The meeting was called to order by Chair Shoshanna Coon at 3:15 p.m. in Lang 115.

I. Introduction and Announcements

Chair Coon welcomed all present, and members and guests introduced themselves.

II. Approval of Minutes

Chair Coon asked members to review GCCC Minutes #020, October 9, 2009.

Hoofnagle moved, Gerrath seconded to approve minutes. It was indicated Hoofnagle (not Gerrath) seconded the motion throughout the College of Education packet. It was also noted J. Marshall should not be indicated as being in attendance. There were no further corrections.

Question was called on motion to approve, as amended. Motion carried and minutes were approved as amended.

III. Review of Curriculum Review Procedures

Chair Coon stated College curriculum packets would be reviewed by department as follows: Motion to approve the specified department, a second to that motion, discussion, and vote.

Chair Coon reminded members discussion will be limited to evaluation of university-wide impact and compliance with curriculum policies and procedures.

Chair Coon stated she had been asked by University Registrar Patton to remind departments of university impact and resources as they propose courses.

[As an editorial note, the following are University Registrar Patton's comments excerpted from UCC Minutes September 16, 2009 as regards course proposals.]

[University Registrar Patton stated he would be posing the following two questions to each department as their curriculum proposals came forward for approval:

1) If changing the title, the description and the prerequisite for a course, how is that not a new course? A response similar to “we are updating to new content or technology” is not likely expansive enough, since the course number and, therefore the graduation requirement, have not changed which causes the two versions of the course to be considered the same.

2) Do you have any required courses which have waiting lists, or all students desiring to register for a required course cannot do so because of limited seating? If so, explain how you can add a new course when you are not meeting the needs of students in required courses. Does adding this new course not further limit your ability to meet the demand in required courses?]

University Registrar Patton stated that in the existing budgetary climate there is an
expectation of zero balance between drop and added courses, and a need to be attentive to appropriately servicing our students in their progress toward degree. Patton stated that the above questions are ones in which the university will need to be able to legitimately respond to students, the Board of Regents, and the Higher Learning Commission (HLC) in the upcoming accreditation process.]

Editorial Notes from GCCC secretary:

- Per Graduate Council decision, all "g" courses must have "junior standing" designated as a prerequisite (but not "junior standing or consent of instructor"). D. Wallace will handle this editorially, and no specific changes in the abstract relative to this will be noted in the minutes.

- Course numbers which have changed and are denoted in abstract under the old number (as well as those not in abstract but in catalog) will be edited by D. Wallace throughout the curriculum review and catalog process. No specific changes in the abstract relative to this will be noted in the minutes.

IV. Review of College of Humanities and Fine Arts Curriculum Packet (Graduate)

Chair Coon asked Hoofnagle to present the College of Humanities and Fine Arts graduate curriculum packet.

Hoofnagle moved, Mitra seconded to approve the College of Humanities and Fine Arts graduate curriculum packet. It was the consensus of members that there be a separate motion/vote to approve each department.

A. Theatre Department

Hoofnagle moved, Mitra seconded to approve Theatre Department graduate curriculum packet.

Hoofnagle summarized the following graduate curriculum questions/issues within the Department of Theatre curriculum packet, and motions, discussion, and voting was as follows:

- 490:124g Acting III (drop)
- 490:160g History of the Theatre III (change number to 490:137g)
- 490:141g Design: Sets (change prerequisites)
- 490:142g Design: Lights (change prerequisites)
- 490:143g Design: Costumes (change prerequisites)
- 490:164g Advanced Directing and Design (drop course)
- 490:280 Introduction to Graduate Studies in Theatre (drop)

Members questioned why courses 490:141g, 490:142g, and 490:143g had "sophomore standing" since 100g-level courses were "junior standing". Lange responded for Theatre majors to be able to take this course in their sequence they must be able to take it as a sophomore.

Coon inquired if there were graduate students taking these courses as 100g-level or if there was a need to have these courses be 100g-level or if the "g" could be dropped. Lange responded the "g" could be dropped from courses 490:141g, 490:142g, and 490:143g. Lange will follow up with revised forms to drop the "g" from these three courses.

Members expressed no further questions/concerns regarding the courses listed above.

Question was called on the motion to approve, pending revised forms to drop "g" from 490:141g, 490:142g, and 490:143g. **Motion carried and Department of Theatre graduate curriculum was approved pending revised forms to drop "g" from 490:141g, 490:142g, and 490:143g.**

B. Modern Languages Department

Hoofnagle moved, Mitra seconded to approve Modern Languages Department graduate curriculum packet.

Hoofnagle summarized the following graduate curriculum questions/issues within the Department of Modern
Languages curriculum packet, and motions, discussion, and voting was as follows:

- 700:190g *The Teaching of Foreign Languages* (change prerequisites)
- 700:193g *Technology in Foreign Language Education* (add prerequisites)
- 720:161g *Problems in French Pronunciation* (change title)
- 780:245 *Translation Techniques* (change description)

Wallace noted UCC indicated 700:190g and 700:193g needed "junior standing" correctly identified. Wallace will correct abstract.

Question was called on the motion to approve as amended. **Motion carried and Department of Modern Languages graduate curriculum was approved as amended.**

C. **English Language and Literature Department**

Hoofnagle moved, Mitra seconded to approve English Language and Literature Department graduate curriculum packet.

Hoofnagle summarized the following graduate curriculum questions/issues within the Department of English Language and Literature curriculum packet, and motions, discussion, and voting was as follows:

- 620:1xxg[164g] *Digital Writing: Theory and Practice* (new course)
- 620:1xxg[170g] *Electronic Literature* (new course)

Baughman indicated course 620:1xxg[164g] and 620:1xxg[170g] are a result of the department's external program review recommendation to develop course work in digital technology and communication.

Coon inquired as to department resources for these courses and whether there were waiting lists for current courses.

Baughman responded the frequency of the course offerings will be different so this will have no effect on resources. Baughman indicated 620:164g will alternate with 620:163g, so each will be offered once/year. Baughman stated the department will not be increasing the number of sections when offering these courses, but rather give more courses for students to choose from. He indicated 620:170g will count toward the English Major list of electives, and two or three courses are offered each semester, so 620:170g will go into that rotation.

Wallace noted a correction had been made at UCC regarding the prerequisites for 620:164g. The prerequisites will be changed to: "620:005 or 620:015 or 620:034 or consent of instructor." Wallace will correct abstract.

- 620:102g *Designing Reports* (change title and description)
- 620:104g *Designing Proposals* (change title and description)
- 620:105g *Designing Manuals and Handbooks* (change title and description)
- 620:106g *Scientific/Technical Writing* (drop course)
- 620:177g *Project Management* (change title, description, and prerequisites)
- 630:297 *Practicum* (change title)

Coon questioned whether course 620:177g should be dropped and proposed as a new course given that three of the four items in this course were changing, and whether this course would have the same content to apply to the program.

Baughman responded that course 620:177g is the same course that was historically offered, but the language in professional communication has changed over time and this course has been updated to current practice. He indicated previous students would still have received the same content when they took the course.

Coon asked why the prerequisite for 620:177g was changed. Baughman responded there was a need to expand the ways a student could get into the class. Wallace indicated the UCC had recommended the prerequisites be phrased differently so it was more clear to the student. The agreed upon statement is: "Prerequisites: 620:077 and one of the following: 240:170 or 620:102 or 620:104 or 620:105 or 620:107 or 600:125; junior standing."

Coon inquired if Art was agreeable to course 600:125 being added as a prerequisite choice for 620:177g. J. Byrd stated Art Department had no problem with this addition to the prerequisites for this particular course.
Fecik inquired if the dropped course 620:106g was being replaced with any other course.

Baughman responded 620:105g has been reconfigured and updated and will serve some needs for Industrial Technology, which is the only other department using 620:106g.

Question was called on the motion to approve as amended. Motion carried and Department of English Language and Literature graduate curriculum was approved as amended.

D. Art Department

Hoofnagle moved, Mitra seconded to approve Art Department graduate curriculum packet.

Hoofnagle summarized the following graduate curriculum questions/issues within the Department of Art curriculum packet, and motions, discussion, and voting was as follows:

- 600:138 Research Methods and Writing in Art History (add "g", change hours and prerequisites)
- 600:139g Ancient Near Eastern Art (change description and prerequisites)
- 600:140g Ancient Egyptian Art (change prerequisites)
- 600:141g Art History (change prerequisites)
- 600:142g Italian Renaissance Art (change description and prerequisites)
- 600:144g Baroque and Rococo (change prerequisites)
- 600:146g 19th Century European Art (change title and prerequisites)
- 600:151g Early 20th Century Art (change prerequisites)
- 600:152g Late 20th Century Art (change prerequisites)
- 600:153g History of Photography (change prerequisites)
- 600:154g History of Design (change prerequisites)
- 600:155g Myth and Narrative in Art (change prerequisites)
- 600:163g Performance Art II (drop "g")
- 600:191 Art History Seminar (add "g" and change prerequisites)
- 600:192 B.F.A. Seminar: Critical Issues in Contemporary Art (add "g" and change title and hours)
- 600:275 Graduate Studio (drop)
- 600:280 Critique and Analysis (drop)

Coon questioned whether 600:138 (adding a "g", changing hours and prerequisites) should be dropped and then proposed as a new course. Byrd responded the department views this as the same course and should not be a new course. He indicated the course material could not be adequately covered in 2 hours, and thus the increase in hours, the course has the same content but just more in depth, and the "g" is being added to allow graduate credit. He indicated this course could be used in upper level history and it will also help those students who are in the graduate Art Education program, especially if they are choosing thesis. Byrd confirmed graduate students who take 100g-level courses are required to do more in the course than the undergraduate students taking the course.

Coon inquired about the hour increase in 600:192g. Byrd responded that the department has dropped 600:280 and will be using 600:191g and 600:192g in an effort to increase the need for teacher education in that area, as recommended by academic program review.

Coon questioned if the course 600:280 is being dropped, would there be enough 200-level courses to meet the minimum. Byrd responded that of the 30 required hours, students will have 6 hours in 600:192 and Art History would need to be at 200-level. Mackay indicated there is a minimum requirement of 6 hours 600:299, and can also have 3 hours of 600:297 if department wants to split out the courses.

Coon questioned whether the department wanted "junior standing" as the prerequisite for 600:163 since the "g" is being dropped. Byrd responded "junior standing" should be removed. Wallace will correct abstract.

Coon pointed out that through the various courses there were different prerequisites for majors/minors, and questioned how the requirement for prerequisites can be differentiated if students need the content of those prerequisite courses.

Byrd responded the department creates a program more individualized for a minor. He indicated the Foundation
Program is targeted for upper level, and there is a broader targeted experience for a major than a minor. He indicated 600:040 and 600:041 are not taken chronologically, and there are very different approaches and methodologies in how a student studies 600:040 or 600:041, depending on whether the student is an Art major or minor.

- M.A. - Art Education with Certification for Licensure Option (drop)
- M.A. - Studio Emphasis (drop)
- M.A. - Art-Art Education Emphasis (change in descriptive information only)

Members expressed no questions/concerns regarding these two items being dropped.

- M.A. - Major in Art (restatement and changing from M.A. degree to M.A.E. degree)

For clarification purposes, it was indicated 600:297 should indicate "3 hrs." and 600:299 "6 hrs.". Members expressed no further questions/concerns regarding this restatement.

Question was called on the motion to approve as amended. **Motion carried and Department of Art graduate curriculum was approved as amended.**

E. Communication Studies Department

Hoofnagle moved, Mitra seconded to approve Communication Studies Department graduate curriculum packet.

Hoofnagle summarized the following graduate curriculum questions/issues within the Department of Communication Studies curriculum packet, and motions, discussion, and voting was as follows:

- 010:1xxg *Integrated Digital Studies Practicum*
  Members were informed the above course proposal had been withdrawn and was deleted from the Communication Studies curriculum abstract. (Wallace deleted from abstract 10/15/09, per UCC meeting 10/14/09).

- 48C:251 *Critical and Cultural Studies in Communication* (new course)
  J. Marshall confirmed the library was consulted on this new course. It was indicated in the description "between" should be changed to "among". Wallace will correct abstract.

Coon questioned whether the department had resources to cover the addition of this new course. There was no representative present from the Department of Communication Studies to respond to this question. Members reviewed the justification listed in the form, which indicated this course would be rotated in and offered every three to four semesters.

- 48C:124g *Communication Theories* (drop "g", change prerequisites)
- 48C:131g *Advanced Group Communication* (change title and prerequisites)
- 48C:141g *Listening* (change hours)
- 48C:168g *Message Design and Delivery* (change description)
- 48C:180g *Quantitative Research Methods* (change prerequisites)
- 48C:183g *Qualitative Research Methods* (change prerequisites)
- 48C:189g *Rhetorical Communication Research Methods* (change prerequisites)
- 48J:176g *Magazine Article Writing* (change title)
- 48C:236 *Communication Research Methodology* (add prerequisites)
- 48P:190g *Public Relations Management* (drop course)

Members expressed no questions/concerns regarding proposed changes to above courses.

- M.A. - Major in Communication Studies (restatement)
  Coon noted the restatement of this major was comprised of listing the electives in the emphases.

Question was called on the motion to approve as amended. **Motion carried and Department of Communication Studies graduate curriculum was approved as amended.**
F. School of Music

Hoofnagle moved, Mitra seconded to approve School of Music graduate curriculum packet.

Hoofnagle summarized the following graduate curriculum questions/issues within the School of Music curriculum packet, and motions, discussion, and voting was as follows:

- 560:1xxg[110g] Double Reed Making Techniques (new course)
- 560:2xx[223] Advanced Vocal Performance (new course)
- 590:2xx Research and Writing in Music (new course)

Coon indicated course 560:1xxg[110g] was noted as being part of the M.M. Major in Performance/Specialization C/Additional Requirement #7, and questioned why it was not proposed as a 200-level course. It was also noted there is a 0-level course (560:010) with exact title and description, and questioned why the course 560:1xxg[110g] was needed at all.

Vallentine responded that Music Performance majors will work on reed workmanship as freshmen and they will continue to become more involved in reed making as they progress through their undergraduate major and graduate major. Vallentine stated a student cannot play at a high level by purchasing reeds, and needs to know how to make them for their own use.

Mackay asked how often a student needs to take this double reed making course. Vallentine responded every semester the student is enrolled in the graduate program.

Vallentine stated the 100g-level course and 0-level course would be offered at the same time, but there is not the same expectation of work for a freshmen as there is for an upper level undergraduate or graduate student. There is an expectation of higher quality workmanship, number of reeds, etc. from students enrolled in the 100g-level course.

Members indicated they preferred to add the word "Advanced" to 560:110g so it would be "Advanced Double Reed Making Techniques" to differentiate it from 560:010 and the level of work expectation. The School of Music will provide a revised Form C for course 560:110g and email the form to Wallace when completed.

- 530:119g Opera Performance Ensemble (change title)
- 540:151g Group Voice (change semester course offering)
- 560:145g Vocal Coaching (change description and prerequisites)
- 560:152g Instrumental Jazz Improvisation (change description)
- 560:154g Singing in Italian (drop course)
- 590:221 Music Research and Bibliography (drop)
- 595:130g History of Opera Literature (change number to 590:130g, and change title)
- 595:120g-12 Performance Literature: Voice IV, Opera Literature (change description for section 12)
- 595:120g-09 Performance Literature: Voice II, Art Song: German Language (change description for section 09)
- 595:120g-10 Performance Literature: Voice III, Art Song: French and Language Literature (change description for section 10)
- 595:120g-08 Performance Literature: Voice I, Survey of Song Literature (change description for section 08)

- M.M. - Major in Performance (restatement)

Mackay asked whether only 1 hour of 560:110g can be used for electives or if all 4 hours, for example, can be used for electives. If only 1 hour of 560:110g can be applied to electives, Mackay indicated a statement should be added such as "Maximum of 1 hour of 560:110g can be applied to electives."

Vallentine responded that type of statement would be acceptable, since the School of Music wants students to take other areas of electives indicated rather than just 560:110g. Schmitz indicated this would need to be reviewed with Rebecca Burkhardt as to the number of hours of 560:110g would be allowed for electives.

Members concurred the School of Music needs to restate the M.M. Major in Performance to include the
statement for number of hours of 560:110g allowed for electives. Members concurred the M.M. Major in Performance could be approved, pending this clarification in the restatement.

- M.M. - Major in Jazz Pedagogy (restatement)
- M.A. - Major in Music (restatement)
- M.M. - Major in Composition (restatement)
- M.M. - Major in Conducting (restatement)
- M.M. - Major in Music Education (restatement)
- M.M. - Major in Music History (restatement)
- M.M. - Major in Piano Performance and Pedagogy (restatement)
- M.M. - (revision to exit requirements, page 187 of catalog)
- M.A. - (revision in descriptive information/additional requirements, page 187 of catalog)

Members expressed no questions/concerns regarding the above restatements/revisions.

Question was called on the motion to approve as amended, pending revision of title for 560:110g and restatement of M.M. Major in Performance. Motion carried and School of Music graduate curriculum was approved as amended, pending revision of title for 560:110g and restatement of M.M. Major in Performance.

V. Curricular Items Tabled/Postponed/Pending/Deferred

(Originally discussed at September 18 meeting)
Economics Department
Department graduate curriculum packet approved pending completion of a new form, approvals, and consultation with the library for new course 920:1xx[131g] Sports Economics and no outstanding objections. F. Abraham will report back to GCCC when completed.]

(Originally discussed at October 2 meeting)
Mathematics Department
800:2xx[250] Deterministic Operations Research (new course)
800:2xx[251] Probabilistic Operations Research (new course)
800:2xx[252] Discrete-Event System Simulation (new course)
800:2xx[253] Modeling Industrial Systems Using Queueing Networks (new course)
800:145g Mathematics of Finance (being proposed as a new course instead of just changing number from 800:080)
(Need library consultation on all new courses. Forms for 800:080 drop and new course 800:145g will be brought back to the UCC and GCCC.)

Industrial Technology Department
330:2xx[231] Thermodynamics of Material Processing
(Need library consultation.)

(Originally discussed at October 9 meeting)
Special Education Department
220:124g
(UCC requested to drop course and propose as new course.)
220:132g, 220:136g, 220:138g
(Need clarification on prerequisites.)

School of HPELS
M.A. - Major in Physical Education
(Need restatement)

Curriculum and Instruction Department
M.A. Middle Level Education: Content Specialization
(Need consultation with Chemistry and restatement of major specifying courses for content area.)
Doctoral Programs - 38-hour Intensive Study Areas
(Restatements for those majors who do not have courses specified in their 38-hour intensive study area.)

(Originally discussed at October 16 meeting)
Department of Theatre
490:141g, 490:142g, 490:143g
(Approved pending revised forms to drop "g" from these three courses. NOTE: These forms have been received and entered into abstract by Wallace.)

School of Music
560:1xxg[110g] Double Reed Making Techniques
(Approved pending revision of Form C to add "Advanced" to title.)
(Note: changes were not made to title, but instead to description to specify "for juniors/seniors/graduates". Changes were also made to prerequisites for 560:010 to state "for freshmen/sophomores". Will need to revote on this change since different from what GCCC approved.)
M.M. Major in Performance
(Approved pending restatement to indicate maximum number of hours of 560:1xxg[110g] that can be applied to Music electives. Restatement was added to abstract by Wallace on 10/23/2009.)
NOTE: The following have been added to the School of Music abstract on 10/23/2009 (these will need to be reviewed/voted on).
590:110g (change in prerequisites due to dropped courses)
590:111g (change in prerequisites due to dropped courses)
590:112g (change in prerequisites due to dropped courses)
590:114g (change in prerequisites due to dropped courses)
590:115g (change in prerequisites due to dropped courses)

THE FOLLOWING ITEMS ARE NEW TO ABSTRACT SINCE GCCC MEETING 10/16 AND NEED TO BE VOTED ON:
Department of ELCPE
170:389 (changing to no specified hours)
270:285 (changing to no specified hours)
270:385 (changing to no specified hours)
270:389 (changing to no specified hours and changed description)
290:285 (changing to no specified hours)
290:289 (changing to no specified hours)

Chair Coon announced the next meeting will be Friday, October 30, 3:15 p.m., Lang 115, at which time any clean-up items in graduate curriculum will be reviewed.

Hoofnagle moved, Marshall seconded to adjourn. Meeting adjourned at 5:20 p.m.

Respectfully submitted,
Diane Wallace, GCCC secretary

dmw
cc: GCCC and Alternates
    UCC and Alternates
    Guests