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## **University of Northern Iowa Graduate College Curriculum Committee Minutes, November 12, 2003**

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# MINUTES OF GRADUATE COMMITTEE ON CURRICULA

#005

November 12, 2003

Present: Dahms, Dolgener, Gladden, Mackay, Marshall, McGlade, Salim, Wallace  
Alternate: S. Wurtz/M. Oleson  
Absent: Fahmy  
Guests: S. Alper, C. Edginton, R. Edmiaston, S. Etscheidt, S. Gable, H. Harton, A. Hays, L. Hensley, M. Herring, S. Hudson, S. Joslyn, B. Wilson

The meeting was called to order by Chair Jackie McGlade at 11:05 a.m. in Lang 245.

## I. Welcome

Chair McGlade welcomed all members and guests.

## II. Announcements

McGlade announced there would be new business coming forward at a later date from CNS, CHFA, and COE.

McGlade confirmed there would be a December 3 Graduate Curriculum Committee.

McGlade announced she will be gone for the GCC meeting November 19, but that Gladden has offered to chair that meeting for McGlade in her absence.

## III. Approval of Minutes

Chair McGlade asked members to review GCC Minutes #004, November 5, 2003.

Gladden moved, Dahms seconded to approve minutes. Motion carried.

Dolgener stated on page 7, V.I.E., 2nd paragraph, 1st sentence should be corrected as follows: "Barry Wilson stated one section of existing course 250:180g *Statistical Methods in Education* is taught each semester by HPELS faculty for their HPELS majors."

Alper stated Deborah Gallagher had also commented on new courses 440:[210] and 440:[215] and the following statement should be added to the minutes after 2nd paragraph corrected above: "Deborah Gallagher commented that if that is the case, that is the choice of the department."

Editorial Note: Old Business should reflect the following concerning new course 800:1xxg *Statistical Methods in Bioinformatics*: "McGlade distributed communication from the Mathematics Department regarding new course 800:1xxg *Statistical Methods in Bioinformatics* which was tabled until revised form was completed and approved. McGlade stated information had been received.

Question was called on the motion to approve as amended. Motion carried and minutes were approved as amended.

## IV. Old Business

McGlade distributed forms/information regarding curricular items which had been postponed/pending (referred to below).

**A. 770:101g *Advanced Russian I* and 770:103g *Advanced Russian II***

(Tabled at October 29 meeting pending clarification on renumbering.)

McGlade stated she had not heard anything further from Maria Basom. These two courses remained tabled.

**B. 560:161g *Opera Performance* and 560:162g *Advanced Opera***

(Tabled at October 29 meeting pending further consideration of title by School of Music)

McGlade stated per Susan Koch, Philip Patton, and Doug Koschmeder, the use of "workshop" in the title for these two specific courses was acceptable.

**C. New course 810:248 *Topics in Computer Systems*  
New course 810:278 *Topics in Software Engineering***

(Returned courses for Computer Science Department approval regarding addition of statement concerning repeating courses.) McGlade distributed revised forms.

**M.S. Computer Science Major**

(Approved pending Computer Science language revision regarding oral defense.) McGlade indicated this information has been received.

**D. 440:210 *Quantitative Methods in HPELS***

(Tabled at November 5 pending resolution of objections.)

(McGlade distributed "Expanded Rationale for HPELS Statistics Course" from Larry Hensley) Dahms moved, Gladden seconded to approve 440:210 *Quantitative Methods in HPELS*.

Gable stated this course and 440:215 had been tabled pending consultation and consultation had not taken place.

Edginton stated consultation by phone had taken place with Barry Wilson. Edginton stated consultation had been attempted with Special Education but was referred to Deborah Gallagher who could not be reached.

Alper stated as department head she did not want to negotiate for a course which a senior faculty member teaches.

Dolgener stated this was passed by COE Senate by a 5-3 vote, and commented he did not feel further consultation would resolve this issue.

McGlade moved for GCC to go to Executive Session.

GCC returned from Executive Session.

Marshall stated the Library had not been consulted on this new course, and indicated that the library owns many resources on the general topic of quantitative research, but few of these focus on research in the HPELS subject areas.

Question was called on the motion to approve 440:210 *Quantitative Methods in HPELS*. Motion carried.

**E. 440:215 *Qualitative Methods in HPELS***

(Tabled at November 5 pending resolution of objections.)

Dahms moved, Gladden seconded to approve 440:215 *Qualitative Methods in HPELS*.

Alper stated the Special Education Department had objected to this course, and had read through the expanded rationale from Larry Hensley. Alper indicated HPELS had stated 220:293 *Qualitative Research in Special Education* was not very contextual, and she clarified that this course was never intended to be only for special education settings. She stated Deborah Gallagher was unable to be present at this GCC meeting due to illness. Alper stated with lack of consultation with senior faculty person and without her presence for internal discussion at GCC, the objection from Special Education Department stands.

Question was called on the motion to approve 440:215 *Qualitative Methods in HPELS*. Motion carried.

- F. **220:140g *Home Intervention Services to Infants and Toddlers with Disabilities and Their Families***  
**220:142g *Classroom Instructional Management for Students with Mild Disabilities (K-6)***  
**220:143g *Classroom Instructional Management for Students with Mild Disabilities (7-12)***  
**220:146g *Methodology and Assessment for Students with Mild Disabilities (K-6)***  
**220:147g *Methodology and Assessment for Students with Mild Disabilities (7-12)***  
**220:187g *Teaching Students with Severe Disabilities***  
**220:192g *Experience in Special Education***  
**220:295 *Low Incidence Research Design***  
**220:340 *The Law, the Policy, and the Administration of Special Education***

Dolgener indicated changes were minor, and indicated he found no areas of concern. Gladden moved, Salim seconded to approve above courses. Motion carried.

G. **190:307 *Educational Data Analysis and Interpretation***

(Tabled at November 5 meeting pending further rationale from COE concerning being proposed as revision to an existing course rather than a new course.) McGlade indicated rationale has been provided.

**190:xxx *Seminar: Qualitative Research*** (new course)

(McGlade distributed new course Form D-674)

**230:299 *Research***

(Tabled at November 5 meeting until form has been submitted to include a repeat statement which would clarify and address needs of thesis students.) (Form forthcoming from department.)

**240:285 *Readings in Media***

**240:289 *Seminar***

(Tabled at November 5 meeting until form which includes repeat statement in description is completed and approved.)

(McGlade distributed Forms C-1509 and C-1510)

**250:302 *Qualitative Methods in Educational Research***

(Tabled at November 5 meeting pending completion and approval of a new course form.)

**240:xxx *Advanced Web Development***

(Tabled at November 5 meeting)

McGlade distributed forms as noted above. Edmiaston and Herring indicated 240:xxx *Advanced Web Development* should be removed from the packet. Dahms moved, Gladden seconded to approve above courses with the exception of 240:xxx *Advanced Web Development*. Motion carried.

**(Editorial notes: Wallace brings the following to GCC members attention regarding above items which were approved November 12:**

Existing course 250:302 *Qualitative Methods in Educational Research* is in curriculum packet as a proposed new 250:xxx number with title *Advanced Qualitative Methods in Educational Research*. GCC tabled this course pending completion of a new course form from Department of Educational Psychology and Foundations. This course was approved but I do not have a new course form for this course - per Mackay and Wallace conversation with Barry Wilson after meeting, this is forthcoming.

H. **200:109g *Development of Young Children***

Gladden moved, Dahms seconded to approve above course.

Mackay stated changes were made to bring course in line with NCATE standards.

Question was called on the motion to approve. Motion carried.

**I. Educational Leadership, Counseling, and Postsecondary Education -- Program Restatements**  
***Advanced Studies Certificate in Educational Leadership***  
***Major in Mental Health Counseling***  
***Major in Postsecondary Education: Student Affairs***  
***School Counseling***

Dolgener indicated changes were minor, and indicated he found no areas of concern. Dahms moved, Gladden seconded to approve above restatements.

Marshall questioned how a student would know the Advanced Studies in Educational Leadership is a certificate versus a major. Mackay responded students are advised of this upon admission.

**J. Educational Psychology -- Program Restatements**  
***MAE: Major in Educational Psychology***  
***MAE: Professional Development for Teachers***

Dolgener indicated changes were minor, and indicated he found no areas of concern. Salim moved, Dahms seconded to approve above restatements. Motion carried.

**K. C&I -- Program Restatements**  
***MAE: Early Childhood Education***  
***MAE: Major in Curriculum and Instruction: Educational Technology***  
***MAE: Major in Performance and Training Technology***  
***MAE: Curriculum and Instruction: Elementary Education***  
***MAE: Curriculum and Instruction: Literacy Education***  
***MAE: Curriculum and Instruction: Middle Level Education***

Dolgener indicated changes were minor, and indicated he found no areas of concern except the *Curriculum and Instruction: Elementary Education* major which needed to have hours corrected. Dahms moved, Gladden second to approve above restatements with the exception of *Curriculum and Instruction: Elementary Education*. Motion carried.

Dahms moved, Gladden seconded to **table *Curriculum and Instruction: Elementary Education* restatement until form submitted correcting hours in major.** Motion carried.

**L. HPELS -- Program Restatements**  
***MA: Major in Health Education***

Dolgener indicated hours needed to be corrected. Gladden moved, Dahms seconded to **table the *MA: Major in Health in Education* until form submitted correcting hours.** Motion carried.

***MA: Major in Physical Education***

Dolgener indicated changes were minor, and he found no areas of concern. Gladden moved, Dahms seconded to approve *Major in Physical Education*. Motion carried.

***MA: Major in Leisure, Youth and Human Services***

Dolgener indicated changes were minor, and he found no areas of concern. Gladden moved, Dahms seconded to approve *Major in Leisure, Youth and Human Services*.

**M. Special Education -- Admission Restatement**  
***Doctoral Program in Special Education***

Gladden moved, Dahms seconded to approve *Doctoral Program in Special Education* admission restatement.

Etscheidt stated this restatement indicates students are not required to take the GRE.

Question was called on the motion to approve. Motion carried.

**N. *Doctoral Program* -- Restatement of General Regulations**

Dahms moved, Gladden seconded to approve doctoral program restatement of general regulations. Motion carried.

## V. Review of Curriculum Review Procedures

McGlade stated Dahms would be leading the review of the College of Social and Behavioral Sciences graduate curriculum packet. McGlade indicated graduate curriculum would be reviewed by department as follows: motion to approve the specified department or specific items within that department, a second to that motion, discussion, and vote.

## VI. Review of College of Social and Behavioral Sciences Packet (Graduate)

Editorial notes:

- < Per Graduate Council decision, all "g" courses must have "junior standing" designated as a prerequisite (but **not** "junior standing **or** consent of instructor"). D. Wallace will handle this editorially, and no specific changes in the abstract relative to this will be noted in the minutes.
- < Course numbers which have changed and are denoted in abstract under the old number (as well as those not in abstract but in catalog) will be edited by D. Wallace throughout the curriculum review and catalog process. No specific changes in the abstract relative to this will be noted in the minutes.

### A. Master of Public Policy

Dahms summarized pertinent graduate curriculum questions/issues for the Master of Public Policy, and found no areas of concern.

Dolgener moved, Gladden seconded to approve the Master of Public Policy restatement.

Allen Hays stated the restatement included the new accelerated program which is designed to recruit top quality undergraduates. He indicated he did not anticipate a large group taking advantage of this accelerated program, but it is an attractive option for undergraduate Public Administration majors.

Question was called on the motion to approve. Motion carried.

### B. Psychology Department

Dahms summarized pertinent graduate curriculum questions/issues within the Department of Psychology curriculum packet, and motions, discussion, and voting was as follows:

- < **400:0xx *Psychology of Work***
- < **400:1xxg *Motivation and Emotion***
- < **400:1xxg *Psychology of Music***
- < **400:2xx *Research Design***
- < **400:2xx *Applied Behavior Analysis***
- < **400:2xx *Learning and Cognition***
- < **400:2xx *Organizational Consulting & Change Management***
- < **400:2xx *Training & Instructional Design***
- < **400:2xx *Performance Appraisal***
- < **400:2xx *Brain, Biology and Behavior***
- < **400:2xx *Ethical Issues in Psychological Intervention***
- < **400:2xx *Ethical Issues in Psychological Assessment***
- < **400:2xx *Recruitment and Selection***
- < **400:2xx *Career Development in Organizations***

Dolgener moved, Gladden seconded to approve above courses.

Dahms questioned the \$1150 for staff resources indicated for *Organizational Consulting and Change Management*. Helen Harton stated this course would be taught by an emeritus faculty and resources were being covered through the

department/college. Harton also stated new faculty have been hired in Psychology and, therefore, resources were available to teach above courses.

Question was called on the motion to approve. Motion carried.

Gladden moved, Dolgener seconded to approve above course. Motion carried.

- < **400:118g *History and Systems of Psychology***
- < **400:125g *Child Psychopathology***
- < **400:130g *Computer Programming for Psychological Application***
- < **400:142g *Abnormal Psychology***
- < **400:149g *Principles of Psychological Testing***
- < **400:150g *Conditioning and Learning***
- < **400:152g *Sensation and Perception***
- < **400:157g *Personnel Psychology***
- < **400:162g *Social Psychology***
- < **400:225 *Advanced Psychopathology***
- < **400:239 *Advanced Statistics and Research Design***
- < **400:249 *Cognitive and Intellectual Assessment***
- < **400:262 *Personality Assessment***
- < **400:270 *Psychological Intervention I: Theory, Research and Practice***
- < **400:272 *Psychological Intervention II: Cognitive and Behavioral Therapy***

Dahms indicated he found no concerns with above changes in courses. Gladden moved, Dolgener seconded to approve above courses.

Gladden asked if changes in prerequisites effected hours in any major, and Harton replied it did not.

Question was called on the motion to approve. Motion carried.

#### **MA: Major in Psychology restatement**

Dahms indicated he found no concerns with above restatement. Dolgener moved, Gladden seconded to approve above restatement.

Harton stated the restatement included renaming two emphases, adding a sentence regarding consultation with a Graduate Coordinator, adding statement regarding thesis approval, and changing number of hours in major.

Dolgener questioned what consequences there were for the student if thesis is not done. Harton responded the statement is included to show expectation to stay on track although actual action the department can take for consequences is limited. Harton indicated this is the first semester this has been done, and it did increase numbers staying on track.

Question was called on the motion to approve. Motion carried.

### **C. Geography Department**

Dahms summarized pertinent graduate curriculum questions/issues within the Department of Geography curriculum packet, and motions, discussion, and voting was as follows:

- < **970:1xxg *Satellite Image Processing***
- < **970:1xxg *GIS Applications in the Social Sciences***

Dahms indicated he found no concerns with above courses. Dolgener moved, Gladden seconded to approve above new courses. Motion carried.

- < **970:111g *Cultural Geography***

< **970:117g Transportation Geography**

< **970:165g Thematic Cartography**

Dahms indicated he found no concerns with above courses. Dolgener moved, Gladden seconded to approve above courses. Motion carried.

< **970:142 Geography of North America**

Dahms indicated this course is crosslisted with 900:135 and reflects the sequence of course in program. Dahms indicated he found no concerns with above course. Gladden moved, Dolgener seconded to approve above course. Motion carried.

Discussion concluded before losing quorum.

## **VII. Graduate Curricular Items Postponed/Pending/Deferred**

### **October 29, 2003, Minutes #003**

#### **Modern Languages Department**

770:101g and 770:103g

(Tabled pending clarification on renumbering.)

#### **Communicative Disorders Department**

51C:164g *Neural Basis of Communication*

(Tabled and returned to department pending clarification on Graduate Faculty vote.)

M.A. - Major in Audiology

(McGlade to follow up with Graduate Council regarding further formal action needed to drop this suspended major.)

### **November, 2003, Minutes #004**

#### **Curriculum and Instruction**

250:302 *Advanced Qualitative Methods in Educational Research*

(Tabled until new course form is completed and approved.)

#### **HPELS**

430:2xx *Trends and Issues in Philanthropy/Nonprofit Development*

(Tabled pending review/approval by College of Education Curriculum Committee)

#### **Curriculum and Instruction**

*Curriculum and Instruction: Elementary Education* restatement

(Tabled at November 12 meeting until form submitted correcting hours in major.)

#### **Health, Physical Education, and Leisure Services**

*MA: Major in Health Education* restatement

(Tabled at November 12 meeting until form submitted correcting hours in major.)

McGlade announced next GCC meeting will be Wednesday, **November 19, 11:00 a.m.** with Gladden as Acting Chair in McGlade's absence. The remaining proposals from the College of Social and Behavioral Sciences curriculum packet (beginning with Social Work), and the College of Business graduate curriculum packet will be reviewed. Location will be **Lang 245**.

Meeting adjourned at 12:50 p.m.

Respectfully submitted,  
Diane Wallace, GCC secretary

dmw

cc: Susan Koch  
GCC Alternates  
Coleen Wagner  
Guests