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MINUTES OF GRADUATE COLLEGE CURRICULUM COMMITTEE
#16
September 26, 2007

Present: V. DeFrancisco, M. Fahmy, P. Mackay, J. Marshall, A. Mitra, D. Schumacher-Douglas, D. Wallace

Alternates: M. Chin/J. Gerrath, T. Fogarty/D. Dahms, L. Terlip/K. Mitchell

Absent: B. Hawbaker

Guests: M. Alam, C. Bauman, K. Cota-Uyar, M. Wartick

The meeting was called to order by Chair Victoria DeFrancisco at Noon in Lang 365.

I. Welcome and Introduction

DeFrancisco welcomed all present, and members and guests introduced themselves.

II. Approval of Minutes

Chair DeFrancisco asked members to review GCCC Minutes #015, September 19, 2007.

Mitra moved, Chin seconded to approve minutes. Motion carried.

III. Review of Curriculum Review Procedures

DeFrancisco stated College curriculum packets would be reviewed by department as follows: Motion to approve the specified department, a second to that motion, discussion, and vote.

IV. Review of College of Business Administration Curriculum Packet (Graduate)

Editorial Notes:

- < Per Graduate Council decision, all "g" courses must have "junior standing" designated as a prerequisite (but **not** "junior standing **or** consent of instructor"). D. Wallace will handle this editorially, and no specific changes in the abstract relative to this will be noted in the minutes.
- < Course numbers which have changed and are denoted in abstract under the old number (as well as those not in abstract but in catalog) will be edited by D. Wallace throughout the curriculum review and catalog process. No specific changes in the abstract relative to this will be noted in the minutes.

DeFrancisco asked Mitra to present the College of Business Administration graduate curriculum packet.

A. Accounting Department

Mitra moved, Fogarty seconded to approve Accounting Department graduate curriculum packet. Mitra summarized pertinent graduate curriculum questions/issues within the Department of Accounting curriculum packet, confirmed consultations had been done with no unresolved issues, and motions, discussion, and voting was as follows:

- < 120:139g *Government and Not-for-Profit Accounting* (change description)
- < 120:141g *Advanced Cost Accounting* (change description)
- < 120:214 *Applied Professional Research* (change description and prerequisites)
- < 120:229 *Financial Accounting Theory*(change title and description)

- < 120:236 *Advanced Accounting Systems* (change description)
- < 120:243 *Tax Research & Planning* (drop)
- < 120:262 *Managerial Accounting* (change description)
- < 120:269 *Graduate Internship in Accounting* (change hours)

Chin inquired about the dropped course 120:243. Wartick and Bauman responded this content has been combined with another course.

- < Master of Accounting Degree (restatement)

There were no questions regarding this restatement.

Question was called on the motion to approve. **Motion carried and Department of Accounting graduate curriculum was approved.**

B. Management Department

Mitra moved, Fogarty seconded to approve Management Department graduate curriculum packet. Mitra summarized pertinent graduate curriculum questions/issues within the Department of Management graduate curriculum packet, confirmed consultations had been done with no unresolved issues, and motions, discussion, and voting was as follows:

- < 150: 2xx[201] *Business Law for the Professional Accountant* (new course)
- < 150:262 *Leadership and Organizational Behavior* (Change title and description)
- < 150:274 *Statistical and Quantitative Analysis* (change title and description)

Wartick indicated new course 150:2xx[201] was approved at college levels as part of the Accounting and Management packet.

Wartick indicated 150:262 and 150:274 are MBA courses and the title and description were changed to reflect the combination of two courses.

Terlip inquired whether Continuing Education had been consulted regarding 150:262 since this course is part of the M.A. in Philanthropy and Nonprofit Development. Defrancisco and Mitra confirmed a consultation had been done with no objection.

Question was called on the motion to approve. **Motion carried and Department of Management graduate curriculum was approved.**

C. Marketing Department

Mitra moved, Fogarty seconded to approve Marketing Department graduate curriculum packet. Mitra summarized pertinent graduate curriculum questions/issues within the Department of Marketing curriculum packet, confirmed consultations had been done with no unresolved issues, and motion, discussion, and voting was as follows:

- < 130:170g *Entrepreneurship* (change description and prerequisites)
- < 130:175g *New Venture Development and Management* (change description and prerequisites)

Cota-Uyar indicated the Certificate in Entrepreneurship for Non-Business Majors has been dropped and there will now be one Certificate in Entrepreneurship for all majors which has been restated. Cota-Uyar indicated Entrepreneurship students will take both 130:170 and 130:175 and this required adjusting the prerequisites.

Terlip questioned whether the Entrepreneurship Certificate was primarily for undergraduate students or also graduate students, and Cota-Uyar responded this certificate was primarily for undergraduate students.

Question was called on the motion to approve. **Motion carried and Marketing Department graduate curriculum packet was approved.**

D. Economics Department

Mitra moved, Fogarty seconded to approve Economics Department graduate curriculum packet. Mitra summarized pertinent graduate curriculum questions/issues within the Department of Economics curriculum packet, confirmed consultations had been done with no unresolved issues, and motion, discussion, and voting was as follows:

- < 920:128g *Law and Economics* (add g, change prerequisites)
- < 920:170g *History of Economic Thought* (change description)

Fahmy inquired whether there was any change in content for 920:128g since it has been proposed as a 100g-level course. Alam responded the content had not changed but graduate students enrolled in this course are identified and given additional course work appropriate for graduate status.

The question was raised as to whether this course was part of any undergraduate or graduate program, and Alam responded it was not. Mackay indicated that although this course was not specifically listed in a graduate program as a 100g-level course there is the possibility it could be considered/approved by a department as an elective.

Question was called on the motion to approve. **Motion carried and Economics Department graduate curriculum packet was approved.**

E. Finance Department

Mitra moved, Fogarty seconded to approve Finance Department graduate curriculum packet. Mitra summarized pertinent graduate curriculum questions/issues within the Department of Finance graduate curriculum packet, confirmed consultations had been done with no unresolved issues, and motion, discussion, and voting was as follows:

160:1xxg[157g] *Fixed Income Analysis* (new course)

Members questioned why this course was being proposed as 100g-level since it will be used in the undergraduate majors. Mitra indicated while he could not respond to that specifically, Mir Zaman who will be an instructor for this course is well versed in this area and was involved with the development of this course.

Question was called on the motion to approve. **Motion carried and Finance Department graduate curriculum packet was approved with one abstention.**

With the graduate curriculum packets of all departments within the COBA having been approved, review of the College of Business Administration graduate curriculum packet was completed.

DeFrancisco thanked Mitra for his thorough review and presentation of the COBA curriculum packet.

V. New Business

Fogarty stated the improvement of the curriculum online application should be an ongoing process. Fogarty suggested the following improvements by next curriculum cycle:

- < Automatically generate a consultation form to all affected departments/committees
- < Automatic generated consultation form indicate how the proposing department's curriculum change relates to the department being consulted (i.e., course in department's program, in department's course prerequisite, etc.) by utilizing the curriculum online *impact analysis* link for the current catalog
- < Consultation forms be signed/approved electronically
- < Department notified of electronic signature/approval
- < Be able to view all consultation approvals online

DeFrancisco indicated these were very good suggestions and Wallace indicated she would forward these suggestion to Chad Wittrock as part of enhancements to next curriculum cycle.

VI. Consultation Forms

DeFrancisco stated she had received copies of all consultation forms from Coleen Wagner/Office of the Provost & Academic Affairs. DeFrancisco stated she would be reviewing all consultations for signature/approval, outstanding consultation issues, and notify college-packet reader if any issues. DeFrancisco stated she would bring these consultations forms to each GCCC meeting.

DeFrancisco announced the next GCCC meeting will be Wednesday, **October 3, at Noon**. The College of Natural Sciences curriculum packet will be reviewed. Location will be **Lang 365**.

Meeting adjourned at 12:50 p.m.

Respectfully submitted,
Diane Wallace, secretary

dmw
cc: UCC
Coleen Wagner
Shirley Uehle
Guests