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MINUTES OF GRADUATE COLLEGE CURRICULUM COMMITTEE

#11

October 5, 2005

Present: Dahms, Fahmy, Gerrath, Gladden, Joslyn, Mackay, Mitra, Neuhaus, Schumacher-Douglas, Wallace

Guests: D. Chhabra, T. Davis, C. Haselhuhn, L. Hensley, J. Smith, B. Williams

As stated at the conclusion of the September 28 meeting, Gladden agreed to serve as Acting Chair for this meeting since Joslyn had been involved in the preparation of some of the COE proposals which were going to be reviewed. The meeting was called to order by Acting Chair Gladden at Noon in Studio IT, Lang 245.

I. Welcome and Introduction

Acting Chair Gladden welcomed all present, and members and guests introduced themselves.

II. Approval of Minutes

Acting Chair Gladden asked members to review GCCC Minutes #10, September 28, 2005.

Dahms moved, Schumacher-Douglas seconded to approve minutes. Motion carried.

III. Review of Curriculum Review Procedures

Gladden stated College curriculum packets would be reviewed by department as follows: Motion to approve the specified department, a second to that motion, discussion, and vote.

Gladden indicated discussion would be limited to evaluating university-wide impact and compliance with curriculum policies and procedures. Gladden also indicated GCCC does not need to address budgetary issues if the Dean of the college has approved.

IV. Review of College of Education Curriculum Packet (Graduate)

Editorial Notes:

- < Per Graduate Council decision, all "g" courses must have "junior standing" designated as a prerequisite (but **not** "junior standing or consent of instructor"). D. Wallace will handle this editorially, and no specific changes in the abstract relative to this will be noted in the minutes.
- < Course numbers which have changed and are denoted in abstract under the old number (as well as those not in abstract but in catalog) will be edited by D. Wallace throughout the curriculum review and catalog process. No specific changes in the abstract relative to this will be noted in the minutes.

A. Curriculum and Instruction Department

Schumacher-Douglas moved, Mitra seconded to approve Curriculum and Instruction Department graduate curriculum packet.

Schumacher-Douglas summarized pertinent graduate curriculum questions/issues within the Department of Curriculum and Instruction curriculum packet, and motions, discussion, and voting was as follows:

- < 210:121g *Infant and Toddler Care and Education*
- < 210:130g *Guidance and Instruction in Early Childhood Education*
- < 210:149g *Child, Family, School and Community Relationships*

< 210:151g *Early Childhood Curriculum Development and Organization*

< 210:192g *Experience*

Schumacher-Douglas stated the department has decided to **remove the above five courses from the curriculum abstract proposals**. The department will address this student teaching information through advising. The course prerequisites for the above five courses will remain as stated in the *2004-2006 Programs and Courses* catalog.

< 350:225 *Administration of the School Library Media Program* (change number and prerequisite)

Wallace indicated that per Greg Stefanich there is only a change in prerequisite being requested for this course. **The course number should remain as 350:225.**

< 210:2xx *Advanced Techniques in Instructional Management* (new course)

< 210:135g *Middle Level Socialization and Instruction* (change title and prerequisites)

< 230:239 *Advanced Literacy Studies* (change prerequisites)

< 350:113g *Collection Management* (drop)

< 350:121g *Introduction to the School Library Media Program* (change number and prerequisites)

< 350:115g *Organization of Information* (change prerequisites)

< 350:132g *Library Resources for Children* (change prerequisites)

< 350:134g *Library Resources for Young Adults* (change prerequisites)

< 350:230 *Library Automation Systems and Networks* (change prerequisites)

< 350:295 *Research in Library and Information Science* (change prerequisites)

It was indicated the new course 210:2xx was initiated as requested through Student Outcomes Assessment. Members found no areas of concern regarding the above courses.

Question was called on the motion to approve as amended. **Motion carried and Department of Curriculum and Instruction graduate curriculum was approved as amended.**

B. Educational Leadership, Counseling and Postsecondary Education Department

Schumacher-Douglas moved, Dahms seconded to approve Educational Leadership, Counseling and Postsecondary Education Department graduate curriculum packet. Schumacher-Douglas summarized pertinent graduate curriculum questions/issues within the Department of Educational Leadership, Counseling and Postsecondary Education curriculum packet, and motions, discussion, and voting was as follows:

< 270:2xx[291] *Internship* (new course)

< 270:2xx *Internship - Capstone* (new course)

Neuhaus stated there was no library consultation for these two new courses, but if they were field experience courses it was not necessary to have library intervention. John Smith confirmed they were field experience courses.

< 270:206 *Orientation to Educational Leadership* (change hours)

< 270:249 *Curriculum and Instruction* (change hours)

< 270:282 *Change and Transformation* (change hours)

Gladden pointed out the change to 2 hours for each of these courses and questioned how this will fit into faculty assignments and student program of study. John Smith responded that it is the intent to keep all hours even in the program.

< 270:284 *Facilitating Professional Growth* (change title)

< 290:205 *Counseling Processes with Individuals and Systems* (change prerequisites)

< 290:220 *Group Process* (change title, description, and prerequisites)

< 290:224 *Applied Group Dynamics* (drop)

< 290:226 *Consultation Skills* (change prerequisites)

- < 290:227 *Counseling Theory* (change description and prerequisites)
- < 290:254 *Counseling Children and Adolescents* (change prerequisites)
- < 290:256 *Multicultural Counseling* (change prerequisites)
- < 290:290 *Practicum in Counseling* (change prerequisites)

Members found no areas of concern regarding the above courses.

- < Advanced Studies Certificate in Educational Leadership (restatement of certificate)
- < Major in Major Health Counseling (restatement of MA major)
- < Major in Principalship (restatement of MA major)
- < Major in School Counseling (restatement of MA major)

Members found no areas of concern regarding the above restatements.

Question was called on the motion to approve. Motion carried. **Motion carried and Department of Educational Leadership, Counseling and Postsecondary Education graduate curriculum was approved.**

C. Educational Psychology and Foundations Department

Schumacher-Douglas moved, Gerrath seconded to approve Educational Psychology and Foundations Department graduate curriculum packet. Schumacher-Douglas summarized pertinent graduate curriculum questions/issues within the Department of Educational Psychology and Foundations curriculum packet, and motion, discussion, and voting was as follows:

- < 200:109g *Development and Assessment of Young Children* (change prerequisites)
- < Specialist in Education Degree/Department of Educational Psychology and Foundations/Major in School Psychology (restatement of major)

Regarding 200:109g, it was indicated that Communicative Disorders and Social Work had not responded to the request for consultation.

Regarding the restatement of the Specialist in Education Degree Major in School Psychology, Haselhuhn indicated there was an error on the abstract concerning the number of hours required in Educational Psychology.

Schumacher-Douglas moved, Gerrath seconded to table both of these items until the October 12 meeting to provide time for consultation responses from Communicative Disorders and Social Work for course 200:109g, and also alteration to the restatement of the Specialist degree. Motion carried.

- < 250:282 *Individual Intellectual Assessment* (change description)
- < 250:283 *Psychodiagnostics* (change title and description)

Members found no areas of concern regarding the above courses.

Schumacher-Douglas and Gerrath agreed to amend the motion to approve with the exception of the above tabled items. Question was called on the amended motion. Motion carried.

D. Special Education Department

Schumacher-Douglas stated all courses/programs (Visually Impaired) within the Special Education Department curriculum packet have already been approved by the Board of Regents in Summer 2005. These courses/programs are included in the curriculum abstract for catalog documentation purposes.

E. HPELS Department

Schumacher-Douglas moved, Dahms seconded to approve Department of HPELS graduate curriculum packet. Schumacher-Douglas summarized pertinent graduate curriculum questions/issues within the Department of HPELS curriculum packet, and motions, discussion, and voting was as follows:

- < 410:1xxg *Environmental Health, Field Methods, Technology, and Laboratory Applications* (new course)
- < 410:3xx[389] *Health Promotion and Education Seminar* (new course)
- < 410:3xxg *Health Disparities* (new course)
- < 410:3yy *Theoretical Foundations of Community and Public Health Education* (new course)
- < 430:1xxg *Community Planning Workshop* (new course)

Wallace asked for clarification on the numbering of new 410:3xxg *Health Disparities*. This course has a prerequisite of "junior standing" and a "g" for the proposed course number, but the "3xx" would indicate that a 300-level doctoral number is being proposed. The abstract indicated it was being used for the BPH degree, but the number is included in proposals for both the BPH and the doctoral programs. Joslyn indicated this course is intended for the doctoral program and will need to be clarified.

Neuhaus stated although the abstract indicated "no impact" for the above courses, his records did not show indication that the library was fully aware of the details of these courses and that they were going to be part of new programs. Neuhaus expressed concern that graduate programs are more library-intensive and he felt it would be in the best interest of the Department of HPELS to have the library review these courses to insure there will be adequate library resources to support the new programs these courses will be part of.

Representatives from the Department of HPELS indicated they had documentation of library consultation and responses from the library and there was an indication of "no impact".

A lengthy discussion followed. **Dahms moved, Gerrath seconded to table the above five new courses until October 12 to allow the Library to further research resources needed for these five new courses within the new programs and also allow the HPELS Department to clarify the numbering of 410:3xxg *Health Disparities*.**

Motion carried.

- < 42T:2xx[289] *Seminar in Athletic Training* (new course)
- < 42T:2xx[297] *Practicum* (new course)
- < 42T:3xx[300] *Critical Theories and Practices in Rehabilitation* (new course)
- < 42T:3xx[310] *Clinical Teaching Skills in Allied Health Professions* (new course)
- < 410:160g *Community and Public Health* (drop)
- < 410:167g *Cultural Competency for Health Providers* (change title, hours, and description)
- < 410:197g *Global Health Corps Domestic Practicum* (change hours)
- < 420:273 *Contemporary Issues in Physical Education* (change title)
- < 420:274 *Measurement and Evaluation in Physical Education* (drop)
- < 430:143g *Trends and Issues in Outdoor Recreation* (add "g")
- < 430:169g *Research and Evaluation in Leisure, Youth and Human Services* (add "g" and change prerequisites)
- < 43T:170g[430:170g] *Eco, Adventure and Sport Tourism* (change number and prerequisites)
- < 43T:171[430:171g] *Rural Tourism Development* (add "g", change number and prerequisites)
- < 430:188g *Professional Development Seminar* (change title)
- < 430:202 *Social Psychology of Leisure, Youth and Human Services* (change title)
- < 43Y:240[430:241] *Models for Intervention with Youth* (change number)
- < 43Y:244[430:244] *Youth Development in Nonprofit Organizations* (change number)
- < 43Y:251[430:251] *Financial Decision Making for Youth/Human Service Agencies* (change number)
- < 43Y:253[430:253] *Fundraising and Grant Writing for Nonprofit Agencies* (change number)
- < 43Y:254[430:254] *Marketing the Youth/Human Service Agency* (change number)

- < 43Y:256[430:256] *Personnel Management and Supervision in Youth/Human Services* (change number)
 - < 430:310 *Critical Theories and Practices in Leisure, Youth and Human Services I* (change description and prerequisites)
 - < 430:312 *Critical Theories and Practices in Leisure, Youth and Human Services II* (change description)
- Members found no areas of concern regarding the above courses.

- < Doctor of Education Degree/Intensive Study Area in Community Health Education (new intensive study area)
- < Doctor of Education Degree/Intensive Study Area in Rehabilitation Studies (new intensive study area)
- < Doctor of Education Degree/Leisure, Youth and Human Services (change in descriptive paragraph)
- < Major in Athletic Training (restatement of MA major)
- < Major in Leisure, Youth and Human Services (restatement of MA major)
- < Major in Physical Education (restatement of MA major)

Members found no areas of concern regarding the above new intensive study areas and restatements of major.

Schumacher-Douglas and Dahms agreed to amend the motion to approve with the exception of tabled items. Question was called on the amended motion. Motion carried.

Acting Chair Gladden thanked Schumacher-Douglas for her thorough review and presentation of the COE curriculum packet.

V. Curricular Items **Tabled/Postponed/Pending/Deferred**

(Originally reviewed/discussed at October 5, 2005 meeting)

Educational Psychology Department

200:109g (change in prerequisites)

Specialist in Education Degree/Major in School Psychology restatement

(Tabled to October 12 to allow for consultation response from Communicative Disorders and Social Work for 200:109g, and to allow for alteration to the abstract for the restatement of the Specialist in Education Degree/Major in School Psychology)

HPELS

410:1xxg *Environmental Health, Field Methods, Technology, and Laboratory Applications* (new course)

410:3xx *Health Promotion and Education Seminar* (new course)

410:3xxg *Health Disparities* (new course)

410:3yy *Theoretical Foundations of Community and Public Health Education* (new course)

430:1xxg *Community Planning Workshop* (new course)

(Tabled to October 12 to allow time for the Library to further research resources needed for these five new courses within new programs and also allow the HPELS Department to clarify the numbering and prerequisite for 410:3xxg *Health Disparities*)

Acting Chair Gladden announced the next GCCC meeting will be Wednesday, **October 12, at Noon**. The College of Natural Sciences graduate curriculum packet will be reviewed. Location will be **Studio IT, Lang 245**.

Dahms moved, Schumacher-Douglas seconded to adjourn. Motion carried and meeting adjourned at 1:04 p.m.

Respectfully submitted,
Diane Wallace, secretary

dmw

cc: Graduate Curriculum Committee

Record Analysts/Registrar's Office
GCCC Alternates (S. Lyle, G. Perreault)
UCC Alternates (P. East, T. Hall, T.Kessler)
Coleen Wagner
Shirley Uehle
Guests