adjourned at 5:30 p.m.

Respectfully submitted,
Diane Wallace, GCCC secretary

dmw
cc: GCCC and Alternates
    UCC and Alternates
    Guests