University of Northern Iowa Graduate College Curriculum Committee Minutes, September 11, 2009

University of Northern Iowa. Graduate College Curriculum Committee.

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MINUTES OF GRADUATE COLLEGE CURRICULUM COMMITTEE  
#016  
September 11, 2009


Alternates: M. Wartick/A. Mitra

Absent: M. Beall, B. Hawbaker, F. Thompson

Guests: C. Bauman, S. Joseph

The meeting was called to order by Chair Shoshanna Coon at 3:05 p.m. in Lang 115.

I. Introduction and Announcements

Chair Coon welcomed all present, and members and guests introduced themselves.

Chair Coon stated she had distributed the Graduate College Curriculum Committee (GCCC) membership list for 2009-10 via her email 9/11/2009 and asked members to review and notify her of any corrections. She indicated voting and non-voting members were also identified in this email.

GCCC secretary Wallace also requested each member to provide her with the name of their alternate so their alternate could also receive copies of GCCC minutes.

II. Overview of Committee's Charge/Schedule/Review

Chair Coon distributed the Scope of Duties for GCCC (attached).

Boody asked for clarification on how the Graduate Council fits into this curriculum process. Chair Coon responded the Graduate College Curriculum Committee (GCCC) reviews all college-approved graduate proposals and then all GCCC-approved graduate proposals are forwarded to the Graduate Council for their review/approval.

Chair Coon indicated Mitra would be out of town on September 18 when the College of Business Administration graduate proposals would be reviewed, and Dale Cyphert would be substituting for Mitra at that meeting.

Chair Coon assigned first/second readers to review proposals by college as follows:

COBA (GCCC meeting 9/18) - Cyphert/Li  
CSBS (GCCC meeting 9/25) - Li/Gerrath  
CNS (GCCC meeting 10/2) - Gerrath/Boody  
COE (GCCC meeting 10/9) - Boody/Hoofnagle  
CHFA (GCCC meeting 10/16) - Hoofnagle/Mitra

III. Graduate Credit as a Senior

Chair Coon indicated, in addition to the college proposals, the GCCC has been asked to review the situation with those graduate programs that have early admission policies involving undergraduates taking graduate credit as a senior. Coon stated there is some inconsistency in the time frame in which the graduate credit may be earned prior to the award of the bachelors degree. Coon indicated Barbara Cutter, an Administrative Fellow in the Provost Office, has assembled the catalog language for the general policy for Graduate Credit for Undergraduate Students (page 43 and 61 in 2008-2010 Programs and Courses catalog), as well as the catalog language for all the early admission programs listed in the 2008-2010 Programs and Courses catalog (Cutter document is attached).
Members asked for clarification on specific concerns regarding the current catalog language used within the various department programs listed in the attached document (Accounting, Biology, Chemistry, Industrial Technology, Public Policy, Environmental Science/Technology and Health, Physics, and Psychology)

Wallace indicated that University Registrar Philip Patton raised this concern at the University Curriculum Committee (UCC) meeting on September 9 when the UCC was reviewing the College of Business Administration undergraduate curriculum packet. Graduate curriculum is reviewed at the Graduate College Curriculum Committee (GCCC) and Graduate Council, however since the MAcc program restatement includes a statement regarding graduate work completed as an undergraduate, University Registrar Patton raised the following issues regarding this statement included in the MAcc restatement: "Graduate work completed on the early admission basis will be counted as graduate credit only if the student actually earns the bachelor's degree within two years from the time the student took the course and will not be counted toward the undergraduate degree." Wallace indicated Patton objected to this statement based on the fact that once the credit was graduate credit, it will always be graduate credit and cannot be taken away. Patton also stated the fact that the student continued or did not continue in the program of study has no bearing on the credit that was already earned.

Mackay concurred, stating she and University Registrar Patton had spoken about this issue at various times and she also expressed concern with the inconsistency between the Graduate Credit for Undergraduate Students general policy (which states "Graduate work completed on the early admission basis will be counted as graduate credit only if the student actually earns the bachelor's degree at the end of the semester or summer session in which the work is taken.") and the catalog language that has been adopted/approved for particular programs that is inconsistent with this policy.

A discussion followed and it was agreed that Sue Joseph would prepare a draft of language change for the Graduate Credit for Undergraduate Students general policy to bring forth to the September 18 GCCC meeting, so that members could discuss, review, vote, and make a recommendation for a revision in the general policy.

Chair Coon announced the next meeting will be Friday, September 18, 3:00 p.m., Lang 115, at which time the College of Business Administration graduate curriculum packet will be reviewed.

There being no further business, meeting adjourned at 3:55 p.m.

Respectfully submitted,
Diane Wallace, GCCC secretary

dmw
cc: GCCC and Alternates
UCC and Alternates
Guests