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MINUTES OF GRADUATE COLLEGE CURRICULUM COMMITTEE

#023

September 23, 2011

Present: R. Boody, M. Boyd, S. Coon, S. Etscheidt, F. Thompson, C. Lee, P. Mackay, D. Wallace

Absent: J. Bartlett, B. Hawbaker, J. Lee, J. Marshall

The meeting was called to order by Chair Shoshanna Coon at 3:30 p.m. in Lang 115.

I. Introduction and Announcements

Chair Coon welcomed all present, and members introduced themselves.

Chair Coon stated she had distributed the Graduate College Curriculum Committee (GCCC) membership list for 2011-12 via email and asked members to review and notify her of any corrections.

Chair Coon indicated the GCCC is currently missing a member to serve as a liaison on the University Curriculum Committee (UCC) and Graduate College Curriculum Committee (GCCC). Coon indicated Jerilyn Marshall would be representing the library and would be a voting member. Coon indicated the Graduate Council has also approved a provision for having 2 representatives from the new merged College of Humanities, Arts and Sciences on the GCCC.

II. Overview of Committee's Charge/Schedule/Review

Chair Coon distributed the Scope of Duties for GCCC (attached) and briefly reviewed those duties. Coon gave examples of "compliance with university guidelines" as: degree meet 200-level requirements, all graduate level courses, hours accurate, consultation, etc.

Chair Coon distributed the Schedule of Colleges/Assignments (attached) in which she had assigned first readers. Second readers were then assigned with assignments as follows:

COBA (GCCC meeting 9/30) - F. Thompson/C. Lee

CSBS (GCCC meeting 10/7) - J. Li/M. Boyd

COE (GCCC meeting 10/14) - R. Boody/S. Etscheidt

CHAS Humanities and Arts departments (GCCC meeting 10/20) - M. Boyd/F. Thompson

CHAS Science departments (GCCC meeting 10/28) - C. Lee/R. Boody

Interdisciplinary/clean-up session (GCCC meeting 11/3) -F. Thompson/J. Lee

Chair Coon indicated there will be additional items coming forward, some of which are due to needed clean up for PeopleSoft purposes.

Chair Coon indicated she had gone through the abstracts looking at graduate program changes, and distributed a list of these changes (attached). She indicated she would be going through the abstract more thoroughly and providing an agenda of items prior to each GCCC meeting. Coon stated as each college is being reviewed at GCCC, there needs to be department and college representatives present who can answer specific questions and provide further explanation/justification if needed. Coon stated she would notify the college/departments prior to their GCCC meeting.

Chair Coon stated the Graduate College Curriculum Committee (GCCC) reviews all college-approved graduate proposals and then all GCCC-approved graduate proposals are forwarded to the Graduate Council for their review/approval.

III. Other Discussion

Frank Thompson raised the question as to whether there was a policy regarding the time frame for a course not on campus to be considered the "same course" as an on-campus regular course (i.e., how many total days for a course). The response was "no". Thompson then indicated his concern that students enrolled in a course that runs in a condensed time frame do not get the same writing experience as those who take the course in the regular time frame on campus.

Discussion concluded.

Note from the Chair: The course credit expectation is that the course should have a specific number of total instructional minutes per credit hour.

Chair Coon announced the next meeting will be Friday, **September 30, 3:30 p.m., Lang 115**, at which time the **College of Business Administration** graduate curriculum packet will be reviewed.

There being no further business, meeting adjourned at 4:10 p.m.

Respectfully submitted,
Diane Wallace, GCCC secretary

dmw

cc: GCCC and Alternates
UCC and Alternates
Guests