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Metadata Worksheet Template - Spring 2022 Monuments Class Projects

Ellen Neuhaus
University of Northern Iowa

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Metadata Worksheet Template - Spring 2022 Monuments Class Projects

The carte-de-visites depicting monuments have been uploaded and posted to UNI ScholarWorks (UNI's institutional repository) in the [Spring 2022 Monuments Class Projects](https://scholarworks.uni.edu/his_monuments_sp2022/) collection (at https://scholarworks.uni.edu/his_monuments_sp2022/)

The following items will be uploaded to each UNI ScholarWorks entry

1. Monument Image (original carte-de-visite card)
2. Re-edited Image (image created by you)
3. Background Research (document created by you)
4. Bibliography of Sources (document created by you)

This class project will give you experience using and administering information in a digital repository.

I have created the following worksheet to help you collect the metadata (information describing the entry in the repository). I will give you experience with the backend of the repository. You will upload the metadata and your documents to the repository. There are three sections for the metadata: 1. Object/CdV Description Section 2. Monument Description Section and 3. Overlap/Other Description Section.

OBJECT/CDV DESCRIPTION SECTION

- Title [already assigned to record]:
- Creator [person or company that took the CdV [look at the photo and see if there is information about who took the photo]:
- Identifier [already assigned to record - specific collection number]:
- Medium [already assigned to record - carte-de-visite]:
- Physical Dimensions [measure the physical size of CdV in mm]

- Date of Publication [date CdV published, if available on photo. If not available, we will use the second free text field "Date of Publication field. We can use this field only if we have a specific year - limitation of the system.]:

- Date of Publication [text field - reserve for a date range. 1860-80]:

- Publisher [of CdV, if relevant]:

- Digital Date [already assigned to record - 01/19/2022]:
- Repository [already assigned to record - UNI ScholarWorks, Rod Library, University of Northern Iowa]:
- Copyright [already assigned to record]:
Example: Original physical carte-de-visite is in the public domain. Digital copy scanned by Rod Library, ©2022 Rod Library, University of Northern Iowa.
- Rights Advisory [already assigned to record]:
Example: Original print carte-de-visite card is in the public domain; U.S. and International copyright laws protect this digital object. Commercial use of this digital object is not permitted without prior permission of the copyright holder.
- Creative Commons License [for digital copy archived in ScholarWorks - This work is licensed under a [Creative Commons Attribution-NonCommercial 4.0 International License](#)]:
- Type [already assigned to record - Image]:
- File Format [already assigned to record - image/jeg]:

MONUMENT DESCRIPTION SECTION

- Name of Monument:
- Architect/Sculptor of Monument [find the name of the architect/sculptor of the monument]:
- Date of Creation of Monument:
- Date of Completion or Dedication of Monument:
- City of Monument:
- Location within the City [name of park, square, etc.]
- State/Province of Monument:
- Country of Monument:
- School of Art/Architecture [already assigned to record]:

OVERLAP/OTHER DESCRIPTION SECTION

- Outline of Content [already assigned to record]
 - Antique Photo Card Image (carte-de-visite) - Located under download button
 - Re-edited image - Located under Additional Files
 - Background Research - Located under Additional Files
 - Bibliography of Sources - Located under Additional Files

- **Author [your name]:**

- **Description [create a one to three sentence description]**

Example

A carte-de-viste historical photograph of the Lion's Mound, a large conical artificial hill commemorating the battlefield of Waterloo fought on June 18, 1815. The mound was ordered by King William I of the Netherlands and construction was begun in 1820 and completed in 1826. A statue on a lion standing upon a stone-block pedestal surmounts the hill. Jean-Louis Van Geel (1787-1852) sculpted the model lion.

- **Keywords [think of words that will make it easier for people to identify and find the work]:**

Example:

Statue of Richard I of England, London, England
history -- Europe -- Western; cartes-de-visite (card photographs);
Richard -- I, -- King of England, -- 1157-1199; Baron Carlo Marochetti; equestrian statue; 1860

- [Resource link to WorldCat](#) (catalog of library catalogs - use for help in finding ideas for keywords/subject headings to use. :

- **Comments. Can use to include short list of recommended sources:**

For Example:

Recommended List of Resources:

- [Illustrated London News."Duke of Wellington."](#) Nov. 1852
- [The Traveller's Handbook for Belgium and the Ardennes](#) (1911)

- [Belgium: The Land of Art: Its History...](#) (1912)
- [Handbook to Belgium and the Battlefields](#) (1921)

• Geolocate This Image [find latitude and longitude of monument]:

- See Reverse Side [already assigned to record]:

Contact Information

Ellen Neuhaus, Digital Scholarship Librarian - Rod Library, Room LIB 125, email:
ellen.neuhaus@uni.edu and office phone: (319) 273-3739

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