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MINUTES OF GRADUATE COLLEGE CURRICULUM COMMITTEE

#024

September 30, 2011

Present: J. Bartlett, R. Boody, M. Boyd, S. Coon, S. Etscheidt, F. Thompson, C. Lee, P. Mackay, J. Marshall, D. Wallace

Absent: B. Hawbaker, J. Li

Guests: M. Connerley, M. Wartick

The meeting was called to order by Chair Shoshanna Coon at 3:30 p.m. in Lang 115.

I. Introduction and Announcements

Chair Coon welcomed all present, and members and guests introduced themselves.

II. Approval of Minutes

Chair Coon asked members to review GCCC Minutes #023, September 23, 2011.

F. Thompson moved, C. Lee seconded to approve minutes. Question was called on motion to approve. Motion carried and minutes were approved.

III. Review of Curriculum Review Procedures

Chair Coon stated College curriculum packets would be reviewed by department as follows: Motion to approve the specified department, a second to that motion, discussion, and vote.

Chair Coon indicated to members that college-approved proposals would be reviewed and evaluated for university-wide impact and compliance with curriculum policies and procedures.

IV. Review of College of Business Curriculum Packet (Graduate)

Chair Coon asked Frank Thompson to present the College of Business graduate curriculum packet.

A. Department of Accounting

Thompson moved, Lee seconded to approve Department of Accounting graduate curriculum packet.

M. Wartick summarized the following pertinent graduate curriculum proposal within the Department of Accounting curriculum packet, and confirmed none of the proposed course changes were 100g or graduate-level courses. Motions, discussion, and voting was as follows:

- ▶ Master of Accounting Degree (revision to admission requirements)

M. Wartick stated the proposed revision provided admission requirement clarification for students who are not currently UNI undergraduate students.

Chair Coon inquired as to how many students take the GMAT and are admitted through that process. M. Wartick responded approximately 5-6 out of 25.

Chair Coon indicated there is a policy for graduate credit as a senior and the language from that policy should be used in this restatement. M. Wartick will update the restatement accordingly.

Boody questioned whether the word "time" in the 2nd paragraph, 2nd sentence "The time to apply to the program differs depending on whether the applicant is applying to the integrated program or the traditional program;...", should be "requirement".

M. Wartick responded this should be changed to "The requirement to apply...." and will make that revision.

P. Mackay informed members that effective Fall 2011, all 2nd Bachelor's degree students will apply through Admissions Office, regardless if they were a former UNI student. She indicated prior to this, a former UNI student who was declaring a 2nd Bachelor's degree would apply through the Office of the Registrar.

Discussion concluded. Question was called on the motion to approve, pending addition/revision of language to MAcc program as noted above. **Motion carried and Department of Accounting graduate curriculum was approved, pending addition/revision of language to MAcc program. Chair Coon asked M. Wartick to revise and forward to Chair Coon; Chair Coon will then take through process for vote.**

B. Department of Management

Thompson moved, Lee seconded to approve Department of Management graduate curriculum packet.

M. Connerley summarized the following pertinent graduate curriculum questions/issue within the Department of Management curriculum packet. Motions, discussion, and voting was as follows:

- ▶ MGMT 3968/5968 *Compensation and Benefits* (change title, description, prerequisites)
Chair Coon questioned how this is not considered a different course since the title, description, and prerequisites are being changed.

M. Connerley responded that new content is being added but it is not a new course.

Chair coon stated if enough things have changed in a course students consider it a different course and it is not. Coon cautioned that students who have taken this course prior to this content being added will not be able to take this course and count it as a different course in order to gain the additional content.

- ▶ MGMT 3966/5966 *Staffing* (change title, description, prerequisites)
M Connerley indicated this course is primarily staffing but is adding training development materials content.

C. Lee questioned whether this course is dropping its 100g-level/5000-level designation, since the form was not clear.

D. Wallace commented at the University Curriculum Committee (UCC) the department representative clarified that the department was making no changes in 100g-level/5000-level designations.

M. Connerley indicated she could clarify with department.

Chair Coon and members agreed that this course could be approved, subject to clarification from Connerley regarding the "g" designation.

- ▶ MGMT 3965/5965 *Organizational Behavior* (change description, prerequisites)
Connerley indicated many students were taking this course as seniors and by reducing prerequisites, it will facilitate being able to take this class sooner (i.e., second semester of junior year) and, as a result, being able to apply this theory sooner.

C. Lee questioned how students could take sooner because they still need to be a junior.

F. Thompson responded transfer students with an AA degree who are junior standing but have not met the Mathematic prerequisite, would be able to take this course.

▶ MGMT 3916/5916 *Human Resource Development* (drop)

Connerley stated this course has not been offered for several years and is not used in any program at the graduate level.

▶ MGMT 3930/5930 *Training: Design and Delivery* (drop)

Connerley stated the content of this course has been added to the MGMT 3966/5966 *Staffing* course.

Question was called on the motion to approve. **Motion carried and Department of Management graduate curriculum was approved pending clarification from Department of Management regarding MGMT 3966/5966 retaining the 5966 graduate level number.**

[Note from UCC secretary: Per email from M. Connerley to Chair Shoshanna Coon 10/4/11, it was confirmed Department of Management does want to retain the "g"-level/5000-level designation for course MGMT 3966/5966.]

C. Department of Marketing

Chair Coon indicated Steve Corbin had notified her that he was not able to attend this meeting and indicated no representatives from Department of Marketing were available to attend this GCCC meeting. **Chair Coon indicated in the absence of a representative, the Department of Marketing would be moved to the clean-up session Thursday November 3.**

V. Doctor of Education - Graduate Council Discussion

Chair Coon indicated recently the Graduate Council discussed the Doctor of Education Dissertation Committee. [The current language in the 2010-2012 catalog is: *The dissertation committee will consist of a minimum of five members of the UNI graduate faculty. One of the five members will be appointed by the Graduate Dean to serve as the committee member from outside the College of Education as well as the representative of the Graduate College. The names of two UNI graduate faculty must be recommended to the Graduate Dean when the Dissertation Committee Approval Form is submitted to the Graduate College. The Dean will appoint one of these people to serve on the committee.*]

Chair Coon stated the Graduate Council has discussed changing the size of the dissertation committee to consist of a minimum of four members of the UNI graduate faculty, and one of the four members must be from outside the student's department; some departments may require the person to be outside the college.

Chair Coon indicated Council members felt the committee of four would still provide the benefit of oversight from outside the student's academic department and not place undue burden on the student to find a faculty member.

F. Thompson expressed that this is a quality control issue, and questioned whether the change in numbers and not requiring a faculty member from outside the college could result in a less than quality dissertation.

R. Boody responded there is value added to the dissertation process by an outside committee member with expertise related to the research topic.

GCCC members also commented if quality is a concern, faculty have the opportunity to go to the dissertation defense.

S. Etscheidt stated we have moved from oversight and this is the student's own graduate experience. Etscheidt commented the current five-member committee is a challenge on faculty time, and indicated there are many faculty

within the College of Education whose department does not have a Doctor of Education program and would like the opportunity for this experience.

Chair Coon commented that external reviewers recommend a dissertation committee of three.

Discussion concluded and Chair Coon indicated she would relay these comments/concerns to the Graduate Council.

VI. Curricular Items **Tabled/Postponed/Pending/Deferred**

(Originally discussed at September 30 meeting)

Accounting Department

[Department of Accounting graduate curriculum was approved, pending addition/revision of language to MAcc program. M. Wartick will revise and forward to Chair Coon; Chair Coon will then take through process for vote.]

Management Department

[Department of Management graduate curriculum was approved pending clarification from Department of Management regarding MGMT 3966/5966 retaining the 5966 graduate level number. Per email from M. Connerley to Chair Shoshanna Coon 10/4/11, it was confirmed Department of Management does want to retain the "g"-level/5000-level designation for course MGMT 3966/5966.]

Marketing Department

[Chair Coon indicated in the absence of a representative, the Department of Marketing would be moved to the clean-up session Thursday November 3.]

Chair Coon announced the next meeting will be Friday, **October 7, 3:30 p.m., Lang 115**, at which time the **College of Social and Behavioral Sciences** graduate curriculum packet will be reviewed.

There being no further business, meeting adjourned at 4:30 p.m.

Respectfully submitted,
Diane Wallace, GCCC secretary

dmw

cc: GCCC and Alternates
UCC and Alternates
Guests