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MINUTES OF GRADUATE COLLEGE CURRICULUM COMMITTEE

#025

October 7, 2011

Present: J. Bartlett, R. Boody, M. Boyd, S. Coon, F. Thompson, J. Li, P. Mackay, J. Marshall, D. Wallace

Absent: S. Etscheidt, B. Hawbaker, C. Lee

Guests: B. Cutter, E. Eshbaugh, C. Hildebrandt, D. Hoffman, C. Jubly, T. Keefe, R. Martin, A. Petrov, J. Williams

The meeting was called to order by Chair Shoshanna Coon at 3:30 p.m. in Lang 115.

I. Introduction and Announcements

Chair Coon welcomed all present, and members and guests introduced themselves.

II. Approval of Minutes

Chair Coon asked members to review GCCC Minutes #024, September 30, 2011.

Boody moved, Bartlett seconded to approve minutes. Chair Coon provided corrections to the minutes, and asked members if there were any additional corrections.

Question was called on motion to approve minutes, as corrected. Motion carried and minutes were approved as corrected.

III. College of Business - Follow Up Items from September 30 GCCC Meeting

Chair Coon announced per email from M. Connerley to Chair Shoshanna Coon 10/4/11, it was confirmed Department of Management does want to retain the "g"-level/5000-level designation for course MGMT 3966/5966 so that item is finalized.

Chair Coon indicated she and M. Wartick were working on the MAcc restatement, and would report more on this at a later meeting.

IV. Review of Curriculum Review Procedures

Chair Coon stated College curriculum packets would be reviewed by department as follows: Motion to approve the specified department, a second to that motion, discussion, and vote.

Chair Coon indicated to members that college-approved proposals would be reviewed and evaluated for university-wide impact and compliance with curriculum policies and procedures.

V. Review of College of Social and Behavioral Sciences Curriculum Packet (Graduate)

Chair Coon asked J. Li to present the College of Social and Behavioral Sciences graduate curriculum packet.

A. Department of Political Science

Li moved, Boyd seconded to approve Department of Political Science graduate curriculum packet.

D. Hoffman summarized the following graduate curriculum proposals within the Department of Political Science curriculum packet. Motions, discussion, and voting was as follows:

- ▶ POL AMER 4160/5160 *Political Communication* (**new course - same as course COMM 4216/5216**)
D. Hoffman stated the above new course is merely a cross-listing of an existing Communication Studies course COMM 4216/5216. COMM 4216/5216 serves the Political Communication major, which is shared by Communication Studies Department and Political Science Department, and with the new cross-listed course POL AMER 4160/5160 the Political Science Department can also offer the course.

Hoffman indicated the department has hired a faculty member to be the point person for Political Communication and that faculty person is currently teaching this course under an experimental number. Hoffman indicated this faculty person will also be teaching course POL AMER 4160/5160, and it will be taught every other year.

J. Marshall indicated the library had not been consulted on this new course and reminded the department that the library should be consulted on all new courses so library can confirm whether there are adequate library resources to support the course. Marshall indicated, however, that since this was *same as* existing course COMM 4216/5216 the library had no objection since already supporting Communication Studies course.

- ▶ POL AMER 4130/5130 *Iowa Politics* (**add "g"/5130, change number from 3130 to 4130/5130, add prerequisites**)
D. Hoffman indicated when the M.A. Political Science major was dropped, the department had dropped the "g" from many courses. The department found they needed to have additional g-level/5000-level courses to accommodate the Master in Social Science program, and the Master of Public Policy can be served by these additional g-level/5000-level courses as well.

- ▶ POL AMER 4153/5153 *Public Organizations* (change prerequisites)
D. Hoffman indicated the department discovered there was an "or" rather than an "and" between the two course prerequisites, and this prerequisite change was cleaning up that error. Hoffman indicated this course is also part of the Master of Public Policy and consultation was done. Hoffman noted the initial consultation did not go through but another one had been sent with a response of "no impact".

Discussion concluded. Question was called on the motion to approve. **Motion carried and Department of Political Science graduate curriculum was approved.**

B. Department of Social Work

Li moved, Boyd seconded to approve Department of Social Work graduate curriculum packet.

C. Juby summarized the following pertinent graduate curriculum questions/issues within the Department of Social Work curriculum packet. Motions, discussion, and voting was as follows:

- ▶ SW 4173/5173 *Social Services for the Aged* (change title)
Members expressed no additional questions/concerns regarding this change in title.

- ▶ Master of Social Work (restatement)

C. Juby provided a handout (attached) which outlined the proposed changes in courses within the MSW restatement, and she explained those changes. C. Juby indicated the MSW has same number of total hours, but students will have more electives to choose from in their specific area of interest.

Members expressed no additional questions/concerns regarding the MSW restatement.

It was noted if there were any changes regarding when a course is offered, these do not need to go through curriculum and can be sent directly to D. Wallace.

Question was called on the motion to approve. **Motion carried and Department of Social Work graduate curriculum was approved.**

C. Department of Psychology

Li moved, Boyd seconded to approve Department of Psychology graduate curriculum packet.

C. Hildebrandt and J. Williams summarized the following graduate curriculum proposals within the Department of Psychology curriculum packet. Motions, discussion, and voting was as follows:

- ▶ PSYCH 6409 *Clinical Ethics* (**new course**)
- ▶ PSYCH 6404 *Ethical Issues in Psychological Intervention* (**drop course**)
- ▶ PSYCH 6403 *Ethical Issues in Psychological Assessment* (**drop course**)

C. Hildebrandt indicated PSYCH 6403 (1 hr.) and PSYCH 6404 (1 hr.) are being dropped and being combined and replaced by the new 3-hour course PSYCH 6409 which is a required course in the Clinical Science Emphasis.

Chair Coon asked if department is substituting 2 hours of credit for 3 hours of credit, where does the other 1 hour go in the major for previous students?

Hildebrandt responded the Clinical Science emphasis is being restated so this change in hours will only affect current students.

J. Marshall indicated the library had not been consulted on the new course PSYCH 6409 and reminded department that library should be consulted on all new courses to confirm there is adequate library resources to support the course. Marshall noted this course had been offered twice as 3 hours credit.

Members agreed department needs to complete library consultation for course PSYCH 6409.

- ▶ PSYCH 6410 *Child and Adolescent Psychopathology and Evidence-Based Treatment* (**new course**)
- ▶ PSYCH 3603/5603 *Child and Adolescent Psychopathology* (change description)

J. Williams indicated new course PSYCH 6410 has been taught as Seminar in Psychology.

J. Marshall indicated the library had not been consulted on new course PSYCH 6410 and reminded department that library should be consulted on all new courses including courses which were previously offered as seminar. Marshall indicated with this course being offered as a permanent course more students will be taking the course in a specific area and the library needs to know those areas to confirm there are adequate library resources to support the course.

Members agreed department needs to complete library consultation for course PSYCH 6410.

Members pointed out the titles for course PSYCH 3603/5603 and PSYCH 6410 were very similar and the part of the title that differentiates them is at the end of PSYCH 6410. It was suggested possibly adding "Advanced" to the beginning of PSYCH 6410 title would more clearly differentiate the level of the courses.

Members agreed department needed to review and revise the titles for one or both of these courses to more clearly differentiate the course and level of the course.

- ▶ PSYCH 6408 *Clinical Practicum* (change hours, description, and prerequisites)

It was noted this course is changing from 2 hours to 3 hours, the minimum grade for all prerequisites is changing from B to B-, and description is changing.

Coon questioned how this course will be handled with the new catalog if a student had taken previously and now repeats this course.

J. Williams responded it is set up so this will be a new group of students next Fall 2012 so the repeat issue will not be a problem.

- ▶ PSYCH 3502/5502 *Motivation and Emotion* (change description)
- ▶ PSYCH 3505/5505 *Cognitive Psychology* (change description)
- ▶ PSYCH 3303/5303 *Health Psychology* (change description)
- ▶ PSYCH 6406 *Psychopathology* (change description)

Members expressed no additional questions/concerns regarding the above proposed changes.

R. Boody questioned with the addition of two new graduate courses PSYCH 6409 and PSYCH 6410 and change from 2 hours to 3 hours for PSYCH 6408 (total additional 7 hours) and the drop of two graduate courses PSYCH 6403 and PSYCH 6404 (total drop of 2 hours), whether the department had adequate faculty resources to cover the additional hours.

Chair Coon also questioned whether the department would be able to cover Psychology courses in LAC and their majors.

C. Hildebrandt responded a new faculty member had been hired who will teach child clinical psychology and confirmed there were adequate faculty resources for the graduate courses. Hildebrandt indicated Introduction to Psychology is the department's only LAC course and the department can meet the demand of the majors. Hildebrandt also indicated the department would be conducting a search in the Fall, but noted that new faculty hire is an addition that is not a "piece to that puzzle".

- ▶ M.A. Major in Psychology - Clinical Science Emphasis (restatement of emphasis)

It was noted PSYCH 6258 needs to be corrected to PSYCH 6285. D. Wallace will make correction to abstract.

It was indicated the electives were being reduced to 3 hours and the total hours for the Clinical Science Emphasis was being reduced from 44 hours to 41 hours. A list of pre-approved electives has also been added to this emphasis to avoid the need for student requests.

- ▶ M.A. Major in Psychology - Social Psychology Emphasis (restatement of emphasis)

It was indicated a list of pre-approved electives has been added to this emphasis to avoid the need for student requests.

- ▶ M.A. Major in Psychology - Individualized Study Emphasis (restatement of emphasis)

It was indicated a list of pre-approved electives has been added to this emphasis to avoid the need for student requests.

Chair Coon indicated the Individualized Study emphasis hours are listed as 33-45 hours but these hours need to be changed to be reflective of the minimum hours needed for the emphasis.

Chair Coon indicated department needed to revise this emphasis to reflect appropriate minimum hours needed for this emphasis and bring back at clean-up meeting.

Discussion concluded. Question was called on the motion to approve, with the exception of PSYCH 6409, PSYCH 6410, PSYCH 3603/5603, and Individualized Study Emphasis. **Motion carried and Department of Psychology graduate curriculum was approved, with the exception of PSYCH 6409, PSYCH 6410, PSYCH 3603/5603, and Individualized Study Emphasis.**

D. Department of History

Li moved, Boyd seconded to approve Department of History graduate curriculum packet.

R. Martin and B. Cutter summarized the following pertinent graduate curriculum proposals within the Department of History curriculum packet. Motions, discussion, and voting was as follows:

- ▶ HIST 6288 *Seminar: Topics in World Historiography* (new course)

R. Martin stated History graduate program external reviewers had indicated the current graduate history curriculum was rather thin and also recommended more graduate seminars be offered. R. Martin indicated this new Seminar course will give greater breadth to the program, will meet the increasing demand for outside U.S. History, and more exposure to historiography.

B. Cutter indicated versions of this course have been taught before.

P. Mackay asked whether this course could be repeated on different topics and, if so, whether they wanted to add that to the description.

B. Cutter responded these topics are rarely repeated at the graduate level, will be different every semester, and the course requires the signature of R. Martin or Cutter to register.

P. Mackay indicated that without a line in the title (i.e., *Seminar: Topics in _____*) the title of the course will be depicted as *Seminar: Topics in World Historiography* on advisement report and transcript.

Cutter responded the department is OK with that.

- ▶ HISUS 4170/5170 *U.S. Environmental History* (new course)

Cutter stated this course has been taught 3 times experimentally and faculty among the Department of History faculty share in the teaching of this course.

- ▶ HIST 6297 *Practicum* (change hours)

R. Martin stated this practicum course is changing from 2 hours to 3 hours to be commensurate with the hours of work involved in the course.

R. Boody indicated two new courses were being added, a course is increasing by 1 hour, and zero were being dropped, and asked if department had adequate faculty resources to support these new courses/additional hours.

R. Martin responded there are 9 faculty interested in teaching the HIST 6288 topics course and 2 faculty who will rotate to teach HISUS 4170/5170 which is usually offered every other year. R. Martin confirmed faculty resources was not an issue.

- ▶ HISUS 4130/5130 *From Jefferson to Jefferson* (change title)

R. Martin indicated this title change more accurately reflects the course content and time period.

- ▶ HIST 6030 *Seminar in History* (change description)

R. Martin indicated this course has always been able to be repeated, but now has been clarified in description.

- ▶ M.A. History Major (restatement)

It was noted HISUS 6288 needs to be corrected to HIST 6288. D. Wallace will correct abstract.

Pam Mackay stated hour ranges for the major cannot be coded in the PeopleSoft software. Mackay indicated notes may need to be added to reflect what is intended for the range of hours noted in the major. Mackay will work with History Department on this formatting, as needed.

Discussion concluded. Question was called on the motion to approve. **Motion carried and Department of History graduate curriculum was approved.**

E. School of Applied Human Sciences

Li moved, Boyd seconded to approve School of Applied Human Sciences graduate curriculum packet.

Members from School of Applied Human Sciences summarized the following pertinent graduate curriculum proposals within the School of Applied Human Sciences curriculum packet. Motions, discussion, and voting was as follows:

- ▶ FAM SERV 3161/5161 *Families, Alzheimer's & Related Dementias* (**new course - Same as new course GERO 3161/5161**)
- ▶ GERO 3161/5161 *Families, Alzheimer's & Related Dementias* (**new course - Same as new course FAM SERV 3161/5161**)

Members questioned why these same courses needed different prefix/numbers within the School of Applied Human Sciences.

Eshbaugh responded there is no distinction in how these courses are being taught, but the separate course prefix/numbers will provide the needs for separate accrediting bodies in the Family Services and Gerontology areas.

It was noted this is not unique, and other departments (i.e., Philosophy and World Religions) also have *same as* courses within their department.

J. Marshall indicated the library had not been consulted on these two new courses but T. Kessler had reviewed these courses and confirmed the library had adequate resources to support these courses.

- ▶ FAM SERV 3150/5150 *Families and Aging* (change description, prerequisites)

Eshbaugh indicated the prerequisite is being changed to a minimum of C in prerequisites instead of a C- and 200:030 is being dropped as prerequisite.

R. Boody questioned whether the department wanted it to indicate "...minimum of C in **all** prerequisites" instead of "minimum of C in **any** prerequisite".

Eshbaugh stated it should indicate "all". D. Wallace will correct abstract.

It was confirmed School of Applied Human Sciences had consulted with Department of Educational Psychology and Foundations regarding dropping 200:030 as prerequisite, and there was no objection.

- ▶ **TEXDSGN 4016/5016 *Apparel Product Development, Merchandising, and Buying* (change title, description, prerequisites)**

It was noted this course was changing title, description, and prerequisites. Questions were posed, seeking clarification on changes to this course.

Eshbaugh indicated this was not her specific area, but indicated the prerequisites may have been added to provide more background to students before taking this course, with the goal of increased performance in this course.

Chair Coon questioned with no change in majors, how could there be sequencing in major.

Eshbaugh indicated since this was not her specific area, she was not able to clearly respond to that question.

Chair Coon indicated there was a need for further clarification regarding this course.

- ▶ FAM SERV 3155/5155 *Parenting* (change prerequisites)
- ▶ FAM SERV 3160/5160 *Family Assessment and Intervention* (change prerequisites)
- ▶ FAM SERV 3162/5162 *Issues in Family Policy* (change prerequisites)
- ▶ FAM SERV 3182/5182 *Research in Family Services* (change prerequisites)
- ▶ FAM SERV 4153/5153 *Family Relationships in Crisis* (change description, prerequisites)
- ▶ FAM SERV 4157/5157 *Human Sexuality Education* (change description, prerequisites)

Members expressed no additional questions/concerns regarding the above proposed course changes.

- ▶ M.A. Major in Mental Health Counseling (change name to Counseling with two emphasis areas: Clinical Mental Health Counseling Emphasis and School Counseling Emphasis)
- ▶ M.A.E. Major in School Counseling (drop major)

J. Bartlett indicated since the graduate programs in Counseling have moved from the College of Education to the College of Social and Behavioral Sciences, it is no longer feasible to offer an M.A.E. Bartlett stated historically the majors have been offered under two separate degrees which has caused confusion for students, faculty, and the public. Bartlett indicated the changes in the Counseling program more accurately represent the one major, and is good for marketing the major as well.

It was noted MEASRES 3150 needs to be corrected to MEASRES 6205. D. Wallace will correct abstract.

Members expressed no additional questions/concerns regarding the above proposed course changes.

Discussion concluded. **Question was called on the motion to approve, with the exception of TEXDSGN 4016/5016 which needed further clarification. Motion carried and School of Applied Human Sciences graduate curriculum was approved, with the exception of TEXDSGN 4016/5016.**

F. Department of Geography

A. Petrov, Department of Geography, stated the Department of Geography wants to withdraw the following graduate curriculum proposals from the curriculum packet:

- ▶ GEOG 6510 *Internship* (new course) - **WITHDRAWN**
- ▶ PSM Major in Geographic Information Science and Geospatial Analysis (new PSM major) - **WITHDRAWN**

Chair Coon stated these proposals will be withdrawn from Department of Geography curriculum packet and D. Wallace will delete from curriculum abstract.

Li moved, Boyd seconded to approve Department of Geography graduate curriculum packet, without the withdrawn items.

Petrov summarized the following graduate curriculum proposals within the Department of Geography curriculum packet. Motions, discussion, and voting was as follows:

- ▶ GEOG 4380/5380 *Satellite Image Processing* (**new course**)

A. Petrov stated this course was automatically dropped as a seldom/never offered course and now the department has the need to offer this course for the B.S. GIS major. Petrov indicated this course has recently been taught.

J. Marshall indicated the library had not been consulted on this new course. Since it was formerly in the catalog and is now being reinstated, she informally consulted the bibliographer (G. Gould), who said it appears that library resources would be adequate to support this course.

- ▶ GEOG 4180/5180 *Population Geography* (change title, description)
Petrov indicated this course has been revamped to bring more demography to the content.

Chair Coon stated that, although the course is changing title and content, it will be considered the same course and a student who had taken previously before these changes cannot take again and consider it a different course.

- ▶ GEOG 6000 *Graduate Colloquium* (change course offering)
It was indicated the only change to this course was course offering. It was noted if there were any changes regarding when a course is offered, these do not need to go through curriculum and can be sent directly to D. Wallace.

Discussion concluded. Question was called on the motion to approve. **Motion carried and Department of Geography graduate curriculum was approved.**

G. Department of Sociology, Anthropology, and Criminology

[Note from UCC secretary: At department request, the Department of Sociology, Anthropology, and Criminology graduate curriculum packet will be postponed until November 3 meeting.]

VI. Curricular Items **Tabled/Postponed/Pending/Deferred**

(Originally discussed at September 30 meeting)

Accounting Department

Revision addition/revision of language to MAcc program.

[Department of Accounting graduate curriculum was approved, pending addition/revision of language to MAcc program. M. Wartick will revise and forward to Chair Coon; Chair Coon will then take through process for vote.]

(Originally discussed at October 7 meeting)

Psychology Department

PSYCH 6409 and PSYCH 6410

[library consultation needed]

PSYCH 6410 *Child and Adolescent Psychopathology and Evidence-Based Treatment*

PSYCH 3603/5603 *Child and Adolescent Psychopathology*

[Review and revise the titles for one or both of these courses to more clearly differentiate the courses/level of the courses.]

M.A. Major in Psychology - Individualized Study Emphasis

[revise emphasis to reflect appropriate minimum hours needed for this emphasis]

(Originally discussed at October 7 meeting)

School of Applied Human Sciences

TEXDSGN 4016/5016 *Apparel Product Development, Merchandising, and Buying* (change title, description, prerequisites)

[further clarification from department regarding changes in this course]

(Moved to November 3 clean-up meeting)

Marketing Department - All graduate curriculum proposals

[Chair Coon indicated in the absence of a representative, the Department of Marketing would be moved to the clean-up meeting Thursday November 3.]

(Moved to November 3 clean-up meeting)

Sociology, Anthropology, and Criminology Department - all graduate curriculum proposals

[Note: At department request, the Department of Sociology, Anthropology, and Criminology graduate curriculum packet will be postponed until clean-up meeting Thursday November 3.]

Chair Coon announced the next meeting will be Friday, **October 14, 3:30 p.m., Lang 115**, at which time the **College of Education** graduate curriculum packet will be reviewed.

There being no further business, meeting adjourned at 5:15 p.m.

Respectfully submitted,
Diane Wallace, GCCC secretary

dmw

cc: GCCC and Alternates
UCC and Alternates
Guests