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## **University of Northern Iowa Graduate College Curriculum Committee Minutes, March 8, 2004**

University of Northern Iowa. Graduate College Curriculum Committee.

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**GCCC Minutes**  
2:00 p.m., March 8, 2004  
Studio IT Lang Hall 245  
(Pending final GCCC approval)

**I. Announcements**

- Meetings schedule 2004-05:
  - \*Action Step: Chair McGlade asked members to provide meeting times for 2004-05 and confirm re-appointments.
- GCCC web page: The GCCC now has a web page. Meeting times of various other committees and governing bodies on campus will be added to the page.
  - \*Action Step: McGlade will contact college senates, the University Faculty Senate, and the UCC to gather this information.
- Departmental/Committees Checklist: A checklist will be added to the GCCC web site that requires all depts. to indicate that proposals have received all prior dept. and College approvals as well as Library consultations. No proposals will be considered in future GCCC meetings without an attached checklist.
  - \*Action Step: McGlade will add the checklist to the GCCC web page by July 1, 2004.

**II. Old Business**

None

**III. New Business**

(Before moving items on to the table, McGlade asked the visiting dept. representatives to make a short statement in support of their proposals as several visitors and GCCC members had to leave for 3:30 p.m. classes. McGlade also informed the GCCC members that any actions taken on the Literacy education, School Psychology and Instructional Technology proposals would be contingent on these items receiving all committee necessary in the College of Education. These instructions will be passed on to the Graduate Council as well.)

- **Restatement of Major: Admissions Requirements (Literacy Education)**

Rick Traw introduced the proposed changes in the Literacy Ed Masters degree. He asked that the GCCC consider the proposal but eliminate the section on student interviews. The dept. had wanted to conduct interviews of applicants, however, Dean Somervill had pointed out several reasons why interviews are not acceptable as part of admission requirements. Most of the reasons have to do with equity and fairness, and with the possibility of litigation being brought against the university if a person wishes to allege that there was discrimination in the selection process. Open houses are one alternate to interviews, which promote a less formal environment for potential students and faculty interactions.

- **240:139g Media Planning and Production Course (Instructional Technology)**  
Mary Herring introduced the proposed changes in prerequisites to 240:139g. The current prerequisites posed a problem, and a minor change in wording should alleviate the problem.
- **Reconsideration: 440:210 and 440:215** (View online <http://kaparthy.cba.uni.edu/Curriculum/Senators/viewPacket.cfm> (Dept. Code 276) Requested by Graduate Council)  
Chris Edginton provided information on the courses in Qualitative and Quantitative Methods that HPELS had previously approved but had been amended as moved to the UCC and UFS. He outlined that the changes had been minor adjustments in requiring prerequisites and revised course outlines.
- **MA in Philanthropy and Non-Profit Development** (View online <http://134.161.248.80/C/FE.cfm?EC=376-6493> Sponsored by HPELS)  
Edginton also introduced the proposed Master of Arts in Philanthropy and NonProfit Development. It is unique for this type of program in that it is interdisciplinary, and will be offered entirely through distance learning. It is a 30-hour program. No other university in Iowa offers a graduate degree in this subject.
- **Restatement of Major: Admissions Requirements (School Psychology)**  
McGlade mentioned that there were no representatives from School Psychology in attendance but offered the rationale for the change that the dept. wanted to allow a thesis written for a previous M.A. to be considered in lieu of the School Psychology program thesis requirement.

At this point in the meeting, McGlade asked for a motion to bring the minor items on the table as a block. Gladden so moved and Dolgener seconded the motion. A short discussion ensued regarding the need to eliminate the interview criteria from the Literacy Education proposal. Gladden withdrew his motion and Dolgener his second in lieu of a new motion to consider all minor items, Restatement in School Psychology, 240: 139g, and the reconsideration of 440:210 and 440:215 as a block. Gladden so moved and Dolgener provided the second. Hearing no further discussion, McGlade called for the vote, which was unanimous in favor of the minor items as a block.

McGlade asked for a motion to consider the Literacy Education proposal as amended with the removal of the interview criteria. Mitra so moved and Gladden seconded the motion. Hearing no further discussion McGlade called for the vote, which was unanimous in favor of the proposal.

McGlade asked for a motion to bring the MA in Philanthropy and Non-Profit Development forward for consideration. Dahms so moved with Gladden providing

a second. In the discussion, Gladden asked Edginton how the funding would work to pay faculty for teaching courses on overload. Edginton said that in this new program Continuing Ed would fund this, just as they currently do with other distance education courses. They redistribute proceeds of the programs to pay for program costs, including faculty salaries.

Gladden asked who evaluates the teaching of courses in this program. Edginton said that the students' evaluations are similar to those for on-campus programs, and will go into the faculty files in their home departments.

Another question asked by Dahms also concerned teaching on overload. What if there are also other courses, under-enrolled, that a faculty member is teaching as overload, while he/she is also teaching a distance education course? Edginton said arrangements for this would have to be handled between faculty members and their department heads.

Marshall said that the library has a concern about the funding of resources to support this program, since most of the resources in this subject that are currently on hand are not electronic. However, both Edginton and Jim Bodensteiner have expressed a willingness to work with the library to find funding for resources. The library also has a concern about providing services for these students, particularly if appropriate electronic resources are not purchased. There may need to be a considerable amount of staff time invested to mail items to students if there are only print resources available. After more electronic resources are purchased the library will reassess the extra services that the library would need to provide. McGlade asked for clarification on the library position as whether favorable toward the proposal or if concerns were serious enough to impact approval. Marshall indicated that the library staff was satisfied that the funding issue would continue to be evaluated and addressed through future conversations with Dr. Edginton and Jim Bodensteiner.

Hearing no further discussion, McGlade called for the vote, which was unanimous in favor of the MA proposal.

#### IV. Adjournment

Meeting was adjourned by acclamation at 3:15 p.m.